

CITY OF KIMBALL
MUNICIPAL POLICY NUMBER 01-2018
CONFLICT OF INTEREST POLICY

DATE COUNCIL APPROVED: December 4, 2018

I. Purpose

This policy is meant to protect the City's interests when it is contemplating entering into a transaction or arrangement that might benefit the private interest of one of its Councilmembers.

II. Disclosure

Any conflict of interest or possible conflict of interest on the part of any City Councilmember should be disclosed to the other City Councilmembers and made a matter of record when the interest becomes a matter of City Council action.

III. Existence of a Conflict or Possible Conflict

Any City Councilmember having a conflict of interest or possible conflict of interest on any matter should not vote or use his/her personal influence on the matter, and he/she should not be counted in determining the quorum for that matter, even where permitted by law. The minutes of the meeting should reflect that a disclosure was made and the abstention from voting.

IV. Requirements

The foregoing requirements should not be construed as preventing the City Councilmember from briefly stating his/her position in the matter, nor from answering pertinent questions of other City Councilmembers since his/her knowledge may be of great assistance.

V. Approval of Policy

This policy shall be formally approved and adopted by the City Council.