

Council Meeting

November 5, 2019

Meeting called to order by Mayor Tammy Konz at 6:30pm

Councilmembers present: Tammy Konz, Sheryl Carlson, Kyle Christensen, DuWayne Orbeck and Cindy Stelten

Others present: Chad Koren, Dave Traurig, Jon Lentz, Nick Walther, Tricia Just, Jean Matua and Linda Roth

Motion made by Kyle Christensen and seconded by Cindy Stelten to approve the following addendum to the agenda: health and dental insurance renewal; motion carried

Motion made by Cindy Stelten and seconded by DuWayne Orbeck to approve the claims; motion carried

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the following Consent Agenda items:

1. Minutes of the October 14, 2019 Council Meeting
motion carried

Stearns County Captain Jon Lentz reviewed the monthly reports with the Council. Fairhaven Township approved their contract with the County at last night's meeting. The Council would like more time to review the proposed contract and will have it ready for approval at the next meeting on November 19th.

Tricia Just spoke with the Council about using the Willow Creek Park Shelter; she wants to use it for a pop-up shop to sell shakes. Mayor Konz explained that the shelter is closed up and winterized from October-May and as a City she doesn't think we can just let businesses run out of City buildings. The Mayor and Councilmembers asked Mrs. Just if she had checked with other business owners in the City about setting up her pop-up shop in their space. She will check into that.

Motion made by Sheryl Carlson and seconded by Kyle Christensen to accept the resignation of Doug Hommerding from the Kimball Fire Department effective October 2, 2019; motion carried

Motion made by Cindy Stelten and seconded by DuWayne Orbeck to hire Amy Inglett as a member of the Kimball Fire Department; motion carried

Fire Chief Traurig reported that the department is fully staffed at 29 members and responded to their 275th call as of this morning.

Chad Koren from the Public Works Department reported that he's starting marking curb stops and the new flagpole has been installed. Councilmember Carlson asked if he's ready for snow removal. The City truck is ready and he's spoken with Hendricks Sand & Gravel about sanding City streets. Mayor Konz stated that she appreciates that the City truck looks nice and clean all the time.

Those present discussed the bid advertisement timeline proposed by the Library Building Committee; they would like the Council to approve the advertisement for bids on December 17th, publish the

advertisement on January 16th and have the bids back by February 6th; they would then like the Council to hold a Special Meeting on February 18th to award the bids. Councilmember Carlson would like to see the advertisement published for 30-days.

The Council reviewed the RFP's received for Professional Auditing Services and Financial Statement Preparation. Proposals were received from ABDO EICK & MEYERS and CliftonLarsonAllen. The proposal from ABDO EICK & MEYERS was 2019 - \$19,000, 2020 – \$19,500 and 2021 - \$20,000 (prices include OSA reporting form) \$4,000 for single audits per year (if applicable). The amended proposal from CliftonLarsonAllen was 2019 - \$20,000, 2020 – \$21,000 and 2021 - \$22,000 (prices include OSA reporting form) \$4,000 for single audits per year (if applicable). Mayor Konz would like to stay with CliftonLarsonAllen.

Motion made by Cindy Stelten and seconded by Kyle Christensen to accept the proposal from ABDO EICK & MEYERS; motion carried

Those voting in favor: Kyle Christensen, Cindy Stelten and DuWayne Orbeck

Those voting against: Tammy Konz and Sheryl Carlson

Those absent: none

Those present discussed the Southwest Utility extension project. The cost to extend water and sewer to the west property line of the Hendricks Sand & Gravel main parcel is approximately \$172,500. This would provide water and sewer to both Robert Stelton and Hendricks Sand & Gravel; with the cost split being roughly 80/20. The City Clerk informed the Council she is waiting to hear from Lonnie Hendricks on if he would like to proceed or not.

Those present discussed the proposed water plant project and whether to do the project in stages or all at once; the Council is in favor of moving forward with the project all at once.

Motion made by Kyle Christensen and seconded by Sheryl Carlson to authorize Mayor Konz to sign the Supplemental Letter Agreement with SEH dated September 10, 2019, for the 2020 Water Treatment Facility Control Upgrades; motion carried

The Council reviewed and discussed the email correspondence regarding the MnDOT TH15 2021 project. The Council set a deadline for the end of 2019 to pick out a new streetlight design.

The Council viewed designs for updating the City website. The City Clerk will check into pricing for custom picture designs.

The Council reviewed the proposed changes to City Ordinance 800 – Water Use and Charges Section 13.

Motion made by Cindy Stelten and seconded by Kyle Christensen to adopt Resolution No. 11052019A Resolution to Amend City Ordinance 800 – Water Services, with the following change: Repairs and maintenance of water lines from the main to the residence or other structure shall be the responsibility of the property owner, including any necessary ~~repairs to the curb stop box and any necessary~~ upgrades and street repairs. Any and all necessary repairs to the curb stop box shall be the responsibility of the City. (this portion shall be inserted at the end of the section); motion carried

Those voting in favor: Kyle Christensen, Cindy Stelten, DuWayne Orbeck, Tammy Konz and Sheryl Carlson

Those voting against: none

Those absent: none

Motion made by Cindy Stelten and seconded by Kyle Christensen to adopt Resolution No. 11052019B Resolution to Amend City Ordinance 805 – Sewer Use; motion carried

Those voting in favor: Kyle Christensen, Cindy Stelten, DuWayne Orbeck, Tammy Konz and Sheryl Carlson

Those voting against: none

Those absent: none

Motion made by Kyle Christensen and seconded by DuWayne Orbeck to adopt Resolution No. 11052019C Resolution Adopting the City of Kimball's Policy on the Prevention and Unfreezing of Water and Sewer Lines, with the following verbiage: The City "may elect to reimburse" in the section Payment of Invoices for Thawing Lateral Service Lines; motion carried

Those voting in favor: Kyle Christensen, Cindy Stelten, DuWayne Orbeck, Tammy Konz and Sheryl Carlson

Those voting against: none

Those absent: none

The Council reviewed the request from the property owner at 110 Hazel Ave E to change their address. The Council suggests that the property owners speak with the post office and package delivery companies if their items are being delivered to the incorrect address.

Mayor Konz moved to the Open Forum portion of the meeting.

Linda Roth stated that she lives at 511 Linden Ave E and she set up bill pay with her bank on October 24th and she was told by Trista that we didn't receive her check until October 30th. Mrs. Roth stated that there is either a problem with the post office or documenting in the office. Mayor Konz stated that she sent off her electric bill in September and it still has not been cashed by Xcel. Mrs. Roth then stated she was upset over the nasty gram she received stating she would be shut off if her payment wasn't received. Mayor Konz stated that all customers that do not pay by the due date receive a late notice. Mrs. Roth then stated that her payment was send on October 21st, dated for October 24th, late on the 29th, received on the 30th and posted on November 1st. Councilmember Carlson stated that it seems to be a problem with the post office delivery service. Mayor Konz inquired as to what the late fee owed on her account was. Mrs. Roth stated that it is \$13.30. The Council informed her she should pay the late fee and make her bank reimburse her for that as it's an issue with delivery. Councilmember Carlson asked Mrs. Roth if she's tried contacting the post office. Mrs. Roth has not because this has happened twice now and it's possible it's the post office or the recorder. Councilmember Carlson stated that when she brings her payment in to the City office it's always stamped right away. Mrs. Roth asked about her complaint in regards to the late fee as she doesn't think she should have to pay it. Councilmember Christensen stated that she should have her bank call the post office. Mrs. Roth again stated that she doesn't think this is her error. Councilmember Carlson asked Mrs. Roth if she could try to pay earlier in

the month. Mrs. Roth stated that she did this month and thinks it's really inefficient. Councilmember Carlson stated that there is no inefficiency here; it must be happening somewhere else. Councilmember Stelten stated that it may seem excessive, but there are many that take advantage of it. Mrs. Roth stated that she's not a late payer. Member of the Public Jean Matua stated that if her bank guarantees delivery by "x" date it is therefore her banks fault for the payment not being received by that date. Councilmember Stelten stated that that she has no problem forgiving the late fee. Councilmember Christensen stated that he will not forgive the late fee.

Those present discussed utility rates. The City Clerk will put together information for the next meeting.

Motion made by Kyle Christensen and seconded by Cindy Stelten to set the 2020 Election Judge wage at \$12/hr.; motion carried

Motion made by Kyle Christensen and seconded by Sheryl Carlson to renew the City's 2020 health and dental insurance to the HP Open Access 4100-100 HSA Embedded Silver SE and HP Open Access Dental; motion carried

Motion made by DuWayne Orbeck and seconded by Kyle Christensen to adjourn at 10:02pm; motion carried

Respectfully submitted by Nicole Pilarski

City of Kimball

Payments

Current Period: October 2019

Payments Batch 10212019CLA \$8,968.45

Refer <u>172 BOUND TREE MEDICAL</u> -						
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies				\$1,015.83
Invoice	83336683	9/6/2019				
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies				\$13.81
Invoice	83343251	9/11/2019				
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies				\$31.51
Invoice	83353715	9/19/2019				
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies				\$0.05
Invoice	83361633	9/26/2019				
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$1,061.20
Refer <u>173 CENTRAL MCGOWAN</u> -						
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Oxygen				\$50.46
Invoice	00309539	10/5/2019				
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$50.46
Refer <u>174 MINNESOTA LIFE INSURANCE CO</u> -						
Cash Payment	E 101-42110-134 Employer Paid Life	Police Life Insurance				\$3.00
Invoice	10/14/2019					
Cash Payment	E 601-49400-134 Employer Paid Life	Water Life Insurance				\$0.93
Invoice	10/14/2019					
Cash Payment	E 602-49450-134 Employer Paid Life	Sewer Life Insurance				\$0.66
Invoice	10/14/2019					
Cash Payment	E 101-41400-134 Employer Paid Life	Clerk Life Insurance				\$2.55
Invoice	10/14/2019					
Cash Payment	E 200-42200-134 Employer Paid Life	Clerk Life Insurance				\$0.15
Invoice	10/14/2019					
Cash Payment	E 101-43100-134 Employer Paid Life	Public Works Life Insurance				\$1.71
Invoice	10/14/2019					
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$9.00
Refer <u>175 TEAM LABORATORY CHEMICAL C</u> -						
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	WWTP Bugs				\$908.00
Invoice	INV0018243	10/16/2019				
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$908.00
Refer <u>176 EMERGENCY RESPONSE SOLUTI</u> -						
Cash Payment	E 200-42200-404 Repairs/Maint Machinery	Fire Dept Gas Monitor Calibration				\$60.23
Invoice	13771	9/18/2019				
Cash Payment	E 231-42200-580 Other Equipment	Fire Dept Gas Monitor				\$802.54
Invoice	13818	9/27/2019				
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$862.77
Refer <u>177 XCEL ENERGY</u> -						
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights				\$1,334.91
Invoice	804073161	10/3/2019				
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity				\$751.22
Invoice	0803940399	10/2/2019				
Cash Payment	E 602-49450-381 Electric Utilities	Lift Station Electricity				\$187.80
Invoice	0803940399	10/2/2019				
Cash Payment	E 101-45200-381 Electric Utilities	Shelter Electricity				\$217.80
Invoice	0803918481	10/2/2019				
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$2,491.73

City of Kimball

Payments

Current Period: October 2019

Refer	178 <i>MEEKER COOPERATIVE</i>	-				
Cash Payment	E 602-49450-381 Electric Utilities		WWTP Electricity			\$1,109.00
Invoice	10/9/2019					
Cash Payment	E 602-49450-381 Electric Utilities		Heritage Park Lift Station			\$75.43
Invoice	10/9/2019					
Cash Payment	E 602-49450-381 Electric Utilities		Scheeler Lift Station			\$75.43
Invoice	10/9/2019					
Cash Payment	E 101-43100-381 Electric Utilities		Street Light			\$14.75
Invoice	10/9/2019					
Cash Payment	E 101-43100-381 Electric Utilities		Street Light			\$14.75
Invoice	10/9/2019					
Cash Payment	E 101-43100-381 Electric Utilities		Street Light			\$14.75
Invoice	10/9/2019					
Cash Payment	E 101-43100-381 Electric Utilities		Street Light			\$14.75
Invoice	10/9/2019					
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$1,318.86
Refer	179 <i>A M MAUS</i>	-				
Cash Payment	E 200-42200-212 Motor Fuels		Fire Dept Fuel			\$62.50
Invoice 284766	9/4/2019					
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$62.50
Refer	180 <i>CENTERPOINT ENERGY</i>	-				
Cash Payment	E 101-45200-383 Gas Utilities		Shelter Gas Service			\$17.97
Invoice	10/10/2019					
Cash Payment	E 101-42110-383 Gas Utilities		Police Gas Service			\$15.00
Invoice	10/10/2019					
Transaction Date	10/21/2019	Due 10/21/2019	Checking	10100	Total	\$32.97
Refer	181 <i>U.S. BANK</i>	-				
Cash Payment	E 101-41910-430 Miscellaneous (GENERA		Zoning Beacon Service			\$1.00
Invoice	8/31/2019					
Cash Payment	E 101-41000-437 Other Miscellaneous		Cash Back Rebate			-\$23.50
Invoice	8/27/2019					
Cash Payment	E 601-49400-322 Postage		Stamped Envelopes			\$324.55
Invoice	9/13/2019					
Cash Payment	E 602-49450-322 Postage		Stamped Envelopes			\$324.55
Invoice	9/13/2019					
Cash Payment	E 603-49500-322 Postage		Stamped Envelopes			\$324.55
Invoice	9/13/2019					
Cash Payment	E 101-41400-322 Postage		Stamped Envelopes			\$16.45
Invoice	9/13/2019					
Cash Payment	E 101-41000-207 Computer/Printer/Copier		Office Anti-virus Software			\$107.12
Invoice AP1290840730	9/14/2019					
Cash Payment	E 101-41400-331 Travel Expenses		Clerk MCAA Hotel Room			\$254.96
Invoice 77240	9/20/2019					
Cash Payment	E 101-42700-210 Operating Supplies (GEN		2020 Dog Tags			\$71.80
Invoice 6297	9/24/2019					
Cash Payment	E 101-41910-430 Miscellaneous (GENERA		Zoning Beacon Service			\$1.00
Invoice	9/30/2019					
Cash Payment	E 101-41000-437 Other Miscellaneous		Cash Back Rebate			-\$62.82
Invoice	10/3/2019					
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE		Public Works Supplies			\$104.09
Invoice 9808	9/10/2019					

City of Kimball

Payments

Current Period: October 2019

Cash Payment	E 101-43100-200 Office Supplies (GENER	Public Works Office Supplies	\$64.09
Invoice	9/12/2019		
Cash Payment	E 601-49400-322 Postage	Water Postage	\$10.55
Invoice	9/18/2019		
Cash Payment	E 101-43100-240 Small Tools and Minor E	Public Works Tools	\$77.95
Invoice 217246	9/17/2019		
Cash Payment	E 101-43100-240 Small Tools and Minor E	Public Works Tools	\$339.38
Invoice	9/18/2019		
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Bathroom Signs	\$40.70
Invoice 850395	10/2/2019		
Cash Payment	E 101-43100-201 Clothing Allowances	Public Works Safety Sweatshirt & Jacket	\$194.54
Invoice 119388	10/3/2019		
Transaction Date	10/21/2019	Due 10/21/2019	
		Checking	
		10100	
		Total	\$2,170.96

Fund Summary

	10100 Checking
101 GENERAL FUND	\$2,838.70
200 FIRE/RESCUE FUND	\$1,234.54
231 FIRE/RESCUE COMMITTED FUNDS	\$802.54
601 WATER FUND	\$1,087.25
602 SEWER FUND	\$2,680.87
603 REFUSE (GARBAGE) FUND	\$324.55
	\$8,968.45

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$8,968.45
Total	\$8,968.45

**City of Kimball
Payments**

Current Period: October 2019

Payments Batch 10252019CLA \$941.59

Refer	183	AT&T	-			
Cash Payment	E 101-43100-321	Telephone	Public Works Cell Phone			\$47.26
Invoice	10172019	10/9/2019				
Cash Payment	E 601-49400-321	Telephone	Water Cell Phone			\$23.63
Invoice	10172019	10/9/2019				
Cash Payment	E 602-49450-321	Telephone	Sewer Cell Phone			\$23.62
Invoice	10172019	10/9/2019				
Transaction Date	10/25/2019	Due 10/25/2019	Checking	10100	Total	\$94.51

Refer	184	MADISON NATIONAL LIFE	-			
Cash Payment	E 101-42110-134	Employer Paid Life	Police STD & LTD			\$28.21
Invoice	1366345	10/18/2019				
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk STD & LTD			\$37.51
Invoice	1366345	10/18/2019				
Cash Payment	E 200-42200-134	Employer Paid Life	Clerk STD & LTD			\$2.21
Invoice	1366345	10/18/2019				
Cash Payment	E 601-49400-134	Employer Paid Life	Water STD & LTD			\$9.50
Invoice	1366345	10/18/2019				

Cash Payment	E 602-49450-134	Employer Paid Life	Sewer STD & LTD			\$6.97
Invoice	1366345	10/18/2019				
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works STD & LTD			\$15.98
Invoice	1366345	10/18/2019				
Transaction Date	10/25/2019	Due 10/25/2019	Checking	10100	Total	\$100.38

Refer	185	U.S. BANK	10/25/2019			
Cash Payment	E 200-42200-208	Training and Instruction	Fire Dept Recertification - Beck, McCain, Orbeck & Truenow			\$100.00
Invoice	20190930075219	9/30/2019				
Transaction Date	10/25/2019	Due 10/25/2019	Checking	10100	Total	\$100.00

Refer	186	U.S. BANK	Ck# 001622E 10/10/2019			
Cash Payment	E 200-42200-430	Miscellaneous (GENERA	Fire Dept - badgeandwallet.com - NO RECEIPT			\$122.00
Invoice		9/9/2019				
Cash Payment	E 200-42200-430	Miscellaneous (GENERA	Fire Dept - eagle engraving - NO RECEIPT			\$524.70
Invoice		9/8/2019				
Transaction Date	10/25/2019	Due 10/25/2019	Checking	10100	Total	\$646.70

Fund Summary

	10100	Checking	
101 GENERAL FUND			\$128.96
200 FIRE/RESCUE FUND			\$748.91
601 WATER FUND			\$33.13
602 SEWER FUND			\$30.59
			<u>\$941.59</u>

Pre-Written Checks	\$646.70
Checks to be Generated by the Computer	\$294.89
Total	\$941.59

**City of Kimball
Payments**

Current Period: October 2019

Payments Batch 10292019CLA \$238.83

Refer	207	MN DEPARTMENT OF COMMERCE	Ck# 001628E 10/29/2019		
Cash Payment	E 601-49400-437	Other Miscellaneous	Unclaimed funds sent to state - check 40383		\$1.24
Invoice		7/10/2018			
Cash Payment	E 602-49450-437	Other Miscellaneous	Unclaimed funds sent to state - check 40383		\$1.24
Invoice		7/10/2018			
Cash Payment	E 101-42400-430	Miscellaneous (GENERA	Unclaimed funds sent to state - check 40059		\$2.59
Invoice		2/28/2018			
Transaction Date	10/29/2019	Due 10/29/2019	Checking	10100	Total \$5.07
Refer	208	CARROT-TOP INDUSTRIES, INC.	-		
Cash Payment	E 101-41000-437	Other Miscellaneous	2 Polyester 5x8 US Flags		\$127.83
Invoice	44256900	10/28/2019			
Cash Payment	E 101-45200-430	Miscellaneous (GENERA	2 Nylon POW/MIA 3x5 Flags		\$105.93
Invoice	44256901	10/29/2019			
Transaction Date	10/29/2019	Due 10/29/2019	Checking	10100	Total \$233.76

Fund Summary

	10100	Checking	
101 GENERAL FUND			\$236.35
601 WATER FUND			\$1.24
602 SEWER FUND			\$1.24
			<u>\$238.83</u>

Pre-Written Checks	\$5.07
Checks to be Generated by the Computer	\$233.76
Total	<u>\$238.83</u>

City of Kimball

Payments

Current Period: November 2019

Payments Batch 11052019CLA \$60,377.42

Refer	191	CORE & MAIN LP	-				
Cash Payment	E 601-49400-210	Operating Supplies (GEN Hydrant Flags				\$2,250.00	
Invoice	L402775	10/23/2019					
Cash Payment	E 602-49450-210	Operating Supplies (GEN Manhole Signs				\$320.30	
Invoice	L402775	10/23/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$2,570.30	
Refer	192	XCEL ENERGY	-				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$14.32	
Invoice	807262322	10/21/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$14.32	
Refer	193	MENARDS	-				
Cash Payment	E 101-43100-210	Operating Supplies (GEN Public Works Supplies				\$122.82	
Invoice	26716	10/24/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$122.82	
Refer	194	ARVIG	-				
Cash Payment	E 602-49450-321	Telephone	Scheeler Lift Station Telephon			\$43.98	
Invoice		10/22/2019					
Cash Payment	E 601-49400-321	Telephone	Water Plant Alarm			\$45.98	
Invoice		10/22/2019					
Cash Payment	E 101-42110-321	Telephone	Police Computer Line			\$43.98	
Invoice		10/22/2019					
Cash Payment	E 101-42110-321	Telephone	Police Telephone & Fax			\$89.46	
Invoice		10/22/2019					
Cash Payment	E 101-42500-321	Telephone	Civil Defense Telephone			\$43.98	
Invoice		10/22/2019					
Cash Payment	E 200-42200-321	Telephone	Fire Dept Telephone			\$95.58	
Invoice		10/22/2019					
Cash Payment	E 101-41000-321	Telephone	City Hall Telephone			\$106.28	
Invoice		10/22/2019					
Cash Payment	E 101-41000-321	Telephone	City Hall Fax			\$99.71	
Invoice		10/22/2019					
Cash Payment	E 601-49400-321	Telephone	Water Plant Alarm			\$43.98	
Invoice		10/22/2019					
Cash Payment	E 602-49450-321	Telephone	Heritage Park Lift Station Tel			\$45.09	
Invoice		10/22/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$658.02	
Refer	195	PILARSKI, NICOLE J	-				
Cash Payment	E 101-41000-200	Office Supplies (GENER Reimburse Office Supply Purchase				\$15.73	
Invoice		10/24/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$15.73	
Refer	196	SCHREIFELS WATER WORKS2	-				
Cash Payment	E 101-45200-300	Professional Srvs (GENE Winterize Ballpark, Shelter & Bathrooms				\$250.00	
Invoice	338364	10/17/2019					
Cash Payment	E 101-45200-220	Repair/Maint Supply (GE Ballfield Sprinkler Parts				\$30.00	
Invoice	338364	10/17/2019					
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total	\$280.00	
Refer	197	SPRINT	-				

Payments

Current Period: November 2019

Cash Payment	E 101-42110-321 Telephone	Police Laptops			\$79.88
Invoice	325068815-143	10/18/2019			
Cash Payment	E 101-42110-321 Telephone	Police Cell Phone			\$47.75
Invoice	325068815-143	10/18/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$127.63
Refer	198	STEARNS COUNTY SHERIFFS OFF			
Cash Payment	E 101-42110-207 Computer/Printer/Copier	Police 3rd Qtr MDT			\$56.88
Invoice	SD19121	10/1/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$56.88
Refer	199	LEAGUE OF MINNESOTA CITIES			
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Office Adobe Software			\$63.25
Invoice	310952	10/14/2019			
Cash Payment	E 101-41400-207 Computer/Printer/Copier	Office Adobe Software			\$63.25
Invoice	310952	10/14/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$126.50
Refer	200	SEH			
Cash Payment	E 601-49400-303 Engineering Fees	GIS Engineering Project			\$258.31
Invoice	374416	10/7/2019			
Cash Payment	E 602-49450-303 Engineering Fees	GIS Engineering Project		Project 19-001	\$258.31
Invoice	374416	10/7/2019			
Cash Payment	E 101-41910-303 Engineering Fees	Engineering - KHS CUP			\$87.50
Invoice	375355	10/11/2019			
Cash Payment	E 101-43100-303 Engineering Fees	General Engineering			\$157.50
Invoice	375355	10/11/2019			
Cash Payment	E 601-49400-303 Engineering Fees	SW Utility Extension Engineering			\$543.57
Invoice	375355	10/11/2019			
Cash Payment	E 602-49450-303 Engineering Fees	SW Utility Extension Engineering			\$543.57
Invoice	375355	10/11/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$1,848.76
Refer	201	STEARNS DHIA CENTRAL LAB			
Cash Payment	E 602-49450-206 Testing	WWTP Pond Effluent			\$166.00
Invoice	416083	10/16/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$166.00
Refer	202	RENGEL PRINTING COMPANY			
Cash Payment	E 200-42200-200 Office Supplies (GENER	Fire Dept Forms			\$481.03
Invoice	114885	10/2/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$481.03
Refer	203	NORTHLAND TRUST SERVICES, IN			
Cash Payment	E 314-41000-600 Debt Srv Principal (GEN	2012GO Bond Principal			\$35,000.00
Invoice		10/15/2019			
Cash Payment	E 314-41000-611 Bond Interest	2012GO Bond Interest			\$6,225.00
Invoice		10/15/2019			
Cash Payment	E 314-41000-620 Fiscal Agents Fees	2012GO Bond Paying Agent Annual Fee			\$425.00
Invoice		10/15/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$41,650.00
Refer	204	OFFICE DEPOT			
Cash Payment	E 101-43100-200 Office Supplies (GENER	Office Supplies			\$4.79
Invoice	387683991001	10/10/2019			
Cash Payment	E 101-41400-200 Office Supplies (GENER	Office Supplies			\$5.99
Invoice	387683991001	10/10/2019			

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Cash Payment	E 101-41000-200 Office Supplies (GENER	Office Supplies			\$28.23
Invoice	387683991001	10/10/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$39.01
Refer	<u>205 EAST SIDE OIL COMPANIES</u>		-		
Cash Payment	E 603-49500-387 Oil/Filter Disposal	Used Oil/Filter Pickup			\$125.00
Invoice	R83213	10/15/2019			
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$125.00
Refer	<u>206 US BANK VOYAGER FLEET SYS</u>		-		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$50.55
Invoice		10/8/2019			
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel			\$59.84
Invoice		10/4/2019			
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel			\$57.88
Invoice		10/2/2019			
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel			\$20.25
Invoice		10/9/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$21.23
Invoice		9/23/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$25.81
Invoice		9/25/2019			
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash			\$4.00
Invoice		9/25/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$15.47
Invoice		9/25/2019			
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash			\$4.00
Invoice		9/25/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$27.20
Invoice		9/27/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$25.17
Invoice		10/1/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$18.38
Invoice		10/1/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$23.82
Invoice		10/7/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$20.20
Invoice		10/7/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$15.06
Invoice		10/8/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$20.78
Invoice		10/9/2019			
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash			\$4.00
Invoice		10/9/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$23.44
Invoice		10/11/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$20.45
Invoice		10/14/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$24.11
Invoice		10/15/2019			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$17.46
Invoice		10/16/2019			
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash			\$4.00
Invoice		10/16/2019			

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Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$25.28
Invoice	10/19/2019				
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$22.38
Invoice	10/20/2019				
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash			\$4.00
Invoice	10/20/2019				
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$28.44
Invoice	10/22/2019				
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel			\$58.34
Invoice	10/8/2019				
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works Car Wash			\$8.00
Invoice	10/8/2019				
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel			\$25.22
Invoice	10/8/2019				
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel			\$26.61
Invoice	10/9/2019				
Cash Payment	E 101-41000-437 Other Miscellaneous	Retailer Adjustment			-\$4.19
Invoice	10/13/2019				
Transaction Date	10/28/2019	Due 10/28/2019	Checking	10100	Total \$697.18
Refer	210 HARVEST BANK		Ck# 001629E	11/1/2019	
Cash Payment	E 101-41400-131 Employer Paid Health	Nicole Pilarski HSA			\$191.25
Invoice					
Cash Payment	E 200-42200-131 Employer Paid Health	Nicole Pilarski HSA			\$11.25
Invoice					
Cash Payment	E 601-49400-131 Employer Paid Health	Nicole Pilarski HSA			\$11.25
Invoice					
Cash Payment	E 602-49450-131 Employer Paid Health	Nicole Pilarski HSA			\$11.25
Invoice					
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total \$225.00
Refer	211 HARVEST BANK		Ck# 001630E	11/1/2019	
Cash Payment	E 101-42110-131 Employer Paid Health	Nick Walther HSA			\$225.00
Invoice					
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total \$225.00
Refer	212 HARVEST BANK		Ck# 001631E	11/1/2019	
Cash Payment	E 101-43100-131 Employer Paid Health	Chad Koren HSA			\$128.25
Invoice					
Cash Payment	E 601-49400-131 Employer Paid Health	Chad Koren HSA			\$58.50
Invoice					
Cash Payment	E 602-49450-131 Employer Paid Health	Chad Koren HSA			\$38.25
Invoice					
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total \$225.00
Refer	213 MARCO TECHNOLOGIES LLC		-		
Cash Payment	E 101-41000-414 Data Processing Equip R Copier Lease				\$344.65
Invoice	398455550 10/25/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total \$344.65
Refer	214 ALL STAR TROPHY & AWARDS		-		
Cash Payment	E 200-42200-401 Repairs/Maint Buildings	Fire Dept Locker Plates			\$232.00
Invoice	51816 10/4/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total \$232.00
Refer	215 GUARDIAN FLEET SAFETY		-		

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Cash Payment	E 231-42200-580 Other Equipment	Fire Dept 2011 Suburban Lights, Sirens, etc				\$6,211.14
Invoice	19-0316	8/26/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total	\$6,211.14
Refer	216 MEHR, BRIAN					
Cash Payment	E 601-49400-300 Professional Svcs (GENE	Visits Weeks of 9/29, 10/6, 10/13, 10/20 & 10/27				\$500.00
Invoice	Oct-19	10/30/2019				
Cash Payment	E 602-49450-300 Professional Svcs (GENE	Visits Weeks of 9/29, 10/6, 10/13, 10/20 & 10/27				\$500.00
Invoice	Oct-19	10/30/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total	\$1,000.00
Refer	217 XCEL ENERGY					
Cash Payment	E 200-42200-381 Electric Utilities	Fire Hall Electricity				\$157.52
Invoice	0808237340	10/25/2019				
Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard Electricity				\$108.12
Invoice	0808149591	10/25/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total	\$265.64
Refer	218 HILSGEN BOBCAT SERVICE					
Cash Payment	E 101-43100-300 Professional Svcs (GENE	Street Sweeping				\$2,250.00
Invoice	19090	10/28/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total	\$2,250.00
Refer	219 KIMBALL PARTS CITY					
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Supplies				\$19.49
Invoice	129-355082	10/3/2019				
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Supplies				\$24.00
Invoice	129-356107	10/16/2019				
Cash Payment	E 200-42200-222 Vehicle Maintenance	Fire Dept Supplies				\$3.99
Invoice	129-356292	10/18/2019				
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies				\$372.33
Invoice	129-355470	10/8/2019				
Transaction Date	11/1/2019	Due 11/1/2019	Checking	10100	Total	\$419.81

Fund Summary

	10100	Checking
101 GENERAL FUND		\$5,261.27
200 FIRE/RESCUE FUND		\$1,491.67
231 FIRE/RESCUE COMMITTED FUNDS		\$6,211.14
314 2012 GO BOND DEBT ACCT		\$41,650.00
601 WATER FUND		\$3,711.59
602 SEWER FUND		\$1,926.75
603 REFUSE (GARBAGE) FUND		\$125.00
		<u>\$60,377.42</u>

Pre-Written Checks	\$675.00
Checks to be Generated by the Computer	\$59,702.42
Total	<u>\$60,377.42</u>