

Council Meeting  
November 1, 2016

Meeting called to order by Mayor Tammy Konz at 7:00pm

Councilmembers present: Tammy Konz, Aaron Dahlinger, Eric Loewen, Megan Kiffmeyer and Paula Capes

Others present: Jonathan Beseman, Jason Mehr, Dawn Lueders, Mildred Fredrick, Chad Grunewald, Sheryl Carlson and Mike Schneider

Motion made by Paula Capes and seconded by Aaron Dahlinger to add Chad Grunewald as an addendum to the agenda and remove Items 1 – 3 from the Consent Agenda; motion carried

Motion made by Paula Capes and seconded by Aaron Dahlinger to approve the claims; motion carried

Motion made by Megan Kiffmeyer and seconded by Paula Capes to approve the following Consent Agenda Items:

- ~~1. Minutes of the October 4, 2016 Council Meeting~~
- ~~2. Minutes of the October 18, 2016 Special Meeting~~
- ~~3. Minutes of the October 18, 2016 Council Meeting~~
4. Minutes of the October 24, 2016 Special Meeting
5. Resolution No. 11012016A Police Officer Declaration
6. Resolution No. 11012016B Police Officer Declaration
7. Resolution No. 11012016C A Resolution Authorizing the Transfer of Funds
8. Resolution No. 11012016D Resolution Authorizing the Acceptance of Grant Funds from the Minnesota Department of Public Safety and St. Cloud Police Department

motion carried

Dawn Lueders spoke with the Council about waiving the fee for her grandmother's, Mildred Fredrick, plumbing permit.

Motion made by Eric Loewen and seconded by Aaron Dahlinger to waive the plumbing permit fee of \$75.50 for Mildred Fredrick; motion carried

The City Council reviewed the email received from the City Attorney in regards to Chad Grunewald's proposed house in the Scheeler Addition; some residents do not feel it is a house. Per the City Attorney, it does meet the City's requirements and he reiterated that the Protective Covenants for the development are enforceable by the property owners, not the City.

Jonathan Beseman from Waste Management spoke with the Council about the City's acceptance of their RFP and the proposed language changes to Section V. c & d by the City Attorney. The City Council is okay with a 2% increase vs. a 3% increase after the first year. Mr. Beseman will forward the final contract to the City Clerk after it is reviewed by their attorney.

Chief Mehr gave the monthly police report; it's been busy and he had some IT problems with the computer. They've been given the ok to work a lot of TZD. He discussed adding another computer

license from Tri-Tech with the Council; after discussing this it was determined that it can be looked at to possibly be included in the 2017.

Fire Chief Schneider talked about the mock crash that was done at the high school. They've received 4 applications for new members and will be interviewing at the end of the month. He's been in contact with MnDOT about adding directional signs to the fire station on Hwy 15 & 55. They've had 159 calls to date this year.

The City Clerk discussed ACH withdrawal, credit card payments and e-billing with the Council. Motion made by Paula Capes and seconded by Aaron Dahlinger to terminate the City's service with MuniPay and start using Payment Services Network (PSN) for credit card processing, ACH withdrawal and e-billing and to pay for the monthly e-billing fee out of the refuse fund; motion carried

The Council discussed the City's \$200/month contribution to employee's HSA accounts; the contributions will be made on the 1<sup>st</sup> of each month. At the September 6, 2016, meeting the following motion was made:

Motion made by Paula Capes and seconded by Aaron Dahlinger to contribute \$200/employee/month to the \$3500-100% OA E HSA Silver; motion carried  
Councilmember Eric Loewen absent

Motion made by Paula Capes and seconded by Megan Kiffmeyer to amend the above referenced motion made on September 6, 2016, as follows: to contribute \$200/employee/month to ~~the \$3500-100% OA E~~ both the HSA Silver and the HSA Gold plans; motion carried

Motion made by Paula Capes and seconded by Aaron Dahlinger to employees pre-pay the premium difference if they choose to buy-up to either the Gold HSA or the Copay plan (i.e. pay for December's premium difference in November); motion carried

Motion made by Aaron Dahlinger and seconded by Paula Capes to make the City's contribution of the \$200/employee/month on the 1<sup>st</sup> of each month and to have Harvest Bank the "Preferred Bank" and therefore covering the account opening fees and any monthly maintenance fees to any employee that has their HSA at Harvest Bank; motion carried

The Council discussed City Ordinance 505 – Traffic and Parking Regulations; they will not be amending the ordinance to allow parking on both sides of Magnus Johnson St.

The Council reviewed the email correspondence from MnDOT in regards to purchasing the property they own on Hwy 55 just east of the City limits (current site of the salt shed); they are not interested in purchasing the property at this time.

The Council discussed appointing a liaison from the City Council for Great River Regional Library; they also discussed they Kimball Friends of the Library meeting they attended. The City Clerk will contact Daren at SEH for a timeline on the bathroom construction.

The Council reviewed the changes to the Cable Television Franchise as proposed by the City Attorney. The City Clerk will forward that on to Arvig.

The Personnel Committee has not yet discussed the Pay Equity Reporting in regards to assigning points to the Occasional/Seasonal Assistant position or 2017 wages.

Motion made by Aaron Dahlinger and seconded by Eric Loewen to increase Ryan Schaefer's wages from \$16.00/hr. to \$16.80/hr. now that he is full-time; motion carried

Those present worked on the water and sewer fund budgets for 2017.

Motion made by Paula Capes and seconded by Aaron Dahlinger to adjourn at 9:44pm; motion carried

Respectfully submitted by Nicole Pilarski

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## Payments

Current Period: October 2016

Batch Name 102816Claims Payment Computer Dollar Amt \$2,056.22 Posted

Refer	8596	MINNESOTA LIFE INSURANCE	<u>Ck# 038887 10/28/2016</u>		
Cash Payment	E 101-42110-134	Employer Paid Life	Police Life Insurance		\$12.00
Invoice		10/14/2016			
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works Life Insurance		\$1.68
Invoice		10/14/2016			
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk Life Insurance		\$2.10
Invoice		10/14/2016			
Cash Payment	E 200-42200-134	Employer Paid Life	Clerk Life Insurance		\$0.15
Invoice		10/14/2016			
Cash Payment	E 601-49400-134	Employer Paid Life	Water Life Insurance		\$1.16
Invoice		10/14/2016			
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer Life Insurance		\$0.91
Invoice		10/14/2016			
Transaction Date	10/28/2016	Due 0	Checking	10100	<b>Total</b> \$18.00
Refer	8597	MADISON NATIONAL LIFE	<u>Ck# 038886 10/28/2016</u>		
Cash Payment	E 101-42110-134	Employer Paid Life	Police STD & LTD		\$240.69
Invoice	1229826	10/19/2016			
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk STD & LTD		\$25.20
Invoice	1229826	10/19/2016			
Cash Payment	E 200-42200-134	Employer Paid Life	Clerk STD & LTD		\$1.80
Invoice	1229826	10/19/2016			
Cash Payment	E 601-49400-134	Employer Paid Life	Water STD & LTD		\$31.35
Invoice	1229826	10/19/2016			
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer STD & LTD		\$23.09
Invoice	1229826	10/19/2016			
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works STD & LTD		\$57.82
Invoice	1229826	10/19/2016			
Transaction Date	10/28/2016	Due 0	Checking	10100	<b>Total</b> \$379.95
Refer	8598	AT&T	<u>Ck# 000842E 10/28/2016</u>		
Cash Payment	E 101-42110-321	Telephone	Police Chief Cell Phone		\$67.43
Invoice	10172016	10/10/2016			
Cash Payment	E 101-43100-321	Telephone	Public Works Cell Phone		\$41.66
Invoice	10172016	10/10/2016			
Cash Payment	E 601-49400-321	Telephone	Water Cell Phone		\$20.83
Invoice	10172016	10/10/2016			
Cash Payment	E 602-49450-321	Telephone	Sewer Cell Phone		\$20.83
Invoice	10172016	10/10/2016			
Transaction Date	10/28/2016	Due 0	Checking	10100	<b>Total</b> \$150.75
Refer	8599	HARVEST BANK	<u>Ck# 000843E 10/25/2016</u>		
Cash Payment	E 101-43100-603	Short-Term Debt Principal	October Tractor Payment		\$679.25
Invoice					
Cash Payment	E 101-43100-613	Short-Term Debt Interest	October Tractor Payment		\$42.37
Invoice					
Transaction Date	10/28/2016	Due 0	Checking	10100	<b>Total</b> \$721.62
Refer	8600	AMAZON.COM	<u>Ck# 000844E 10/21/2016</u>		
Cash Payment	E 101-41000-200	Office Supplies (GENERAL)	Office Supplies - Wall Files		\$57.98
Invoice	113-7527944-748	10/21/2016			

# City of Kimball Payments

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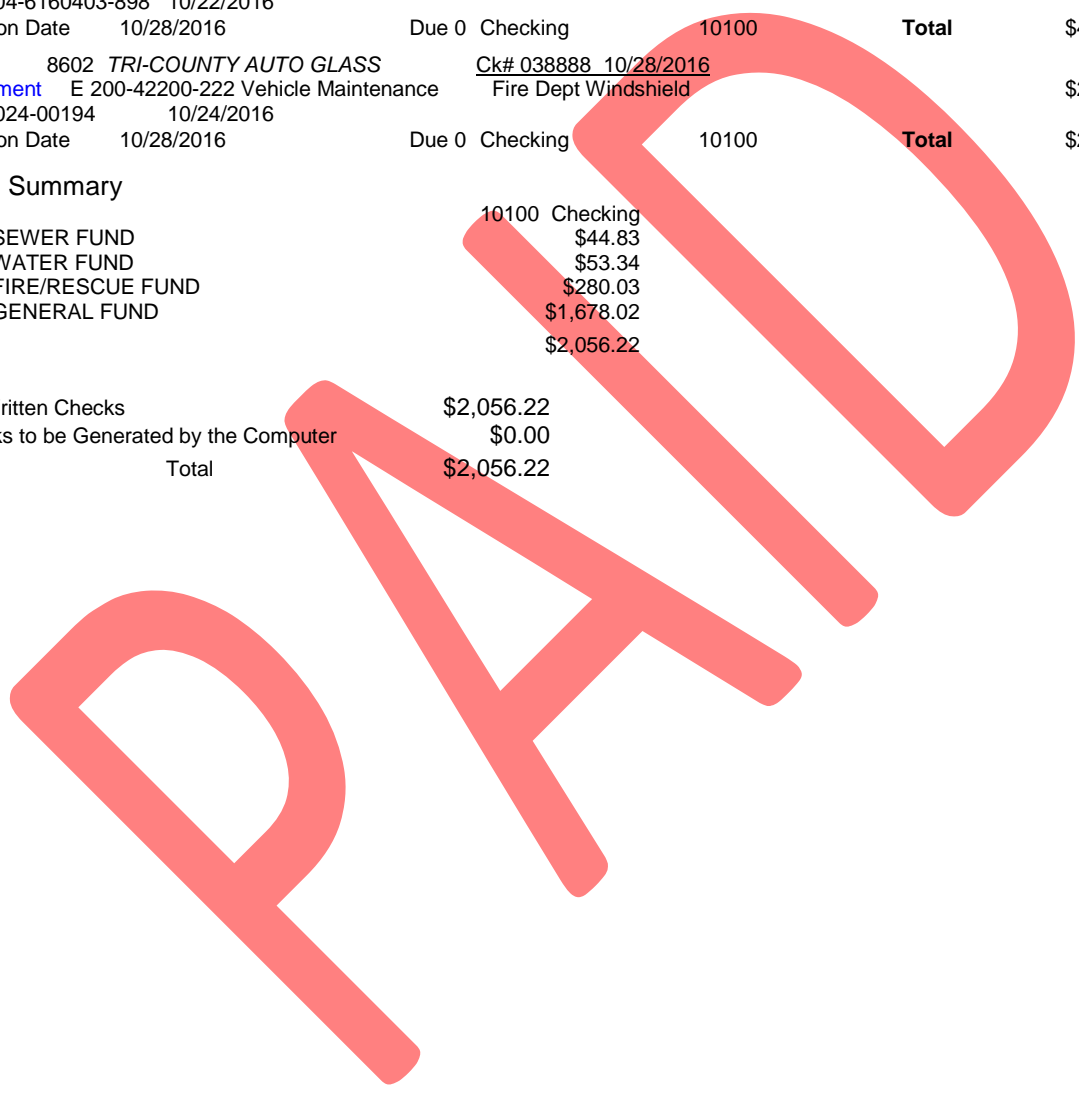
### Current Period: October 2016

Transaction Date	10/28/2016	Due 0 Checking	10100	<b>Total</b>	\$57.98
Refer	8601 <i>AMAZON.COM</i>		<u>Ck# 000845E 10/22/2016</u>		
<b>Cash Payment</b>	E 101-41000-570 Office Equip and Furnishings				City Hall Phones \$449.84
Invoice	104-6160403-898 10/22/2016				
Transaction Date	10/28/2016	Due 0 Checking	10100	<b>Total</b>	\$449.84
Refer	8602 <i>TRI-COUNTY AUTO GLASS</i>		<u>Ck# 038888 10/28/2016</u>		
<b>Cash Payment</b>	E 200-42200-222 Vehicle Maintenance		Fire Dept Windshield		\$278.08
Invoice	1024-00194 10/24/2016				
Transaction Date	10/28/2016	Due 0 Checking	10100	<b>Total</b>	\$278.08

### Fund Summary

602 SEWER FUND	10100 Checking
601 WATER FUND	\$44.83
200 FIRE/RESCUE FUND	\$53.34
101 GENERAL FUND	\$280.03
	\$1,678.02
	<u>\$2,056.22</u>

Pre-Written Checks	\$2,056.22
Checks to be Generated by the Computer	\$0.00
Total	<u>\$2,056.22</u>



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## Payments

Current Period: October 2016

Batch Name 103116Claims  
Payment Computer Dollar Amt \$34.60 Posted

Refer	8603 U.S. POSTAL SERVICE	Ck# 000846E 10/29/2016		
Cash Payment	E 602-49450-322 Postage	Lift Station Postage		\$12.65
Invoice	128071 10/29/2016			
Transaction Date	10/29/2016	Due 0 Checking	10100	<b>Total</b> \$12.65
Refer	8620 STEARNS COUNTY AUDITOR-	Ck# 000848E 10/31/2016		
Cash Payment	E 101-41910-430 Miscellaneous (GENERAL)	Zoning Beacon Service		\$1.00
Invoice				
Transaction Date	11/1 /2016	Due 0 Checking	10100	<b>Total</b> \$1.00
Refer	8621 HARVEST BANK	Ck# 000849E 10/31/2016		
Cash Payment	E 101-41000-437 Other Miscellaneous	Monthly Service Charge		\$20.95
Invoice				
Transaction Date	11/1 /2016	Due 0 Checking	10100	<b>Total</b> \$20.95

### Fund Summary

602 SEWER FUND	10100 Checking	\$12.65
101 GENERAL FUND		\$21.95
		\$34.60

Pre-Written Checks	\$34.60
Checks to be Generated by the Computer	\$0.00
Total	\$34.60

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## Payments

Current Period: November 2016

Batch Name 110116Claims  
Payment Computer Dollar Amt \$4,227.72 Posted

Refer	8604	MARCO TECHNOLOGIES LLC	<u>Ck# 038897 11/1/2016</u>		
Cash Payment	E 101-41000-414	Data Processing Equip	Copier Lease		\$339.35
Invoice	316384940	10/26/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$339.35
Refer	8605	OFFICE DEPOT	<u>Ck# 038899 11/1/2016</u>		
Cash Payment	E 101-41000-200	Office Supplies (GENERAL)			Office Supplies \$26.95
Invoice	873933532001	10/24/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$26.95
Refer	8606	MEHR, BRIAN	<u>Ck# 038898 11/1/2016</u>		
Cash Payment	E 601-49400-300	Professional Svcs	Visits Weeks of 10/2, 10/9, 10/16 & 10/23		\$400.00
Invoice	Oct-16	10/29/2016			
Cash Payment	E 602-49450-300	Professional Svcs	Visits Weeks of 10/2, 10/9, 10/16 & 10/23		\$400.00
Invoice	Oct-16	10/29/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$800.00
Refer	8607	SPRINT	<u>Ck# 038903 11/1/2016</u>		
Cash Payment	E 101-42110-321	Telephone	POLICE LAPTOPS		\$79.98
Invoice	325068815-107	10/18/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$79.98
Refer	8608	KEEPRS	<u>Ck# 038895 11/1/2016</u>		
Cash Payment	E 101-42110-210	Operating Supplies	Police Ammo		\$251.40
Invoice	322596	10/3/2016			
Cash Payment	E 101-42110-201	Clothing Allowances	Police Uniform Item		\$30.99
Invoice	323386	10/4/2016		Project 16-E1	
Cash Payment	E 101-42110-201	Clothing Allowances	Police Uniform Item		\$98.98
Invoice	324409	10/13/2016		Project 16-E1	
Cash Payment	E 101-42110-201	Clothing Allowances	Police Uniform Item		\$171.66
Invoice	323788	10/17/2016		Project 16-E6	
Cash Payment	E 101-42110-201	Clothing Allowances	Police Uniform Item Return		-\$100.29
Invoice	323104-80CM	10/25/2016		Project 16-E1	
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$452.74
Refer	8609	TRI-STATE PUMP AND CONTROL	<u>Ck# 038906 11/1/2016</u>		
Cash Payment	E 602-49450-404	Repairs/Maint	Lift Station Control Rental 09182016-10182016		\$750.00
Invoice	438119	10/18/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$750.00
Refer	8610	STEARNS COUNTY CHIEFS OF POLIC	<u>Ck# 038904 11/1/2016</u>		
Cash Payment	E 101-42110-208	Training and Instruction	Police Training		\$113.24
Invoice	16-110	10/18/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$113.24
Refer	8611	GRANITE ELECTRONICS	<u>Ck# 038891 11/1/2016</u>		
Cash Payment	E 200-42200-323	Radio Units	Fire Dept Radio Mic		\$80.03
Invoice	150001287-1	10/11/2016			
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b> \$80.03
Refer	8612	HENDRICKS SAND AND GRAVEL	<u>Ck# 038893 11/1/2016</u>		
Cash Payment	E 601-49400-402	Repairs/Maint Structures	Curb Stop Repairs		\$292.50
Invoice	10450D	10/20/2016			

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## Payments

Current Period: November 2016

Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$292.50
Refer	8613 SCHREIFELS WATER WORKS2				<u>Ck# 038902 11/1/2016</u>	
Cash Payment	E 101-45200-300 Professional Svcs				Winterize Ballfield, Concession Stand, Shelter & Bathrooms	\$220.00
Invoice	467532	10/24/2016				
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$220.00
Refer	8614 BORMAN, ROSE				<u>Ck# 038890 11/1/2016</u>	
Cash Payment	E 101-41000-300 Professional Svcs				Clean City Hall	\$75.00
Invoice		10/31/2016				
Cash Payment	E 101-45500-300 Professional Svcs				Clean Library	\$75.00
Invoice		10/31/2016				
Cash Payment	E 101-45200-300 Professional Svcs				Clean Shelter	\$140.00
Invoice		10/31/2016				
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$290.00
Refer	8615 XCEL ENERGY				<u>Ck# 038909 11/1/2016</u>	
Cash Payment	E 601-49400-381 Electric Utilities				Water Plant Electricity	\$14.86
Invoice	643773847	10/21/2016				
Cash Payment	E 101-43100-381 Electric Utilities				Street Light	\$14.86
Invoice	643773906	10/21/2016				
Cash Payment	E 101-42500-381 Electric Utilities				Civil Defense Electricity	\$3.80
Invoice	643773856	10/21/2016				
Cash Payment	E 101-43100-381 Electric Utilities				Public Works Electricity	\$8.80
Invoice	643773895	10/21/2016				
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$42.32
Refer	8616 LIBBESMEIER, GINA				<u>Ck# 038896 11/1/2016</u>	
Cash Payment	E 101-42110-220 Repair/Maint Supply				Police Dept Vinyl Lettering	\$97.65
Invoice		10/27/2016				
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$97.65
Refer	8617 ARVIG				<u>Ck# 038889 11/1/2016</u>	
Cash Payment	E 602-49450-321 Telephone				Scheeler Lift Station Telephone	\$40.96
Invoice		10/22/2016				
Cash Payment	E 601-49400-321 Telephone				Water Plant Alarm	\$40.96
Invoice		10/22/2016				
Cash Payment	E 101-42110-321 Telephone				Police Computer Line	\$40.96
Invoice		10/22/2016				
Cash Payment	E 101-42110-321 Telephone				Police Telephone & Fax	\$98.57
Invoice		10/22/2016				
Cash Payment	E 101-42500-321 Telephone				Civil Defense Telephone	\$40.96
Invoice		10/22/2016				
Cash Payment	E 200-42200-321 Telephone				Fire Dept Telephone	\$89.86
Invoice		10/22/2016				
Cash Payment	E 101-41000-321 Telephone				City Hall Telephone	\$99.26
Invoice		10/22/2016				
Cash Payment	E 101-41000-321 Telephone				City Hall Fax	\$98.47
Invoice		10/22/2016				
Cash Payment	E 601-49400-321 Telephone				Water Plant Alarm	\$42.96
Invoice		10/22/2016				
Transaction Date	10/29/2016	Due 0	Checking	10100	<b>Total</b>	\$592.96
Refer	8618 WILLS, KENNETH				<u>Ck# 038908 11/1/2016</u>	



**City of Kimball**  
**Payments**

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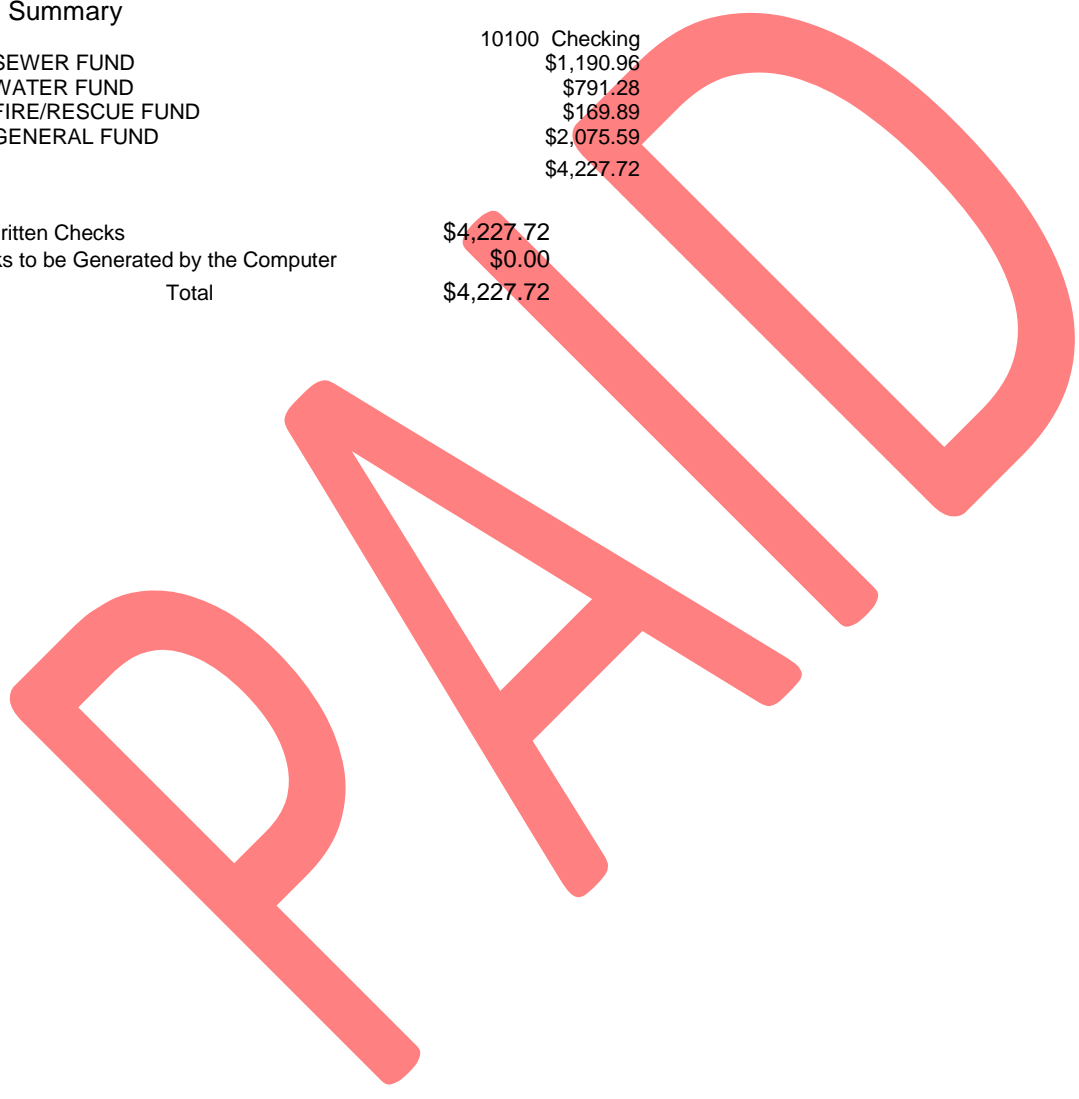
**Current Period: November 2016**

**Cash Payment** E 101-45200-440 Refund of Shelter Deposit Refund 10/23 Shelter Deposit \$50.00  
Invoice  
Transaction Date 10/29/2016 Due 0 Checking 10100 **Total** \$50.00

**Fund Summary**

	10100 Checking	
602 SEWER FUND	\$1,190.96	
601 WATER FUND	\$791.28	
200 FIRE/RESCUE FUND	\$169.89	
101 GENERAL FUND	\$2,075.59	
	\$4,227.72	

Pre-Written Checks	\$4,227.72
Checks to be Generated by the Computer	\$0.00
Total	\$4,227.72



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## Payments

Current Period: November 2016

Batch Name 110116Claim2  
 Payment Computer Dollar Amt \$1,956.61 Posted

Refer	8622 PILARSKI, NICOLE J	Ck# 038900 11/1/2016			
Cash Payment	E 101-41000-200 Office Supplies (GENERAL)			Reimbursement for Office Supplies	\$12.65
Invoice					
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$12.65
Refer	8623 HYDRO ENGINEERING	Ck# 038894 11/1/2016			
Cash Payment	E 602-49450-404 Repairs/Maint			Irrigator Repair	\$144.34
Invoice	78032 10/25/2016				
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$144.34
Refer	8624 HAWKINS INC	Ck# 038892 11/1/2016			
Cash Payment	E 601-49400-216 Chemicals and Chem			Water Chemicals	\$764.82
Invoice	3971029 10/21/2016				
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$764.82
Refer	8625 UTILITY CONSULTANTS	Ck# 038907 11/1/2016			
Cash Payment	E 602-49450-206 Testing			sewer samples	\$619.00
Invoice	93201 10/26/2016				
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$619.00
Refer	8626 TRI-COUNTY NEWS	Ck# 038905 11/1/2016			
Cash Payment	E 101-41410-352 General Notices and Pub Info			Election PAT Notice	\$21.00
Invoice	01610292 10/27/2016				
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$21.00
Refer	8627 PIONEER PRODUCTS	Ck# 038901 11/1/2016			
Cash Payment	E 200-42200-210 Operating Supplies			Fire Dept Cleaner	\$394.80
Invoice	SI-88419 10/14/2016				
Transaction Date	11/1 /2016	Due 0	Checking	10100	<b>Total</b> \$394.80

### Fund Summary

	10100	Checking	
602 SEWER FUND			\$763.34
601 WATER FUND			\$764.82
200 FIRE/RESCUE FUND			\$394.80
101 GENERAL FUND			\$33.65
			<b>\$1,956.61</b>

Pre-Written Checks	\$1,956.61
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$1,956.61</b>