

Council Meeting
December 20, 2022

Meeting called to order by Mayor Karla Davis at 6:30pm

Councilmembers present: Karla Davis, Kyle Christensen, Cindy Stelten and Steven Dahlager; Alyshea Nelson absent

Others present: Jon Lentz, Dave Traurig and Keith Norstrem

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the claims; motion carried
Councilmember Alyshea Nelson absent

Motion made by Kyle Christensen and seconded by Cindy Stelten to add the following addendum to the agenda: Resident Payment Arrangement; motion carried
Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Steven Dahlager to approve the claims; motion carried
Councilmember Alyshea Nelson absent

Motion made by Kyle Christensen and seconded by Karla Davis to approve the following Consent Agenda items:

1. Minutes of the December 6, 2022 Council Meeting
2. Resolution No. 12202022A Resolution Authorizing 2023 Cigarette License Renewals
3. Resolution No. 12202022B Resolution Authorizing 2023 Liquor License Renewals

motion carried

Councilmember Alyshea Nelson absent

Stearns County Captain, Jon Lentz, presented the monthly sheriff's reports.

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the Stearns County Sheriff's Contract for 2023-2025 as presented; motion carried
Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Steven Dahlager to adopt Resolution No. 12202022C Resolution Designating Fire Department Appointments; motion carried
Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Kyle Christensen to accept the retirement of Robert Erickson from the Kimball Fire Department; motion carried
Councilmember Alyshea Nelson absent

Chief Traurig reported that the Dept ended 2022 with 230 calls total.

Keith Norstrem spoke with the Council about snow removal on TH15.

Mayor Davis stated that the Council was told at the previous Council meeting that Public Works had a plan for snow removal and everything was in place.

Mayor Davis and the Council thanked Mr. Norstrom for coming to the meeting and letting them know of the issue. The Council is okay with Public Works calling in additional help from contractors if needed.

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the November monthly clerk reports; motion carried

Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the payment arrangement for the residents at: 740 Hazel Ave E; motion carried

Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Karla Davis to approve the Landowner Permit for Central Lakes Snowmobile Club; motion carried

Councilmember Alyshea Nelson absent

The Council reviewed the 2023 Meeting Schedule; the January 31st Workshop will be moved to the 24th.

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the 2023 meeting schedule as presented and revised and adopt Resolution No. 12202022D Resolution to Amend City Ordinance Section 200 – Council Meeting, Rules and Proceedings; motion carried

Those voting in favor: Karla Davis, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: Alyshea Nelson

Motion made by Cindy Stelten and seconded by Kyle Christensen to adopt Resolution No. 12202022E Resolution to Amend City Ordinance Section 215 – Schedule of Fees; motion carried

Those voting in favor: Karla Davis, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: Alyshea Nelson

Motion made by Kyle Christensen and seconded by Steven Dahlager to adopt Resolution No. 12202022F Resolution Adopting the Final 2023 Property Tax Levy and Budget; motion carried

Those voting in favor: Karla Davis, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: Alyshea Nelson

The Council discussed setting up interviews for the Deputy Clerk position.

Motion made by Cindy Stelten and seconded by Steven Dahlager to adjourn at 8:27pm; motion carried

Councilmember Alyshea Nelson absent

Respectfully submitted by Nicole Pilarski

City of Kimball

Payments

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Payments Batch 12202022Claims					\$121,990.55
Refer	3032	<i>Savanna Prairie</i>	-		
Cash Payment	E 410-48000-820	TIF Payment	Partial Reimbursement - Gopher State Contractors		\$7,937.03
Invoice				Project 09-001	
Transaction Date	12/13/2022		Checking	10100	Total \$7,937.03
Refer	3040	<i>BEAR TREE CARE INC.</i>	-		
Cash Payment	E 101-45200-300	Professional Svcs (GEN	Willow Creek Park - Trim tree & remove branches hanging over house		\$1,850.00
Invoice		12/20/2022			
Transaction Date	12/20/2022		Checking	10100	Total \$1,850.00
Refer	3041	<i>XCEL ENERGY</i>	-		
Cash Payment	E 101-43100-381	Electric Utilities	Street Lights		\$1,642.02
Invoice	1005350439	12/5/2022			
Cash Payment	E 101-45200-381	Electric Utilities	Ballfield Electricity		\$15.91
Invoice	1004409106	11/29/2022			
Cash Payment	E 101-42500-381	Electric Utilities	Civil Defense Electricity		\$13.85
Invoice	1004489640	11/29/2022			
Cash Payment	E 101-42500-381	Electric Utilities	Civil Defense Electricity		\$4.62
Invoice	1003124797	11/21/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Public Works Light		\$10.68
Invoice	1003124739	11/21/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light		\$18.69
Invoice	1003124372	11/21/2022			
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant Light		\$9.55
Invoice	1003124844	11/21/2022			
Cash Payment	E 101-45200-381	Electric Utilities	Shelter Electricity		\$351.18
Invoice	1004396342	11/29/2022			
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant Electricity		\$762.11
Invoice	1004416788	11/29/2022			
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station Electricity		\$190.53
Invoice	1004416788	11/29/2022			
Cash Payment	E 101-45200-381	Electric Utilities	Hockey Rink Electricity		\$19.84
Invoice	1004439374	11/29/2022			
Transaction Date	12/20/2022		Checking	10100	Total \$3,038.98
Refer	3042	<i>NORTHLAND TRUST SERVICES, IN</i>	-		
Cash Payment	E 320-47000-611	Bond Interest	2022GO Bond Interest		\$2,903.75
Invoice		12/7/2022		Project 18-002	
Cash Payment	E 318-47000-601	Debt Srv Bond Principal	2015GO Bond Principal		\$25,000.00
Invoice		12/7/2022			
Cash Payment	E 318-47000-611	Bond Interest	2015GO Bond Interest		\$1,622.50
Invoice		12/7/2022			
Cash Payment	E 351-47000-601	Debt Srv Bond Principal	2008GO Sewer Bond Principal		\$25,000.00
Invoice		12/7/2022			
Cash Payment	E 351-47000-611	Bond Interest	2008GO Sewer Bond Interest		\$1,440.00
Invoice		12/7/2022			
Cash Payment	E 318-47000-620	Fiscal Agents Fees	Fiscal Agent Fee		\$495.00
Invoice		12/7/2022			

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Transaction Date	12/20/2022	Checking	10100	Total	\$56,461.25
Refer	3043 <u>NORTHLAND TRUST SERVICES, IN</u> -				
Cash Payment	E 601-47000-601	Debt Srv Bond Principal	2020GO Water Bond		\$25,000.00
Invoice	12/7/2022				
Cash Payment	E 601-47000-611	Bond Interest	2020GO Water Bond		\$4,136.00
Invoice	12/7/2022				
Transaction Date	12/20/2022	Checking	10100	Total	\$29,136.00
Refer	3044 <u>CENTERPOINT ENERGY</u> -				
Cash Payment	E 101-45200-383	Gas Utilities	Shetler Gas Service		\$455.42
Invoice	12/9/2022				
Cash Payment	E 101-45500-383	Gas Utilities	Library Gas Service		\$131.83
Invoice	12/9/2022				
Cash Payment	E 101-42110-383	Gas Utilities	Police Gas Service		\$170.55
Invoice	12/9/2022				
Transaction Date	12/20/2022	Checking	10100	Total	\$757.80
Refer	3045 <u>MINNESOTA LIFE INSURANCE CO</u> -				
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works Life Insurance		\$3.12
Invoice	23480029	12/16/2022			
Cash Payment	E 601-49400-134	Employer Paid Life	Water Life Insurance		\$1.77
Invoice	23480029	12/16/2022			
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer Life Insurance		\$1.41
Invoice	23480029	12/16/2022			
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk Life Insurance		\$2.55
Invoice	23480029	12/16/2022			
Cash Payment	E 200-42200-134	Employer Paid Life	Clerk Life Insurance		\$0.15
Invoice	23480029	12/16/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$9.00
Refer	3046 <u>MEEKER COOPERATIVE</u> <u>Ck# 002350E 12/27/2022</u>				
Cash Payment	E 602-49450-381	Electric Utilities	Heritage Park Lift Station		\$143.62
Invoice	12/9/2022				
Cash Payment	E 602-49450-381	Electric Utilities	Scheeler Lift Station		\$143.62
Invoice	12/9/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light		\$14.75
Invoice	12/9/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light		\$14.75
Invoice	12/9/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light		\$14.75
Invoice	12/9/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light		\$14.75
Invoice	12/9/2022				
Transaction Date	12/20/2022	Checking	10100	Total	\$346.24
Refer	3047 <u>SEH</u> -				
Cash Payment	E 601-49400-303	Engineering Fees	Verizon Engineering		\$1,838.43
Invoice	438204	12/13/2022	Project 21-002		
Transaction Date	12/20/2022	Checking	10100	Total	\$1,838.43
Refer	3048 <u>HANCE LOCAITNG & SERVICE, IN</u> -				

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Cash Payment	E 101-45200-300 Professional Svcs (GEN	Willow Creek Park - Locate Utilities			\$155.00
Invoice	12211	12/6/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$155.00
Refer	3049 PSN			<u>Ck# 002349E 12/2/2022</u>	
Cash Payment	E 603-49500-430 Miscellaneous (GENER	Monthly Fee			\$89.95
Invoice	268778	12/2/2022			
Cash Payment	E 603-49500-430 Miscellaneous (GENER	2023 - Annual Security Compliance Fee			\$89.00
Invoice	268778	12/2/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$178.95
Refer	3050 AT&T			<u>Ck# 002351E 12/20/2022</u>	
Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone - Upgraded Devices			\$249.64
Invoice	12032022	11/25/2022			
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone - Upgraded Devices			\$124.82
Invoice	12032022	11/25/2022			
Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone - Upgraded Devices			\$124.83
Invoice	12032022	11/25/2022			
Cash Payment	E 101-41000-321 Telephone	City iPad			\$38.23
Invoice	12032022	11/25/2022			
Cash Payment	E 601-49400-321 Telephone	Water iPad			\$38.23
Invoice	12032022	11/25/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$575.75
Refer	3051 CENTERPOINT ENERGY			-	
Cash Payment	E 101-41000-383 Gas Utilities	City Hall Gas Service			\$277.66
Invoice		11/30/2022			
Cash Payment	E 601-49400-383 Gas Utilities	Water Gas Service			\$380.29
Invoice		11/30/2022			
Cash Payment	E 101-43100-383 Gas Utilities	Public Works Gas Service			\$86.33
Invoice		11/30/2022			
Cash Payment	E 200-42200-383 Gas Utilities	Fire Hall Gas Service			\$151.58
Invoice		11/30/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$895.86
Refer	3052 HENDRICKS SAND AND GRAVEL			-	
Cash Payment	E 101-45200-300 Professional Svcs (GEN	Remove sand from skating rink			\$3,500.00
Invoice	15077D	12/5/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$3,500.00
Refer	3053 STEARNS COUNTY AUDITOR-TRE			-	
Cash Payment	E 101-41410-500 Capital Outlay (GENER	2022 Election Equip Rental			\$1,850.00
Invoice	2022-00000018	12/2/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$1,850.00
Refer	3054 WASTE MANAGEMENT			-	
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	64gal Refuse Carts			\$2,499.84
Invoice	7207024-1767-9	12/1/2022			
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	96gal Refuse Carts			\$455.84
Invoice	7207024-1767-9	12/1/2022			
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	32gal Refuse Carts			\$341.12
Invoice	7207024-1767-9	12/1/2022			

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Cash Payment E 603-49500-384 Refuse/Garbage Dispos 2nd 64gal Refuse Carts \$13.82					
Invoice 7207024-1767-9 12/1/2022					
Cash Payment E 603-49500-384 Refuse/Garbage Dispos Recycle Carts \$1,672.95					
Invoice 7207024-1767-9 12/1/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$4,983.57
Refer	3055 EAST SIDE OIL COMPANIES		-		
Cash Payment E 603-49500-387 Oil/Filter Disposal Used Oil/Filter Pickup \$50.00					
Invoice R102596 11/29/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$50.00
Refer	3056 ARNOLDS OF KIMBALL		-		
Cash Payment E 601-49400-221 Equipment Parts Kubota Repairs \$300.36					
Invoice P53033 11/17/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$300.36
Refer	3057 INSPECTRON, INC.		-		
Cash Payment E 101-42400-305 Building Permits Nov Perm/Insp \$6,468.75					
Invoice 2022-461 12/6/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$6,468.75
Refer	3058 STANGER, KATHLEEN		-		
Cash Payment E 200-42200-300 Professional Svcs (GEN Fire Hall - Monthly Clean \$180.00					
Invoice 432 12/1/2022					
Cash Payment E 101-41000-300 Professional Svcs (GEN Clean City Hall 11/10 & 11/24 \$330.00					
Invoice 433 12/1/2022					
Cash Payment E 101-45500-300 Professional Svcs (GEN Clean Library 11/9 & 11/22 \$306.67					
Invoice 433 12/1/2022					
Cash Payment E 101-45600-300 Professional Svcs (GEN Clean Community Room 11/9 & 11/22 \$153.33					
Invoice 433 12/1/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$970.00
Refer	3059 CENTRAL MCGOWAN		-		
Cash Payment E 200-42200-210 Operating Supplies (GE Fire Dept Oxygen \$25.01					
Invoice 0000652371 11/29/2022					
Cash Payment E 200-42200-210 Operating Supplies (GE Fire Dept Cyl Lease \$12.00					
Invoice 0000206110 11/30/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$37.01
Refer	3060 PRIMARY PRODUCTS COMPANY		-		
Cash Payment E 200-42200-210 Operating Supplies (GE Fire Dept Supplies \$108.02					
Invoice 77588 12/2/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$108.02
Refer	3061 BOUND TREE MEDICAL		-		
Cash Payment E 200-42200-210 Operating Supplies (GE Fire Dept Supplies \$41.94					
Invoice 84743425 11/1/2022					
Cash Payment E 200-42200-210 Operating Supplies (GE Fire Dept Supplies \$266.99					
Invoice 84760774 11/15/2022					
Transaction Date	12/20/2022	Checking	10100	Total	\$308.93
Refer	3062 MENARDS		-		
Cash Payment E 601-49400-210 Operating Supplies (GE Shop Supplies \$101.74					
Invoice 98606 12/1/2022					

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Transaction Date	12/20/2022	Checking	10100	Total	\$101.74
Refer	3063 <i>KIMBALL PARTS CITY</i>	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (G	Public Works Supplies			\$38.98
Invoice	129-447866	11/2/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$38.98
Refer	3064 <i>OFFICE DEPOT</i>	-			
Cash Payment	E 601-49400-200 Office Supplies (GENER	Office Supplies			\$55.42
Invoice	279808733001	12/1/2022			
Cash Payment	E 602-49450-200 Office Supplies (GENER	Office Supplies			\$6.78
Invoice	279808733001	12/1/2022			
Cash Payment	E 603-49500-200 Office Supplies (GENER	Office Supplies			\$30.70
Invoice	279808733002	12/12/2022			
Transaction Date	12/20/2022	Checking	10100	Total	\$92.90

Fund Summary

	10100 Checking
101 GENERAL FUND	\$18,203.85
200 FIRE/RESCUE FUND	\$785.69
318 2015 GO BOND/REF DEBT ACCT	\$27,117.50
320 2022GO BOND DEBT ACCT	\$2,903.75
351 2008 GO BOND	\$26,440.00
410 TIF 5-5 HERITAGE HOUSE PROJ	\$7,937.03
601 WATER FUND	\$32,748.72
602 SEWER FUND	\$610.79
603 REFUSE (GARBAGE) FUND	\$5,243.22
	\$121,990.55

Pre-Written Checks	\$1,100.94
Checks to be Generated by the Computer	\$120,889.61
Total	\$121,990.55