

Council Meeting
November 15, 2022

Meeting called to order by Acting Mayor Cindy Stelten at 6:37pm

Councilmembers present: Kyle Christensen, Cindy Stelten, Alyshea Nelson and Steven Dahlager; Karla Davis absent

Others present: Jon Lentz and Dave Traurig

Motion made by Steven Dahlager and seconded by Kyle Christensen to approve the following addendums to the agenda: Scheeler Addition Phase 2, Ballfield Fencing and MnDOT Drainage Agreement; motion carried
Mayor Karla Davis absent

Motion made by Kyle Christensen and seconded by Alyshea Nelson to approve the claims; motion carried
Mayor Karla Davis absent

Motion made by Steven Dahlager and seconded by Kyle Christensen to approve the following Consent Agenda items:

1. Minutes of the November 1, 2022 Council Meeting
2. Resolution No. 11152022A Resolution Adopting Assessment for Unpaid Charges
3. Resolution No. 11152022B A Resolution Authorizing the Transfer of Funds
4. Resolution No. 11152022C A Resolution Authorizing the Transfer of Funds
5. Resolution No. 11152022D A Resolution Authorizing the Transfer of Funds

motion carried

Mayor Karla Davis absent

Stearns County Captain, Jon Lentz, presented the monthly sheriff's reports.

Chief Traurig made a recommendation to the Council for two new-fires for the Fire & Rescue Dept.

Motion made by Kyle Christensen and seconded by Alyshea Nelson to hire Austin Leedom and Matthew Young as members of the Kimball Fire & Rescue Dept.; motion carried
Mayor Karla Davis absent

Chief Traurig reported the Dept. will have 30 members with the new hires. There have been 214 calls so far and the new truck is about 2 years out.

The City Clerk stated that the agenda should read October instead of September monthly reports and apologized for not having the information printed out as she has been busy.

Motion made by Kyle Christensen and seconded by Steven Dahlager to approve the September monthly clerk reports; motion carried
Mayor Karla Davis absent

Motion made by Steven Dahlager and seconded by Kyle Christensen to approve the payment arrangement for the resident at: 916 Poplar Dr SE; motion carried
Mayor Karla Davis absent

Motion made by Kyle Christensen and seconded by Alyshea Nelson to adopt Resolution No. 11152022E A Resolution to Designate the Polling Place for 2023; motion carried
Mayor Karla Davis absent

Motion made by Kyle Christensen and seconded by Alyshea Nelson to approve the Pre-Development Agreement and Interim Development Agreement for Scheeler Addition Phase 2 pending no further changes from the City Attorney; motion carried
Mayor Karla Davis absent

The Council reviewed the Drainage Agreement between MnDOT, The City and the Clearwater River Watershed District.

Motion made by Cindy Stelten and seconded by Kyle Christensen to not approve the agreement until Exhibit A is attached; motion carried
Mayor Karla Davis absent

The City Clerk updated the Council that both she and Mayor Davis had spoken with the insurance adjuster regarding the fencing at the City's ballfield. There's 100' portion that is damaged and it appears that the brackets used for bracing in the back have been repositioned before. They could cover framing damage under wind damage coverage. There are no existing footings. A portion of the Atlas bill could possibly be covered; the posts but not the footings. Resetting of the fence could be covered. We need a bid for the re-setting of the fence. If the City switches to a chain-link fence, it can increase the City's liability.

The Council discussed posting the Deputy Clerk job.

Motion made by Cindy Stelten and seconded by Kyle Christensen to post the opening through the middle of January as presented by Councilmember Christensen and place the ad on the City's Website, in the Tri-County News, on the LMC website, in the Annandale Advocate and the EV-W Voice; motion carried
Mayor Karla Davis absent

Councilmember Christensen reported that the Personnel Committee had met with the Public Works Dept. and will also be updating their job descriptions.

Motion made by Alyshea Nelson and seconded by Kyle Christensen to adjourn at 7:50pm; motion carried
Mayor Karla Davis absent

Respectfully submitted by Nicole Pilarski

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Current Period: November 2022

Payments Batch 11152022Claims				\$32,862.77
Refer	2959 <i>Martin, Kimberly</i>	-		
Cash Payment	G 101-99999 Undistributed Receipts	Utility Billing Credit Refund		\$343.89
	Invoice			
Transaction Date	11/7/2022	Checking	10100	Total \$343.89
Refer	2959 <i>Knaus, Matthew</i>	-		
Cash Payment	G 101-99999 Undistributed Receipts	Utility Billing Credit Refund		\$11.34
	Invoice			
Transaction Date	11/7/2022	Checking	10100	Total \$11.34
Refer	2959 <i>Applewood Homes, LLC</i>	-		
Cash Payment	G 101-99999 Undistributed Receipts	820 Walnut Utility Billing Credit Refund		\$18.94
	Invoice			
Transaction Date	11/7/2022	Checking	10100	Total \$18.94
Refer	2960 <i>AIR-PRO HEATING & COOLING LL</i>	-		
Cash Payment	E 101-41000-401 Repairs/Maint Buildings	City Hall Thermostat Replacement		\$283.33
	Invoice i2281 11/2/2022			
Transaction Date	11/15/2022	Checking	10100	Total \$283.33
Refer	2961 <i>GOPHER STATE ONE CALL</i>	-		
Cash Payment	E 601-49400-311 Locate calls	Locates		\$19.57
	Invoice 2100513 10/31/2022			
Cash Payment	E 602-49450-311 Locate calls	Locates		\$19.58
	Invoice 2100513 10/31/2022			
Transaction Date	11/15/2022	Checking	10100	Total \$39.15
Refer	2962 <i>BATTERIES PLUS</i>	-		
Cash Payment	E 101-41400-207 Computer/Printer/Copier	Clerk Battery Backup		\$27.99
	Invoice P56182205 10/21/2022			
Transaction Date	11/15/2022	Checking	10100	Total \$27.99
Refer	2963 <i>MARCO TECHNOLOGIES LLC 2</i>	-		
Cash Payment	E 101-41000-300 Professional Svcs (GENE	Monthly Shredding Pickup		\$37.92
	Invoice INV10514745 10/28/2022			
Transaction Date	11/15/2022	Checking	10100	Total \$37.92
Refer	2964 <i>JOVANOVIH DEGE & ATHMANN P</i>	-		
Cash Payment	E 420-49450-304 Legal Fees	MnDOT drainage legal		\$365.50
	Invoice 24772 10/31/2022		Project 18-002	
Cash Payment	E 101-41910-304 Legal Fees	Variance Legal - Nelson		\$150.50
	Invoice 24772 10/31/2022			
Cash Payment	E 101-41910-304 Legal Fees	Lot Line Adjustment & Variance Legal - Maus		\$322.50
	Invoice 24772 10/31/2022			
Cash Payment	E 601-49400-304 Legal Fees	Utility Payment Legal		\$107.50
	Invoice 24772 10/31/2022			
Cash Payment	E 101-41000-304 Legal Fees	Sheriff Contract Legal		\$129.00
	Invoice 24772 10/31/2022			
Cash Payment	E 101-42110-304 Legal Fees	Police Legal		\$1,634.00
	Invoice 24773 10/31/2022			
Cash Payment	E 101-41910-304 Legal Fees	Scheeler Legal		\$430.00
	Invoice 24933 11/3/2022		Project 22-001	

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Transaction Date	11/15/2022	Checking	10100	Total	\$3,139.00
Refer	2965 <u>TRAURIG, DAVE</u>	-			
Cash Payment	E 200-42200-331 Travel Expenses	Reimbursement for Stearns Chief Mtg Meals			\$26.00
Invoice	11/3/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$26.00
Refer	2966 <u>INSPECTRON, INC.</u>	-			
Cash Payment	E 101-42400-305 Building Permits	Oct Perm/Insp			\$1,623.09
Invoice	2022-433 11/2/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$1,623.09
Refer	2967 <u>TRI-STATE PUMP AND CONTROL</u>	-			
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Scheeler Addition Unclog Lift Station Pump			\$450.00
Invoice	443947 11/2/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$450.00
Refer	2968 <u>A M MAUS</u>	-			
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works 2012 Dodge Ram LOF & Wiring Repair			\$132.98
Invoice	435701 11/3/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$132.98
Refer	2969 <u>STANGER, KATHLEEN</u>	-			
Cash Payment	E 200-42200-300 Professional Svcs (GENE Monthly Fire Hall Cleaning				\$180.00
Invoice	430 11/2/2022				
Cash Payment	E 101-41000-300 Professional Svcs (GENE City Hall Cleaning 10/12 & 10/26				\$330.00
Invoice	431 11/7/2022				
Cash Payment	E 101-45500-300 Professional Svcs (GENE Library Cleaning 10/11 & 10/25				\$306.67
Invoice	431 11/7/2022				
Cash Payment	E 101-45600-300 Professional Svcs (GENE Community Room Cleaning 10/11 & 10/25				\$153.33
Invoice	431 11/7/2022				
Cash Payment	E 101-45200-300 Professional Svcs (GENE Shelter Cleaning 10/10 & 10/18				\$345.00
Invoice	431 11/7/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$1,315.00
Refer	2970 <u>Harvest Bank</u>	-			
Cash Payment	E 101-45600-440 Refund of Deposit	Refund 11/3 Community Room Deposit			\$50.00
Invoice					
Transaction Date	11/15/2022	Checking	10100	Total	\$50.00
Refer	2971 <u>PSN</u>	Ck# 002322E 11/3/2022			
Cash Payment	E 603-49500-430 Miscellaneous (GENERA Monthly Fee				\$89.95
Invoice	267187 11/3/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$89.95
Refer	2972 <u>ERTL HARDWARE HANK</u>	-			
Cash Payment	E 101-43100-224 Street Maint Materials	Curb Painting Supplies			\$14.98
Invoice	65302 10/12/2022				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE Sewer Supplies				\$29.99
Invoice	65445 10/28/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$44.97
Refer	2973 <u>MARCO TECHNOLOGIES LLC</u>	-			

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Cash Payment	E 101-41000-414 Data Processing Equip R Copier Lease			\$342.63
Invoice	486010333	10/30/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$342.63
Refer	2974 WASTE MANAGEMENT	-		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos 64gal Refuse Carts			\$2,476.80
Invoice	7202388-1767-3	11/1/2022		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos 96gal Refuse Carts			\$455.84
Invoice	7202388-1767-3	11/1/2022		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos 32gal Refuse Carts			\$341.12
Invoice	7202388-1767-3	11/1/2022		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos 2nd 64gal Refuse Carts			\$13.82
Invoice	7202388-1767-3	11/1/2022		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos Recycle Carts			\$1,661.21
Invoice	7202388-1767-3	11/1/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$4,948.79
Refer	2975 CENTERPOINT ENERGY	-		
Cash Payment	E 101-45500-383 Gas Utilities	Library Gas Service		\$57.44
Invoice		11/9/2022		
Cash Payment	E 101-45200-383 Gas Utilities	Shelter Gas Service		\$249.97
Invoice		11/9/2022		
Cash Payment	E 101-42110-383 Gas Utilities	Police Gas Service		\$59.58
Invoice		11/9/2022		
Cash Payment	E 101-41000-383 Gas Utilities	City Hall Gas Service		\$102.76
Invoice		10/31/2022		
Cash Payment	E 601-49400-383 Gas Utilities	Water Gas Service		\$311.40
Invoice		10/31/2022		
Cash Payment	E 101-43100-383 Gas Utilities	Public Works Gas Service		\$25.04
Invoice		10/31/2022		
Cash Payment	E 200-42200-383 Gas Utilities	Fire Hall Gas Service		\$27.49
Invoice		10/31/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$833.68
Refer	2976 KRAMER PLUMBING OF WATKINS,	-		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	Water Fountain Replacement at Park Bathrooms		\$1,553.66
Invoice	1551	11/9/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$1,553.66
Refer	2977 HILSGEN BOBCAT SERVICE	-		
Cash Payment	E 101-43100-224 Street Maint Materials	Fall Street Sweeping		\$2,400.00
Invoice	22107	11/4/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$2,400.00
Refer	2978 MEEKER COOPERATIVE	-		
Cash Payment	E 602-49450-381 Electric Utilities	WWTP Electricity		\$609.00
Invoice		11/9/2022		
Cash Payment	E 602-49450-381 Electric Utilities	Heritage Park Lift Station		\$143.31
Invoice		11/9/2022		
Cash Payment	E 602-49450-381 Electric Utilities	Scheeler Lift Station		\$143.62
Invoice		11/9/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice		11/9/2022		

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Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$14.75
Invoice	11/9/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$14.75
Invoice	11/9/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$14.75
Invoice	11/9/2022		
Transaction Date	11/15/2022	Checking 10100	Total \$954.93
Refer	2979 XCEL ENERGY	-	
Cash Payment	E 101-42110-381 Electric Utilities	Police Electricity	\$79.89
Invoice	0998340864 10/26/2022		
Cash Payment	E 200-42200-381 Electric Utilities	Fire Hall Electricity	\$229.01
Invoice	0998305236 10/26/2022		
Cash Payment	E 101-45200-381 Electric Utilities	Lions Park Electricity	\$22.28
Invoice	0998323567 10/26/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Hwy 15 Electricity	\$69.09
Invoice	0998423563 10/26/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights	\$1,641.02
Invoice	999799116 11/3/2022		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Light	\$9.51
Invoice	997299749 10/21/2022		
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity	\$4.41
Invoice	997299666 10/21/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$18.41
Invoice	997299427 10/21/2022		
Cash Payment	E 101-43100-381 Electric Utilities	Public Works Light	\$10.59
Invoice	997299691 10/21/2022		
Cash Payment	E 601-49400-381 Electric Utilities	Water Tower Electricity	\$73.53
Invoice	0998317065 10/26/2022		
Cash Payment	E 101-41000-381 Electric Utilities	City Hall Electricity	\$202.79
Invoice	0998300786 10/26/2022		
Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard Electricity	\$144.35
Invoice	0998233761 10/26/2022		
Cash Payment	E 101-45500-381 Electric Utilities	Library Electricity	\$194.61
Invoice	0998389542 10/26/2022		
Cash Payment	E 101-45200-381 Electric Utilities	Ballfield Electricity	\$40.54
Invoice	0998560755 10/27/2022		
Cash Payment	E 101-45200-381 Electric Utilities	Shelter Electricity	\$186.97
Invoice	0998569552 10/27/2022		
Cash Payment	E 101-45200-381 Electric Utilities	Hockey Rink Electricity	\$18.80
Invoice	0998572080 10/27/2022		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity	\$755.52
Invoice	0998586681 10/27/2022		
Cash Payment	E 602-49450-381 Electric Utilities	Lift Station Electricity	\$188.88
Invoice	0998586681 10/27/2022		
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity	\$13.87
Invoice	0998646549 10/27/2022		
Transaction Date	11/15/2022	Checking 10100	Total \$3,904.07
Refer	2980 AT&T	Ck# 002323E 11/14/2022	

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Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone		\$49.66
Invoice	11032022	10/25/2022		
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone		\$24.83
Invoice	11032022	10/25/2022		
Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone		\$24.83
Invoice	11032022	10/25/2022		
Cash Payment	E 101-41000-321 Telephone	City iPad		\$38.23
Invoice	11032022	10/25/2022		
Cash Payment	E 601-49400-321 Telephone	Water Plant iPad		\$4.40
Invoice	11032022	10/25/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$141.95
Refer	2981 MINNESOTA DEPT OF LABOR	Ck# 002324E	11/15/2022	
Cash Payment	E 101-42400-305 Building Permits	3rd Qtr Bldg Surcharge		\$371.65
Invoice				
Transaction Date	11/15/2022	Checking	10100	Total \$371.65
Refer	2982 ARNOLDS OF KIMBALL	-		
Cash Payment	E 101-43100-500 Capital Outlay (GENERA	Used Toro Lawn Mower		\$7,500.00
Invoice	E01345	10/19/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$7,500.00
Refer	2983 RMB ENVIRONMENTAL LABORAT	-		
Cash Payment	E 602-49450-206 Testing	WWTP Influent		\$64.25
Invoice	D038816	10/27/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$64.25
Refer	2984 PILARSKI, NICOLE J	-		
Cash Payment	E 101-41410-331 Travel Expenses	Reimburse Mileage to Return Items to County on Election Night		\$26.88
Invoice		11/14/2022		
Cash Payment	E 101-41410-331 Travel Expenses	Reimburse Mileage to Pickup Items from County & Office Depot for Elections		\$26.69
Invoice		11/15/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$53.57
Refer	2985 CENTRAL MCGOWAN	-		
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Oxygen		\$25.01
Invoice	0000634895	10/7/2022		
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Cyl Lease		\$12.40
Invoice	0000200677	10/31/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$37.41
Refer	2986 HEIMAN INC	-		
Cash Payment	E 200-42200-417 Uniforms	Fire Dept Jacket Panels		\$167.54
Invoice	0914590-IN	10/19/2022		
Transaction Date	11/15/2022	Checking	10100	Total \$167.54
Refer	2987 MENARDS	-		
Cash Payment	E 601-49400-210 Operating Supplies (GEN	Water Supplies		\$189.10
Invoice	94899	10/5/2022		
Cash Payment	E 601-49400-210 Operating Supplies (GEN	Water Supplies		\$116.68
Invoice	95336	10/11/2022		

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Cash Payment	E 101-41000-220 Repair/Maint Supply (GE City Hall Filters				\$143.96
Invoice 95676	10/17/2022				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE Shop Supplies				\$123.35
Invoice 95676	10/17/2022				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE Sewer Supplies				\$188.70
Invoice 95676	10/17/2022				
Cash Payment	E 101-43100-222 Vehicle Maintenance Vehicle Supplies				\$30.24
Invoice 95676	10/17/2022				
Cash Payment	E 101-43100-224 Street Maint Materials Street Markers				\$48.90
Invoice 95676	10/17/2022				
Cash Payment	E 101-45200-210 Operating Supplies (GEN Park Supplies				\$6.49
Invoice 95676	10/17/2022				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE Sewer Trash Pump				\$519.00
Invoice 96114	10/24/2022				
Cash Payment	E 101-43100-210 Operating Supplies (GEN Shop Supplies				\$13.98
Invoice 96114	10/24/2022				
Cash Payment	E 101-43100-224 Street Maint Materials Curb Paint				\$153.85
Invoice 96114	10/24/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$1,534.25
Refer	2988 ARAMARK				
Cash Payment	E 200-42200-300 Professional Svcs (GENE Fire Hall Rugs				\$58.91
Invoice 2530061106	10/10/2022				
Cash Payment	E 101-41000-300 Professional Svcs (GENE City Hall Rugs				\$43.77
Invoice 2530061106	10/10/2022				
Cash Payment	E 101-45500-300 Professional Svcs (GENE Library Rugs				\$43.77
Invoice 2530061106	10/10/2022				
Cash Payment	E 101-41000-300 Professional Svcs (GENE City Hall Rugs				\$49.93
Invoice 2530066398	10/24/2022				
Cash Payment	E 101-45500-300 Professional Svcs (GENE Library Rugs				\$49.94
Invoice 2530066398	10/24/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$246.32
Refer	2989 OFFICE DEPOT				
Cash Payment	E 101-41000-220 Repair/Maint Supply (GE City Hall Supplies				\$20.46
Invoice 275724728001	10/31/2022				
Cash Payment	E 601-49400-200 Office Supplies (GENER Office Supplies				\$41.23
Invoice 275724728001	10/31/2022				
Cash Payment	E 101-41000-200 Office Supplies (GENER Misc Credit				-\$2.07
Invoice 273947270001C	11/1/2022				
Cash Payment	E 603-49500-200 Office Supplies (GENER Office Supplies				\$15.35
Invoice 275926229001	11/3/2022				
Cash Payment	E 101-41400-207 Computer/Printer/Copier Clerk Toner				\$63.32
Invoice 275926229001	11/3/2022				
Transaction Date	11/15/2022	Checking	10100	Total	\$138.29
Refer	2990 KIMBALL PARTS CITY				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE Public Works Supplies				\$10.99
Invoice 129-443245	9/1/2022				
Cash Payment	E 200-42200-210 Operating Supplies (GEN Fire Dept Supplies				\$3.00
Invoice 129-441207	8/5/2022				

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Cash Payment	E 200-42200-210 Operating Supplies (GEN Fire Dept Supplies	\$4.76
Invoice 129-441216	8/5/2022	
Cash Payment	E 200-42200-210 Operating Supplies (GEN Fire Dept Supplies	\$7.99
Invoice 129-441812	8/12/2022	
Cash Payment	E 200-42200-210 Operating Supplies (GEN Fire Dept Supplies	\$9.49
Invoice 129-446526	10/14/2022	
Transaction Date	11/15/2022	
	Checking	10100
		Total
		\$36.23

Fund Summary

	10100 Checking
101 GENERAL FUND	\$22,657.15
200 FIRE/RESCUE FUND	\$751.60
420 MnDOT TH15 2022 Project	\$365.50
601 WATER FUND	\$1,653.27
602 SEWER FUND	\$2,381.16
603 REFUSE (GARBAGE) FUND	\$5,054.09
	<u>\$32,862.77</u>

Pre-Written Checks	\$603.55
Checks to be Generated by the Computer	<u>\$32,259.22</u>
Total	\$32,862.77