

CHAPTER 2 ADMINISTRATION

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ORDINANCE 200 COUNCIL MEETINGS, RULES AND PROCEEDINGS

Section 200.01: FORM OF GOVERNMENT. The City of Kimball shall be a “Plan A” Statutory City as defined by Minnesota Statutes, having an elected Mayor and four elected Councilmembers. The Mayor shall be considered a member of the Council.

Section 200.02: MEETINGS. The time and conduct of regular and special meetings shall be governed by Minnesota Statutes. The regular meetings of the Council shall be held on the first Monday of the month January through July and the first and third Monday of the month August through December; should such Monday fall upon a holiday; the regular meeting shall be moved to the following Monday. Meetings shall commence at 5:30 p.m., at the City Hall, Kimball, Minnesota, unless changed by the Council by motion. The Council may, at any meeting, change the time, date and place of subsequent meetings.

Section 200.03: ORDER OF BUSINESS. The agenda prepared by the Clerk shall guide the order of business at the regular meetings of the Council. The sequence in which items shall be considered shall be determined by the Mayor. Meetings shall be conducted pursuant to such Rules of Order as the Mayor may designate.

Section 200.04: COMMITTEE APPOINTMENTS. The Council shall, at its first regular meeting in each calendar year, appoint such committees as it deems necessary to carry out the business of the City during the coming year.

Section 200.05: COMMITTEE DUTIES. It shall be the various committees' duty to exercise a general supervision over the affairs pertaining to their respective departments, to investigate the condition of the same, and to report to the Council from time to time as directed by the Council.

Section 200.06: CORPORATE SEAL. The City shall have a corporate seal. The seal shall be circular, shall be capable of embossing a raised seal on paper, and shall bear the words “Corporate Seal, City of Kimball, State of Minnesota.” Any document sealed with the previous corporate seal bearing the words “Corporate Seal, Village of Kimball Prairie, Stearns, Minnesota,” shall be of equal effect and validity.

Section 200.07: OFFICIAL NEWSPAPER. The Council shall, at the Council's first meeting in each calendar year, designate a legal newspaper of general circulation in the City as its official newspaper. In this newspaper shall be published all ordinances, amendments, legal notices, and other matters required by law or deemed advisable by the Council to be published.

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Section 200.08: CONSULTANTS. The Council shall, at its first regular meeting in each calendar year, designate such consultants as it deems necessary to assist the City in its business during the coming year. Such consultants shall include specifically, but not exclusively, an Assessor, Attorney, Auditor, Building Inspector and Engineer. These consultants shall be independent contractors performing services for the City upon terms approved by the City Council, and shall not be considered employees of the City for any purpose. Consultants shall serve at the pleasure of the Council and may be discharged at any time for any lawful reason consistent with the consultant's contract.