

Council Meeting
December 20, 2016

Meeting called to order by Mayor Tammy Konz at 7:00pm

Councilmembers present: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes; Eric Loewen absent

Others present: Sheryl Carlson, Jason Mehr and Joel Smith

Motion made by Paula Capes and seconded by Aaron Dahlinger to approve the following addendums to the agenda: Triple RRR Grill & Bar Liquor License Renewal; motion carried

Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Megan Kiffmeyer to approve the claims: motion carried

Councilmember Aaron Dahlinger abstained

Councilmember Eric Loewen absent

Motion made by Megan Kiffmeyer and seconded by Aaron Dahlinger to approve the following Consent Agenda Items:

- ~~1. Minutes of the November 15, 2016 Council Meeting~~
- ~~2. Minutes of the November 15, 2016 Special Meeting~~
- ~~3. Minutes of the December 6, 2016 Council Meeting~~
4. Acceptance of Resignation of Member from Kimball Fire & Rescue Department

motion carried

Councilmember Eric Loewen absent

Mayor Konz opened the Public Hearing to amend City Ordinance 1135 Rental Property at 7:03pm. The City Clerk received a public comment via email from Chuck and Marilynn Sterling (copy attached). No additional public comments were received. Mayor Konz closed the Public Hearing to amend City Ordinance 1135 Rental Property at 7:06pm.

Motion made by Aaron Dahlinger and seconded by Paula Capes to adopt Resolution No. 12202016A Resolution to Amend City Ordinance 1135 – Rental Property Section 1135.04 – Rental Housing License; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Mayor Konz opened the Public Hearing to amend City Ordinance 1140 Accessory Buildings and Structures at 7:06pm. No public comments were received. Mayor Konz closed the Public Hearing to amend City Ordinance 1140 Accessory Buildings and Structures at 7:07pm.

Motion made by Paula Capes and seconded by Megan Kiffmeyer to adopt Resolution No. 12202016B Resolution to Amend City Ordinance 1140 – Accessory Buildings and Structures Section 1140.01 – Residential Districts; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Arvig representative, Joel Smith, spoke with the Council about proposed City Ordinance 651 to Repeal and Re-enact Cable Franchise. The following sections were discussed: section 1 (Q), section 2 subdivision 13 (h), section 2 subdivision 26 (a) and (b) and section 2 subdivision 29 (d). Mr. Smith will email a revised ordinance to the City Clerk with the discussed changes.

Motion made by Paula Capes and seconded by Megan Kiffmeyer to adopt Resolution No. 12202016C Resolution to Amend City Ordinance Section 215 – Schedule of Fees; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Megan Kiffmeyer and seconded by Aaron Dahlinger to adopt Resolution No. 12202016D1 Resolution to Amend City Ordinance 800 – Water Services; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Megan Kiffmeyer and seconded by Aaron Dahlinger to adopt Resolution No. 12202016D2 Resolution Authorizing Summary Publication of the Amendment to City Ordinance 800 Water Services; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Megan Kiffmeyer and seconded by Aaron Dahlinger to adopt Resolution No. 12202016E Resolution to Amend City Ordinance 805 – Sewer Use Section 805.04 Subd. 11 – User Recovery Cost; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Megan Kiffmeyer and seconded by Aaron Dahlinger to adopt Resolution No. 12202016F Resolution to Amend City Ordinance 810 – Sewer Service Charges; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Paula Capes and seconded by Aaron Dahlinger to adopt Resolution No. 12202016G Resolution Adopting the City of Kimball’s Procurement Policy Relating to Federal Awards; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

The Council will review the information on social media and digital images for the next meeting.

The Council reviewed the information regarding uniform overages. The charge for Jason Mehr's flashlight and holder will be removed as it stopped working while on duty; no charges will be removed from Ryan Schaefer's allowance.

Motion made by Paula Capes and seconded by Aaron Dahlinger that the overages must be paid back (Jason Mehr \$432.68 and Ryan Schaefer \$9.16) and that Jason Mehr can cash out PTO to do so; motion carried

Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Megan Kiffmeyer to hire Melinda Berscheid for the Kimball Fire & Rescue Department; motion carried

Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Aaron Dahlinger to approve 3% wage increases for all City employees effective with hours worked starting January 1, 2017, hourly wages are as follows: Edwin Borman \$17.42, Kevin Brown ~~\$15.45~~ \$16.48, Thomas Fread \$18.54, Gina Libbesmeier \$11.33, Jason Mehr \$21.63, Chad Peka \$16.48, Nicole Pilarski \$22.73 and Ryan Schaefer \$17.30; motion carried

Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Aaron Dahlinger effective April 1, 2017, the City will pay for health insurance coverage for full-time employees, their spouse and children until age 18 or graduated from high school and will continue coverage until the age of 22 as long as they are a full-time student pursuing a higher education with full-time student being defined by the school in attendance and effective April 1, 2017, the City will pay for dental insurance coverage for full-time employees; motion carried

Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Aaron Dahlinger to adopt Resolution No. 12202016I Resolution Authorizing 2017 Liquor License Renewal contingent upon the remaining corporate officers pass background checks and final approval from the State; motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Megan Kiffmeyer and seconded by Paula Capes to adopt Resolution No. 12202016J Resolution Adopting the Final 2017 Property Tax Levy and Budget motion carried

Those voting in favor: Tammy Konz, Aaron Dahlinger, Megan Kiffmeyer and Paula Capes

Those voting against: none

Those absent: Eric Loewen

Motion made by Aaron Dahlinger to adjourn at 10:18pm; motion rescinded

Motion made by Paula Capes and seconded by Aaron Dahlinger to adjourn at 10:19pm; motion carried

Councilmember Eric Loewen absent

Respectfully submitted by Nicole Pilarski

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Payments

Current Period: December 2016

Batch Name 122016Claims Payment Computer Dollar Amt \$17,349.26 Posted

Refer	8734	MEEKER COOPERATIVE	Ck# 039051	12/20/2016		
Cash Payment	E 602-49450-381	Electric Utilities	WWTP Electricity			\$0.00
Invoice		12/9/2016				
Cash Payment	E 602-49450-381	Electric Utilities	Heritage Park Lift Station			\$60.00
Invoice		12/9/2016				
Cash Payment	E 602-49450-381	Electric Utilities	Scheeler Lift Station			\$77.73
Invoice		12/9/2016				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$14.75
Invoice		12/9/2016				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$14.75
Invoice		12/9/2016				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$14.75
Invoice		12/9/2016				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$14.75
Invoice		12/9/2016				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$196.73
Refer	8735	CENTRAL HYDRAULICS	Ck# 039042	12/20/2016		
Cash Payment	E 101-43100-224	Street Maint Materials	Snow Plow Cutting Edges			\$633.70
Invoice	0080229	12/14/2019				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$633.70
Refer	8736	GOHMANN FOODS	Ck# 039047	12/20/2016		
Cash Payment	E 101-41410-430	Miscellaneous	Election Supplies			\$12.83
Invoice	223815	11/7/2016				
Cash Payment	E 101-41410-430	Miscellaneous	Election Supplies			\$3.99
Invoice	223892	11/7/2016				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$16.82
Refer	8737	LEAGUE OF MINNESOTA CITIES	Ck# 039050	12/20/2016		
Cash Payment	E 101-43100-208	Training and Instruction	Safety Training 10/15-9/16			\$142.00
Invoice	247917	12/8/2016				
Cash Payment	E 601-49400-208	Training and Instruction	Safety Training 10/15-9/16			\$71.00
Invoice	247917	12/8/2016				
Cash Payment	E 602-49450-208	Training and Instruction	Safety Training 10/15-9/16			\$71.00
Invoice	247917	12/8/2016				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$284.00
Refer	8738	HEDLUND PLUMBING & HEATING	Ck# 039048	12/20/2016		
Cash Payment	E 602-49450-300	Professional Svcs	Lift Station Pumping			\$1,640.00
Invoice	160430	12/6/2016				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$1,640.00
Refer	8739	CENTERPOINT ENERGY	Ck# 039041	12/20/2016		
Cash Payment	E 101-42110-383	Gas Utilities	Police Gas Service			\$63.42
Invoice		12/8/2016				
Cash Payment	E 101-45200-383	Gas Utilities	Shelter Gas Service			\$15.00
Invoice		12/8/2016				
Transaction Date	12/16/2016	Due 0	Checking	10100	Total	\$78.42
Refer	8740	XCEL ENERGY	Ck# 039055	12/20/2016		

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Cash Payment	E 101-43100-381 Electric Utilities	Street Lights			\$1,683.63
	Invoice649583131	12/5/2016			
Transaction Date	12/16/2016	Due 0	Checking	10100	Total \$1,683.63
Refer	8741 EAST SIDE OIL COMPANIES			<u>Ck# 039045 12/20/2016</u>	
Cash Payment	E 603-49500-387 Oil/Filter Disposal	Used Oil/Filter Pickup			\$50.00
	InvoiceR65445	12/1/2016			
Transaction Date	12/16/2016	Due 0	Checking	10100	Total \$50.00
Refer	8742 ADVANCED DISPOSAL ST CLOUD G2			<u>Ck# 039038 12/20/2016</u>	
Cash Payment	E 101-41000-384 Refuse/Garbage Disposal City Hall Dumpster				\$50.00
	InvoiceF20001649632	11/30/2016			
Cash Payment	E 101-45200-384 Refuse/Garbage Disposal Park Dumpster				\$10.17
	InvoiceF20001649632	11/30/2016			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 35gal Garbage				\$135.20
	InvoiceF20001649632	11/30/2016			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 64gal Garbage				\$2,375.40
	InvoiceF20001649632	11/30/2016			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 95gal Garbage				\$334.60
	InvoiceF20001649632	11/30/2016			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential Recycling				\$891.00
	InvoiceF20001649632	11/30/2016			
Transaction Date	12/16/2016	Due 0	Checking	10100	Total \$3,796.37
Refer	8743 ARNOLDS OF KIMBALL			<u>Ck# 039039 12/20/2016</u>	
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works Oil Filter			\$13.23
	InvoiceKC47420	12/9/2016			
Transaction Date	12/16/2016	Due 0	Checking	10100	Total \$13.23
Refer	8744 STEARNS COUNTY AUDITOR-TREAS			<u>Ck# 039053 12/20/2016</u>	
Cash Payment	E 101-42110-500 Capital Outlay	Police Laptop & Docking Station			\$3,302.77
	Invoice2016-00000013	11/29/2016			
Transaction Date	12/16/2016	Due 0	Checking	10100	Total \$3,302.77
Refer	8745 BP			<u>Ck# 039040 12/20/2016</u>	
Cash Payment	E 101-43100-212 Motor Fuels	Plow Truck Fuel			\$33.89
	Invoice	11/17/2016			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$47.38
	Invoice	11/23/2016			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$8.44
	Invoice	11/3/2016			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$38.11
	Invoice	11/8/2016			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$39.25
	Invoice	11/15/2016			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$42.88
	Invoice	11/17/2016			
Cash Payment	E 200-42200-212 Motor Fuels	NO RECEIPT			\$26.37
	Invoice	11/4/2016			
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel			\$17.10
	Invoice	11/17/2016			
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel			\$37.05
	Invoice	11/19/2016			
Cash Payment	E 101-43100-437 Other Miscellaneous	Acct Fee			\$9.68
	Invoice	12/2/2016			

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Payments

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Cash Payment	E 200-42200-430 Miscellaneous	Acct Fee		\$3.22
Invoice	12/2/2016			
Transaction Date	12/16/2016	Due 0	Checking 10100	Total \$303.37
Refer	8746 INSPECTRON, INC.	<u>Ck# 039049 12/20/2016</u>		
Cash Payment	E 101-42400-305 Building Permits	Nov Insp/Permits		\$1,080.63
Invoice	12/8/2016			
Cash Payment	E 101-42400-305 Building Permits	Rental Insp		\$90.00
Invoice	12/8/2016			
Transaction Date	12/16/2016	Due 0	Checking 10100	Total \$1,170.63
Refer	8748 HEALTH PARTNERS	<u>Ck# 000870E 12/16/2016</u>		
Cash Payment	E 101-42110-133 Employer Paid Dental	POLICE DENTAL		\$208.78
Invoice69765306	1/1/2017			
Cash Payment	E 101-43100-133 Employer Paid Dental	PUBLIC WORKS DENTAL		\$62.51
Invoice69765306	1/1/2017			
Cash Payment	E 601-49400-133 Employer Paid Dental	WATER DENTAL		\$35.09
Invoice69765306	1/1/2017			
Cash Payment	E 602-49450-133 Employer Paid Dental	SEWER DENTAL		\$26.16
Invoice69765306	1/1/2017			
Cash Payment	E 101-41400-133 Employer Paid Dental	CLERK DENTAL		\$34.01
Invoice69765306	1/1/2017			
Cash Payment	E 200-42200-133 Employer Paid Dental	CLERK DENTAL		\$2.43
Invoice69765306	1/1/2017			
Cash Payment	E 101-42110-131 Employer Paid Health	Police Health - Watch for Correction		\$1,898.14
Invoice69765306	1/1/2017			
Cash Payment	E 101-43100-131 Employer Paid Health	Public Works Health - Watch for Correction		\$926.51
Invoice69765306	1/1/2017			
Cash Payment	E 601-49400-131 Employer Paid Health	Water Health - Watch for Correction		\$469.18
Invoice69765306	1/1/2017			
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Health - Watch for Correction		\$336.82
Invoice69765306	1/1/2017			
Cash Payment	E 101-41400-131 Employer Paid Health	Clerk Health - Watch for Correction		\$218.47
Invoice69765306	1/1/2017			
Cash Payment	E 200-42200-131 Employer Paid Health	Clerk Health - Watch for Correction		\$15.61
Invoice69765306	1/1/2017			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Police Health - Watch for Correction		\$211.91
Invoice69765306	1/1/2017			
Cash Payment	E 101-42110-131 Employer Paid Health	COBRA Health Coverage		\$1,028.04
Invoice69765306	1/1/2017			
Cash Payment	E 101-42110-133 Employer Paid Dental	COBRA Dental Coverage		\$48.58
Invoice69765306	1/1/2017			
Cash Payment	E 101-42110-131 Employer Paid Health	Retirement Health Coveratge/COBRA Credit		-\$1,618.66
Invoice69765306	1/1/2017			
Transaction Date	12/30/2016	Due 0	Checking 10100	Total \$3,903.58
Refer	8749 FAIRHAVEN ELECTRIC CORP	<u>Ck# 039046 12/20/2016</u>		
Cash Payment	E 200-42200-223 Building Repair Supplies	Fire Hall Generator Work		\$100.06
Invoice18178	12/5/2016			
Transaction Date	12/16/2016	Due 0	Checking 10100	Total \$100.06
Refer	8750 CENTRAL MCGOWAN	<u>Ck# 039043 12/20/2016</u>		
Cash Payment	E 200-42200-210 Operating Supplies	Fire Dept Oxygen		\$17.95
Invoice00981209	11/30/2016			
Transaction Date	12/16/2016	Due 0	Checking 10100	Total \$17.95

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Refer	8751 DAHLINGER, AARON	<u>Ck# 039044 12/20/2016</u>			
Cash Payment	E 101-43100-300 Professional Svcs	8.5 Hrs Plowing 11/18			\$127.50
Invoice	11/18/2016				
Transaction Date	12/16/2016	Due 0 Checking	10100	Total	\$127.50
Refer	8752 THEIS, CATHY	<u>Ck# 039054 12/20/2016</u>			
Cash Payment	E 101-42110-202 Police Reports	Police Reports			\$2.75
Invoice	11/26/2016				
Cash Payment	E 101-42110-202 Police Reports	Police Reports			\$2.75
Invoice	12/5/2016				
Transaction Date	12/16/2016	Due 0 Checking	10100	Total	\$5.50
Refer	8753 SCHAEFFERS AUTO ELECTRIC INC	<u>Ck# 039052 12/20/2016</u>			
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works UT Starter Repair			\$25.00
Invoice	64145 11/15/2016				
Transaction Date	12/16/2016	Due 0 Checking	10100	Total	\$25.00

Fund Summary

	10100 Checking	
603 REFUSE (GARBAGE) FUND	\$3,786.20	
602 SEWER FUND	\$2,211.71	
601 WATER FUND	\$575.27	
200 FIRE/RESCUE FUND	\$219.79	
101 GENERAL FUND	\$10,556.29	
	\$17,349.26	

Pre-Written Checks	\$17,349.26
Checks to be Generated by the Computer	\$0.00
Total	\$17,349.26