

Council Meeting
October 23, 2023

Meeting called to order by Mayor Karla Davis at 5:30pm

Councilmembers present: Karla Davis, Jody Orbeck, Kyle Christensen and Cindy Stelten; Steven Dahlager arrived at 6:00pm

Others present: Gerry Spoden, Travis Peterson, Brian Mehr, Andy Massmann, Ben Fox and Tim Klein

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the following addendums to the agenda: City Hall roof/bell tower and Scheeler Second Addition Development Agreement; motion carried

Councilmember Steven Dahlager absent

Motion made by Kyle Christensen and seconded by Jody Orbeck to approve the claims; motion carried
Councilmember Steven Dahlager absent

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the following Consent Agenda Items:

1. Minutes of the October 9, 2023 Council Meeting
2. Resolution No. 10232023A A Resolution Authorizing the Transfer of Funds
3. Resolution No. 10232023B Resolution Accepting Donation Received

motion carried

Councilmember Steven Dahlager absent

Councilmember Stelten reviewed the irrigation negotiation notes that had been compiled for the Council along with a list of the nitrate levels that have been reducing in the monitoring wells within the past few years. The Council also reviewed the bid addendum responses that had been sent and received by the City Clerk. Brian Mehr, contract operator and consultant for the City, reviewed NPDES permit requirements with the Council; we cannot irrigate on barren land or non-productive vegetation and we must maintain a permanent cover crop. He also informed the Council that when he started working with the City 10 years ago the nitrate levels were at 15 mg/L and are now averaging below 10mg/L. Mr. Mehr recommended that the Council take the following items into consideration when selecting which bid to accept: the City has an aging irrigation system that has been requiring more repairs, what plan creates the most flexibility and is there still a window in any of the plans when transitioning from a row crop to a cover crop. Councilmember Christensen asked if any of the bids and plans submitted present a concern to Brian. He stated that his original recommendation was to remain with Gerry Spoden, however the City could work with any of the plans presented and he just wants to make sure that everyone is aware that there could be water challenges (i.e., extremely cold winters, rainy years, etc.), barren ground, etc. Public Works Lead, Travis Peterson, explained to the Council that he is focusing on the irrigators and what repairs are needed for next year; he's already got a list made. Brian further explained that as the future is unknown, grass crops are a good thing to have planted if the City should need to irrigate 1st thing in the Spring. Mayor Davis questioned Mr. Fox if there is an odor to the hemp? He explained that there is when you are walking directly through it, but not once you are a short

distance away from it. He grew 700 acres by Hubbard and did not have any issues with it. Mayor Davis has concerns with the land being right next to a housing development. The Council asked if any of the farmers present wished to speak.

Councilmember Steven Dahlager arrived at 6:00pm

Gerry Spoden commented that the biggest thing 5 years ago was the nitrate levels and that's what he's been focusing on and has been able to help the City decrease those levels.

Ben Fox stated that he can be flexible and will respect the Council's decision either way.

Andy Massmann explained that he had mentioned at the last meeting they have the ability to apply organic matter to the fields.

Motion made by Karla Davis and seconded by Kyle Christensen to table the matter until the November 6th meeting; motion carried

Councilmember Stelten commented that she will not be in attendance that night.

Tim Klein spoke with the Council about the building process for the Fairhaven Township Hall and commercial construction. He recommended checking into a building lease/purchase option and contacting Morton Buildings.

Public Works Lead, Travis Peterson, reviewed the updated quote from Traut Wells for the new wet well pump at the waste water treatment plant. He is okay with waiting to see if the other updated quote comes in.

The Council reviewed the proposed updates to City Policy 05-2010. Mayor Davis informed the Council that she was stopped last week Tuesday by Keith, business owner on Hazel Ave, about sidewalk snow removal this winter. Mayor Davis explained that she had spoken to him about the City contracting with individuals/companies in the area; he stated that it was too late in the year and wouldn't be interested. He also stated that the City better have a plan or he'll be dumping all of the snow around the plow out back. The Council discussed whether clearing sidewalks in the downtown business area would be possible. The City Clerk will look for samples from other cities and suggested keeping it a separate policy from the current one being discussed. The Council asked Travis to put together a list of what is needed for clearing snow downtown. The Council stressed the fact that they are very supportive of Travis and are willing to get him support help when he needs it. Updates to this policy will be looked at further at the next meeting.

The Personnel Committee updated the Council on the Public Works Assistant position; they are making the recommendation to offer the position to Briain Mackereth at \$17.62/hr.

Motion made by Steven Dahlager and seconded by Jody Orbeck to approve the hiring recommendation of Brian Mackereth at \$17.62/hr.; motion carried

The Council discussed the winter seasonal position with a target wage of \$17.11/hr.

The Council reviewed the comparison computer and IT quotes provided by the City Clerk from Arvig, Dell and Paumen Computer Services.

Motion made by Karla Davis and seconded by Kyle Christensen to purchase a new desktop computer for \$1,105.53 for the City Clerk and server for \$1,561.47 through Dell and go with the labor proposal from Arvig for \$1,200; motion carried

They would like staff to track time needed to update, repair, etc. and compare with the Desktop Care Plan and then also add more backup if necessary to the current plan in place. Any current support will be on an as needed basis for the time being.

Motion made by Kyle Christensen and seconded by Cindy Stelten to approve the September monthly clerk reports; motion carried

Motion made by Kyle Christensen and seconded by Jody Orbeck to approve the renewal of the City's Health Partners Open Access Dental Plan and Health Partners Open Access HSA \$2,500-100% Rx+; motion carried

The Council reviewed the storage request received from the Post Prom Committee.

Motion made by Jody Orbeck and seconded by Kyle Christensen to allow for the storage of items so long as a liability waiver is signed, they understand items are not covered under the City's insurance, the same individual drops off/picks up items and drop off/pick up takes place during regular business hours; motion carried

The City Clerk updated the Council on the City Hall roof and bell tower; the insurance adjuster stopped by to take a look. The roof does have some hail damage & areas of repair unrelated to that damage need to be taken care of as that is why it is leaking. We need to check the original blue prints to see if the bell tower can come down and remain off the roof, if at all possible, to prevent any further damage to the building.

The City Clerk updated the Council on the Scheeler Second Addition Development Agreement. The Developer has signed it, but is requesting to remove the letter of credit/cash escrow verbiage. The City Attorney has advised that it not be removed and the City does not sign the agreement until all exhibits are attached. The Council was in agreement. The City Clerk will let the developer know.

Motion made by Kyle Christensen and seconded by Jody Orbeck to approve a credit of \$404.13 for Kyle Sawatzke's sewer charges due to irrigating, he has just moved in and came in right away to purchase an irrigation meter; motion carried

The Council will hold off on Resolution No. 10232023D, Resolution No. 10232023E and Resolution No. 10232023F.

Motion made by Cindy Stelten and seconded by Steven Dahlager to approve the Amendment to City Ordinance 650; motion carried

Motion made by Cindy Stelten and seconded by Kyle Christensen to adopt Resolution No. 10232023G1 Resolution to Amend City Ordinance Section 650 Animals; motion carried

Those voting in favor: Karla Davis, Steven Dahlager Cindy Stelten, Jody Orbeck and Kyle Christensen

Those voting against: none

Those absent: none

Motion made by Cindy Stelten and seconded by Kyle Christensen to adopt Resolution No. 10232023G2 Resolution Authorizing Summary Publication of the Amendment to Ordinance 650 Allowing Backyard Chickens; motion carried

Those voting in favor: Karla Davis, Steven Dahlager Cindy Stelten, Jody Orbeck and Kyle Christensen

Those voting against: none

Those absent: none

Motion made by Kyle Christensen and seconded by Karla Davis to adopt Resolution No. 10232023H Resolution to Amend City Ordinance Section 215 – Schedule of Fees; motion carried

Those voting in favor: Karla Davis, Steven Dahlager Cindy Stelten and Kyle Christensen

Those voting against: Jody Orbeck

Those absent: none

Councilmember Christensen reviewed the Willow Creek Park potential future plan exhibit that was sent by the City Engineer. The Council discussed trying to form a Parks & Rec Committee again and using this plan as a starting point for submitting for a DNR grant.

Councilmember Dahlager reported on the Stearns County Municipal League Meeting that he attended.

The Canadian Pacific Holiday Train is not stopping this year. The City has not been advised as to why.

The City Clerk updated the Council on the annual audit quote from ABDO; the price quoted would be the same if they chose to go with 1 or 2 years. Mayor Davis will check into other firms before the next meeting.

Mayor Davis reported that she and the City Clerk had met with the high school civics students last week.

Motion made by Kyle Christensen and seconded by Cindy Stelten to adjourn at 8:36pm; motion carried

Respectfully submitted by Nicole Pilarski

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Payments Batch 10182023Claims				\$80,582.00
Refer 3819 ARVIG				
Cash Payment Invoice	E 602-49450-321 Telephone 9/22/2023	Scheeler Lift Station Telephon		\$44.25
Cash Payment Invoice	E 601-49400-321 Telephone 9/22/2023	Water Plant Alarm		\$55.59
Cash Payment Invoice	E 101-42110-321 Telephone 9/22/2023	Police Computer Line		\$44.25
Cash Payment Invoice	E 101-42110-321 Telephone 9/22/2023	Police Telephone & Fax		\$90.00
Cash Payment Invoice	E 200-42200-321 Telephone 9/22/2023	Fire Dept Telephone		\$132.54
Cash Payment Invoice	E 101-41000-321 Telephone 9/22/2023	City Hall Telephone		\$380.33
Cash Payment Invoice	E 601-49400-321 Telephone 9/22/2023	Water Tower Alarm		\$46.25
Transaction Date	10/18/2023	Checking	10100	Total \$793.21
Refer 3820 ALEX AIR APPARATUS				
Cash Payment Invoice	E 200-42200-210 Operating Supplies (GE INV-48534 9/25/2023	Fire Dept Nozzles		\$3,908.19
Transaction Date	10/18/2023	Checking	10100	Total \$3,908.19
Refer 3821 WEST CENTRAL SANITATION				
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Dispos 12909064 9/30/2023	September Service		\$6,634.11
Transaction Date	10/18/2023	Checking	10100	Total \$6,634.11
Refer 3822 Harvest Bank				
Cash Payment Invoice	E 101-45600-440 Refund of Deposit	Refund 10/5 Community Room Deposit		\$50.00
Transaction Date	10/18/2023	Checking	10100	Total \$50.00
Refer 3823 MARCO TECHNOLOGIES LLC 2				
Cash Payment Invoice	E 101-41000-300 Professional Srvs (GEN INV11663995 9/23/2023	Monthly Shredding Pickup		\$42.50
Transaction Date	10/18/2023	Checking	10100	Total \$42.50
Refer 3824 Nelson Sanitation & Rental, Inc.				
Cash Payment Invoice	E 101-45200-300 Professional Srvs (GEN INV/2023/12482 9/21/2023	Park Unit Rental 8/24-9/20		\$135.00
Cash Payment Invoice	E 101-45200-300 Professional Srvs (GEN INV/2023/12482 9/21/2023	Park Unit Rental 8/24-9/6		\$37.50
Cash Payment Invoice	E 602-49450-300 Professional Srvs (GEN INV/2023/12564 9/25/2023	Jet Sewer in Cherry St Alley		\$1,160.00
Transaction Date	10/18/2023	Checking	10100	Total \$1,332.50
Refer 3825 TEAM LABORATORY CHEMICAL C				
Cash Payment Invoice	E 602-49450-216 Chemicals and Chem Pr INV0038073 9/26/2023	Sewer Bugs		\$2,173.50
Transaction Date	10/18/2023	Checking	10100	Total \$2,173.50
Refer 3826 UNITED LABORATORIES, INC.				

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Cash Payment	E 101-43100-220	Repair/Maint Supply (G	Public Works Cleaners		\$840.30
Invoice	INV389187	9/29/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$840.30
Refer	3827	STEARNS COUNTY AUDITOR-TRE			
Cash Payment	E 101-41410-500	Capital Outlay (GENER	2023 Election Equip Rental		\$1,850.00
Invoice	2023-00000016	9/29/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$1,850.00
Refer	3828	CENTERPOINT ENERGY			
Cash Payment	E 101-41000-383	Gas Utilities	City Hall Gas Service		\$52.54
Invoice		9/29/2023			
Cash Payment	E 601-49400-383	Gas Utilities	Water Plant Gas Service		\$26.00
Invoice		9/29/2023			
Cash Payment	E 101-43100-383	Gas Utilities	Public Works Gas Service		\$15.00
Invoice		9/29/2023			
Cash Payment	E 200-42200-383	Gas Utilities	Fire Hall Gas Service		\$27.61
Invoice		9/29/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$121.15
Refer	3829	A M MAUS			
Cash Payment	E 200-42200-401	Repairs/Maint Buildings	Fire Dept Bldg Supplies		\$42.74
Invoice	296619	8/12/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$42.74
Refer	3830	MOTOROLA SOLUTIONS INC.			
Cash Payment	E 200-42200-323	Radio Units	Fire Dept Batteries		\$560.00
Invoice	8281671291	8/18/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$560.00
Refer	3831	ALL STAR TROPHY & AWARDS			
Cash Payment	E 200-42200-401	Repairs/Maint Buildings	Fire Dept Name Plates & Accountability Tags		\$86.00
Invoice	6868	9/8/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$86.00
Refer	3832	KIMBALL FIREMEN RELIEF ASSOC			
Cash Payment	E 200-42200-701	MN State Aid	Fire State Aid		\$21,778.03
Invoice		9/28/2023			
Cash Payment	E 200-42200-701	MN State Aid	Supp Fire State Aid		\$3,960.18
Invoice		9/28/2023			
Cash Payment	E 200-42200-125	Other Retirement Contri	Fire Contract Contribution		\$7,500.00
Invoice		9/28/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$33,238.21
Refer	3833	BOUND TREE MEDICAL			
Cash Payment	E 200-42200-210	Operating Supplies (GE	Fire Dept Supplies		\$634.10
Invoice	85092238	9/18/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$634.10
Refer	3834	SCHLENNER WENNER & CO.			
Cash Payment	E 101-41000-301	Auditing and Acct g Serv	Assistance for Actuarial Info Needed for City Audit		\$175.00
Invoice	310771	8/31/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$175.00

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Refer	3835	INSPECTRON, INC.	-		
Cash Payment	E 101-42400-305	Building Permits	2nd half Sept Insp/Perm		\$6,087.10
Invoice	1073	10/3/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$6,087.10
Refer	3836	GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-311	Locate calls	Locates		\$22.95
Invoice	3090514	9/30/2023			
Cash Payment	E 602-49450-311	Locate calls	Locates		\$22.95
Invoice	3090514	9/30/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$45.90
Refer	3837	JOVANOVIH DEGE & ATHMANN P	-		
Cash Payment	E 101-41000-304	Legal Fees	General Legal		\$96.75
Invoice	27129	9/30/2023			
Cash Payment	E 101-41910-304	Legal Fees	Zoning Legal		\$92.25
Invoice	27129	9/30/2023			
Cash Payment	E 101-42110-304	Legal Fees	Police Legal		\$67.50
Invoice	27129	9/30/2023			
Cash Payment	E 602-49450-304	Legal Fees	Irrigation Legal		\$45.00
Invoice	27129	9/30/2023			
Cash Payment	E 101-43100-304	Legal Fees	Plow Truck Storage Legal		\$90.00
Invoice	27129	9/30/2023			
Cash Payment	E 101-42110-304	Legal Fees	Police Legal		\$608.00
Invoice	27130	9/30/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$999.50
Refer	3838	Warrior Drain Solutions, LLC	-		
Cash Payment	E 602-49450-300	Professional Svcs (GEN	Sewer Jetting - Greely Addition		\$3,976.12
Invoice	2344	10/2/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$3,976.12
Refer	3839	TRI-STATE PUMP AND CONTROL	-		
Cash Payment	E 602-49450-404	Repairs/Maint Machiner	Main Lift Station - Look at Pump #2		\$380.00
Invoice	444590	9/22/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$380.00
Refer	3840	HUHN, BECKY	-		
Cash Payment	E 101-45200-440	Refund of Deposit	Refund 9/16 Shelter Deposit + \$1.09 extra paid		\$50.00
Invoice					
Cash Payment	E 101-45200-430	Miscellaneous (GENER	Refund 9/16 Shelter Deposit + \$1.09 extra paid		\$1.09
Invoice					
Transaction Date	10/18/2023	Checking	10100	Total	\$51.09
Refer	3841	DAKOTA SUPPLY GROUP	-		
Cash Payment	E 601-49400-227	Utility Maint Supplies	20 - 5/8" Water Meters for Irrigation Resale w/fittings		\$5,601.40
Invoice	S103100154.001	9/22/2023			
Cash Payment	E 601-49400-500	Capital Outlay (GENER	1 - 1" meter		\$495.00
Invoice	S103100154.001	9/22/2023			
Cash Payment	E 601-49400-500	Capital Outlay (GENER	1 - 1.5" meter w/fittings		\$1,173.97
Invoice	S103100154.001	9/22/2023			

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Cash Payment	E 601-49400-500	Capital Outlay (GENER	1 - 2" meter w/fittings		\$1,340.66
Invoice	S103100154.001	9/22/2023			
Cash Payment	E 601-49400-500	Capital Outlay (GENER	2 - 1" meter fitting		\$116.00
Invoice	S103100154.002	9/28/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$8,727.03
Refer	3842	SEH			
Cash Payment	E 601-49400-303	Engineering Fees	Tower Heater Engineering		\$7,048.75
Invoice	453917	9/21/2023			
Cash Payment	E 101-41910-303	Engineering Fees	Elementary School Plan Review		\$280.50
Invoice	453917	9/21/2023			
Cash Payment	E 101-43100-303	Engineering Fees	Public Works Engineering		\$504.50
Invoice	453917	9/21/2023			
Transaction Date	10/18/2023	Checking	10100	Total	\$7,833.75

Fund Summary

	10100 Checking
101 GENERAL FUND	\$11,590.11
200 FIRE/RESCUE FUND	\$38,629.39
601 WATER FUND	\$15,926.57
602 SEWER FUND	\$7,801.82
603 REFUSE (GARBAGE) FUND	\$6,634.11
	\$80,582.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$80,582.00
Total	\$80,582.00

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Payments Batch 10232023Claims					\$71,201.58
Refer	3850	<u>Harvest Bank</u>		<u>Ck# 002617E 10/1/2023</u>	
Cash Payment	E 101-41400-131	Employer Paid Health	Nicole Pilarski HSA		\$123.75
Invoice					
Cash Payment	E 101-41910-131	Employer Paid Health	Nicole Pilarski HSA		\$45.00
Invoice					
Cash Payment	E 200-42200-131	Employer Paid Health	Nicole Pilarski HSA		\$11.25
Invoice					
Cash Payment	E 601-49400-131	Employer Paid Health	Nicole Pilarski HSA		\$22.50
Invoice					
Cash Payment	E 602-49450-131	Employer Paid Health	Nicole Pilarski HSA		\$22.50
Invoice					
Transaction Date	10/20/2023		Checking	10100	Total \$225.00
Refer	3851	<u>Harvest Bank</u>		<u>Ck# 002618E 10/1/2023</u>	
Cash Payment	E 101-43100-131	Employer Paid Health	Travis Peterson HSA		\$90.00
Invoice					
Cash Payment	E 101-45200-131	Employer Paid Health	Travis Peterson HSA		\$27.00
Invoice					
Cash Payment	E 601-49400-131	Employer Paid Health	Travis Peterson HSA		\$58.50
Invoice					
Cash Payment	E 602-49450-131	Employer Paid Health	Travis Peterson HSA		\$49.50
Invoice					
Transaction Date	10/20/2023		Checking	10100	Total \$225.00
Refer	3852	<u>TRI-COUNTY NEWS</u>		-	
Cash Payment	E 101-41000-340	Advertising	PW Help Wanted Ad		\$142.40
Invoice	23009544	9/28/2023			
Cash Payment	E 101-41000-353	Ordinance Publication	Ord 505		\$133.50
Invoice	23009544	9/28/2023			
Cash Payment	E 101-41000-353	Ordinance Publication	Ord 400		\$71.20
Invoice	23009544	9/28/2023			
Transaction Date	10/20/2023		Checking	10100	Total \$347.10
Refer	3853	<u>BELKNAP, BARRY</u>		-	
Cash Payment	E 101-45200-440	Refund of Deposit	Refund 10/1 Shelter Deposit		\$50.00
Invoice					
Transaction Date	10/20/2023		Checking	10100	Total \$50.00
Refer	3854	<u>DAHLAGER, STEVEN</u>		-	
Cash Payment	E 101-45200-440	Refund of Deposit	Refund 10/15 Shelter Deposit		\$50.00
Invoice					
Transaction Date	10/20/2023		Checking	10100	Total \$50.00
Refer	3855	<u>XCEL ENERGY</u>		<u>Ck# 002619E 10/2/2023</u>	
Cash Payment	E 101-43100-381	Electric Utilities	Street Lights		\$1,581.35
Invoice	1059867637	9/5/2023			
Transaction Date	10/20/2023		Checking	10100	Total \$1,581.35
Refer	3856	<u>CENTERPOINT ENERGY</u>		<u>Ck# 002620E 10/9/2023</u>	
Cash Payment	E 101-42110-383	Gas Utilities	Police Gas Service		\$15.00
Invoice		9/11/2023			

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Transaction Date	10/20/2023	Checking	10100	Total	\$15.00
Refer	3857 <u>CENTERPOINT ENERGY</u>			<u>Ck# 002621E 10/9/2023</u>	
Cash Payment	E 101-45500-383 Gas Utilities			Library Gas Service	\$15.00
Invoice	9/11/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$15.00
Refer	3858 <u>CENTERPOINT ENERGY</u>			<u>Ck# 002622E 10/9/2023</u>	
Cash Payment	E 101-45200-383 Gas Utilities			Shelter Gas Service	\$26.00
Invoice	9/11/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$26.00
Refer	3859 <u>MINNESOTA DEPT OF LABOR</u>			<u>Ck# 002623E 10/19/2023</u>	
Cash Payment	E 101-42400-305 Building Permits			3rd Qtr Bldg Surcharge	\$1,001.28
Invoice	10/9/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$1,001.28
Refer	3860 <u>HENDRICKS SAND AND GRAVEL</u>				
Cash Payment	E 101-43100-300 Professional Svcs (GEN			Grading City Alley	\$150.00
Invoice	15238D 10/4/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$150.00
Refer	3861 <u>MARCO TECHNOLOGIES LLC</u>			<u>Ck# 002624E 10/23/2023</u>	
Cash Payment	E 101-41000-414 Data Processing Equip			Copier Lease	\$342.63
Invoice	512136854 9/29/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$342.63
Refer	3862 <u>UTILITY CONSULTANTS</u>				
Cash Payment	E 602-49450-206 Testing			WWTP Testing	\$277.41
Invoice	117626 9/27/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$277.41
Refer	3863 <u>XCEL ENERGY</u>			<u>Ck# 002625E 10/18/2023</u>	
Cash Payment	E 101-42500-381 Electric Utilities			Civil Defense Electricity	\$4.48
Invoice	1063711541 9/21/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$4.48
Refer	3864 <u>XCEL ENERGY</u>			<u>Ck# 002626E 10/18/2023</u>	
Cash Payment	E 101-43100-381 Electric Utilities			Public Works Electricity	\$10.06
Invoice	1063711569 9/21/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$10.06
Refer	3865 <u>XCEL ENERGY</u>			<u>Ck# 002627E 10/18/2023</u>	
Cash Payment	E 601-49400-381 Electric Utilities			Water Plant Electricity	\$9.15
Invoice	1063711639 9/21/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$9.15
Refer	3866 <u>XCEL ENERGY</u>			<u>Ck# 002628E 10/18/2023</u>	
Cash Payment	E 101-43100-381 Electric Utilities			Street Light	\$17.34
Invoice	1063711305 9/21/2023				
Transaction Date	10/20/2023	Checking	10100	Total	\$17.34
Refer	3867 <u>PSN</u>			<u>Ck# 002629E 10/2/2023</u>	
Cash Payment	E 603-49500-430 Miscellaneous (GENER			Monthly Fee	\$89.95
Invoice	283724 10/2/2023				

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Transaction Date	10/20/2023	Checking	10100	Total	\$89.95
Refer	3868 HYDRO ENGINEERING	-			
Cash Payment	E 602-49450-404 Repairs/Maint Machiner	Irrigator Repair			\$167.25
Invoice	100588	10/11/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$167.25
Refer	3869 AT&T	Ck# 002630E 10/20/2023			
Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone			\$49.66
Invoice	10032023	9/25/2023			
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone			\$24.83
Invoice	10032023	9/25/2023			
Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone			\$24.83
Invoice	10032023	9/25/2023			
Cash Payment	E 601-49400-321 Telephone	Water Plant iPad			\$38.23
Invoice	10032023	9/25/2023			
Cash Payment	E 101-41000-321 Telephone	City iPad			\$38.23
Invoice	10032023	9/25/2023			
Cash Payment	E 602-49450-321 Telephone	Sewer Plant iPad			\$38.23
Invoice	10032023	9/25/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$214.01
Refer	3870 GENERAL REPAIR SERVICE	-			
Cash Payment	E 601-49400-580 Other Equipment	Water Plant Blower Motor			\$4,451.11
Invoice	81106	10/10/2023			
Cash Payment	E 601-49400-580 Other Equipment	Water Plant Blower Motor Install			\$2,538.00
Invoice	81107	10/10/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$6,989.11
Refer	3871 BORMAN, ED	-			
Cash Payment	E 601-49400-300 Professional Svcs (GEN	9/20 Watermain Flushing 6hrs			\$150.00
Invoice					
Transaction Date	10/20/2023	Checking	10100	Total	\$150.00
Refer	3872 SCHREIFELS WATER WORKS2	-			
Cash Payment	E 101-45200-300 Professional Svcs (GEN	Winterize Ballfield/Concession Stand			\$150.00
Invoice	843533	10/16/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$150.00
Refer	3873 LEAGUE OF MINNESOTA CITIES	-			
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Deputy Clerk Adobe License			\$115.44
Invoice	392119	10/12/2023			
Cash Payment	E 101-41400-207 Computer/Printer/Copier	Clerk Adobe License			\$115.44
Invoice	392119	10/12/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$230.88
Refer	3874 MINNESOTA LIFE INSURANCE CO	-			
Cash Payment	E 101-43100-134 Employer Paid Life	Public Works Life Insurance			\$1.22
Invoice	32860028	10/17/2023			
Cash Payment	E 601-49400-134 Employer Paid Life	Water Life Insurance			\$1.08
Invoice	32860028	10/17/2023			
Cash Payment	E 602-49450-134 Employer Paid Life	Sewer Life Insurance			\$0.92
Invoice	32860028	10/17/2023			

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Cash Payment	E 101-41400-134	Employer Paid Life	Clerk Life Insurance		\$1.65
Invoice	32860028	10/17/2023			
Cash Payment	E 200-42200-134	Employer Paid Life	Fire Life Insurance		\$0.15
Invoice	32860028	10/17/2023			
Cash Payment	E 101-45200-134	Employer Paid Life	Parks Life Insurance		\$0.38
Invoice	32860028	10/17/2023			
Cash Payment	E 101-41910-134	Employer Paid Life	Zoning Life Insurance		\$0.60
Invoice	32860028	10/17/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$6.00
Refer	3875	<u>EAST SIDE OIL COMPANIES</u>		-	
Cash Payment	E 603-49500-387	Oil/Filter Disposal	Used Oil/Filter & Antifreeze Pickup		\$95.00
Invoice	R107851	10/18/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$95.00
Refer	3876	<u>SEH</u>		-	
Cash Payment	E 601-49400-303	Engineering Fees	Water Tower Heater Engineering		\$2,699.50
Invoice	454198	10/15/2023			
Transaction Date	10/20/2023	Checking	10100	Total	\$2,699.50
Refer	3877	<u>MADISON NATIONAL LIFE</u>		-	
Cash Payment	E 101-45200-134	Employer Paid Life	Parks STD & LTD		\$4.82
Invoice	1587387	10/18/2023			
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works STD & LTD		\$15.62
Invoice	1587387	10/18/2023			
Cash Payment	E 601-49400-134	Employer Paid Life	Water STD & LTD		\$16.96
Invoice	1587387	10/18/2023			
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer STD & LTD		\$15.04
Invoice	1587387	10/18/2023			
Cash Payment	E 200-42200-134	Employer Paid Life	Fire STD & LTD		\$3.46
Invoice	1587387	10/18/2023			
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk STD & LTD		\$38.11
Invoice	1587387	10/18/2023			
Cash Payment	E 101-41910-134	Employer Paid Life	Zoning STD & LTD		\$13.86
Invoice	1587387	10/18/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$107.87
Refer	3878	<u>OFFICE DEPOT</u>		-	
Cash Payment	E 601-49400-200	Office Supplies (GENER	Office Supplies		\$65.69
Invoice	332677637001	9/28/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$65.69
Refer	3879	<u>NORTHLAND TRUST SERVICES, IN</u>		-	
Cash Payment	E 314-41000-600	Debt Srv Principal (GEN	2012GO Bond Principal		\$40,000.00
Invoice		10/9/2023			
Cash Payment	E 314-41000-611	Bond Interest	2012GO Bond Interest		\$4,387.50
Invoice		10/9/2023			
Cash Payment	E 314-41000-620	Fiscal Agents Fees	Paying Agent Fee		\$425.00
Invoice		10/9/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$44,812.50
Refer	3880	<u>MEEKER COOPERATIVE</u>		<u>Ck# 002631E 10/25/2023</u>	

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Cash Payment	E 602-49450-381	Electric Utilities	WWTP Electricity	\$444.00
Invoice	10/10/2023			
Cash Payment	E 602-49450-381	Electric Utilities	Heritage Park Lift Station	\$160.45
Invoice	10/10/2023			
Cash Payment	E 602-49450-381	Electric Utilities	Scheeler Lift Station	\$160.90
Invoice	10/10/2023			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75
Invoice	10/10/2023			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75
Invoice	10/10/2023			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75
Invoice	10/10/2023			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75
Invoice	10/10/2023			
Transaction Date	10/23/2023	Checking	10100	Total \$824.35
Refer	3881	XCEL ENERGY	Ck# 002632E 10/25/2023	
Cash Payment	E 200-42200-381	Electric Utilities	Fire Hall Electricity	\$303.26
Invoice	1065206490	9/28/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$303.26
Refer	3882	XCEL ENERGY	Ck# 002633E 10/25/2023	
Cash Payment	E 101-42110-381	Electric Utilities	Police Electricity	\$142.57
Invoice	1065218658	9/28/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$142.57
Refer	3883	XCEL ENERGY	Ck# 002634E 10/26/2023	
Cash Payment	E 101-45200-381	Electric Utilities	Hockey Rink Electricity	\$18.17
Invoice	1065503183	9/29/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$18.17
Refer	3884	XCEL ENERGY	Ck# 002635E 10/26/2023	
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant Electricity	\$1,103.78
Invoice	1065466533	9/29/2023		
Cash Payment	E 602-49450-381	Electric Utilities	Lift Station Electricity	\$275.94
Invoice	1065466533	9/29/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$1,379.72
Refer	3885	XCEL ENERGY	Ck# 002636E 10/25/2023	
Cash Payment	E 601-49400-381	Electric Utilities	Water Tower Electricity	\$72.97
Invoice	1065207161	9/28/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$72.97
Refer	3886	XCEL ENERGY	Ck# 002637E 10/25/2023	
Cash Payment	E 101-45200-381	Electric Utilities	Lions Parks Electricity	\$21.56
Invoice	1065193912	9/28/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$21.56
Refer	3887	XCEL ENERGY	Ck# 002638E 10/25/2023	
Cash Payment	E 101-41000-381	Electric Utilities	City Hall Electricity	\$317.41
Invoice	1065198345	9/28/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$317.41
Refer	3888	XCEL ENERGY	Ck# 002639E 10/25/2023	

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Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard Electricity	\$168.58
Invoice	1065131305	9/28/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$168.58
Refer	3889 XCEL ENERGY	Ck# 002640E 10/25/2023	
Cash Payment	E 101-43100-381 Electric Utilities	Hwy 15 Electricity	\$69.09
Invoice	1065294434	9/28/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$69.09
Refer	3890 XCEL ENERGY	Ck# 002641E 10/25/2023	
Cash Payment	E 101-45500-381 Electric Utilities	Library Electricity	\$226.12
Invoice	1065282612	9/28/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$226.12
Refer	3891 XCEL ENERGY	Ck# 002642E 10/26/2023	
Cash Payment	E 101-45200-381 Electric Utilities	Shelter Electricity	\$277.77
Invoice	1065484421	9/29/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$277.77
Refer	3892 XCEL ENERGY	Ck# 002643E 10/30/2023	
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights	\$1,581.37
Invoice	1065965927	10/3/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$1,581.37
Refer	3893 XCEL ENERGY	Ck# 002644E 10/26/2023	
Cash Payment	E 101-45200-381 Electric Utilities	Ballfield Electricity	\$71.16
Invoice	1065486733	9/29/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$71.16
Refer	3894 XCEL ENERGY	Ck# 002645E 10/26/2023	
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity	\$13.95
Invoice	1065515467	9/29/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$13.95
Refer	3895 STANGER, KATHLEEN	-	
Cash Payment	E 200-42200-300 Professional Svcs (GEN	Fire Hall monthly cleaning	\$180.00
Invoice	452	10/2/2023	
Cash Payment	E 101-41000-300 Professional Svcs (GEN	Clean City Hall 9/13 & 9/27	\$330.00
Invoice	453	10/10/2023	
Cash Payment	E 101-45500-300 Professional Svcs (GEN	Clean Library 9/12 & 9/26	\$306.67
Invoice	453	10/10/2023	
Cash Payment	E 101-45600-300 Professional Svcs (GEN	Clean Community Room 9/12 & 9/26	\$153.33
Invoice	453	10/10/2023	
Cash Payment	E 101-45200-300 Professional Svcs (GEN	Clean Shelter & Bathrooms 9/6, 9/11, 9/20 & 9/29	\$855.00
Invoice	453	10/10/2023	
Transaction Date	10/23/2023	Checking	10100
		Total	\$1,825.00
Refer	3896 US BANK VOYAGER FLEET SYS	Ck# 002646E 10/18/2023	
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$80.32
Invoice		9/6/2023	
Cash Payment	E 601-49400-212 Motor Fuels	Water Fuel	\$119.28
Invoice		9/13/2023	

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Cash Payment	E 602-49450-212	Motor Fuels	Sewer Fuel	\$122.14
Invoice		9/19/2023		
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel	\$114.51
Invoice		9/18/2023		
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel	\$95.31
Invoice		9/7/2023		
Cash Payment	E 101-43100-212	Motor Fuels	Public Works Fuel	\$24.75
Invoice		8/29/2023		
Cash Payment	E 601-49400-212	Motor Fuels	Water Fuel	\$33.14
Invoice		9/5/2023		
Cash Payment	E 602-49450-212	Motor Fuels	Sewer Fuel	\$40.04
Invoice		9/13/2023		
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel	\$25.58
Invoice		9/19/2023		
Cash Payment	E 101-41000-437	Other Miscellaneous	Vendor Discount	-\$1.90
Invoice		9/23/2023		
Transaction Date	10/23/2023	Checking	10100	Total \$653.17
Refer	3897	ARAMARK	Ck# 002647E	10/23/2023
Cash Payment	E 200-42200-300	Professional Svcs (GEN	Fire Hall Rugs	\$65.91
Invoice	2530182809		9/11/2023	
Cash Payment	E 101-41000-300	Professional Svcs (GEN	City Hall Rugs	\$48.94
Invoice	2530182809		9/11/2023	
Cash Payment	E 101-45500-300	Professional Svcs (GEN	Library Rugs	\$48.94
Invoice	2530182809		9/11/2023	
Transaction Date	10/23/2023	Checking	10100	Total \$163.79
Refer	3898	FLOW MEASUREMENT AND CONT		
Cash Payment	E 602-49450-206	Testing	WWTP & Lift Station Flow Meter Calibration	\$662.00
Invoice	2402		10/20/2023	
Transaction Date	10/23/2023	Checking	10100	Total \$662.00
Refer	3899	MENARDS		
Cash Payment	E 101-45200-225	Landscaping Materials	Park Trail Supplies	\$243.80
Invoice	18076		9/15/2023	
Cash Payment	E 602-49450-220	Repair/Maint Supply (G	Sewer Supplies	\$122.97
Invoice	18076		9/15/2023	
Cash Payment	E 101-43100-220	Repair/Maint Supply (G	Shop Supplies	\$336.69
Invoice	18076		9/15/2023	
Cash Payment	E 601-49400-200	Office Supplies (GENER	Office Supplies	\$8.43
Invoice	18076		9/15/2023	
Cash Payment	E 601-49400-201	Clothing Allowances	PPE	\$33.46
Invoice	18076		9/15/2023	
Cash Payment	E 101-45200-220	Repair/Maint Supply (G	Shelter Supplies	\$73.95
Invoice	19316		10/3/2023	
Cash Payment	E 101-45200-225	Landscaping Materials	Park Trail Supplies	\$99.78
Invoice	19316		10/3/2023	
Cash Payment	E 602-49450-220	Repair/Maint Supply (G	Sewer Supplies	\$77.15
Invoice	19316		10/3/2023	
Cash Payment	E 101-43100-210	Operating Supplies (GE	Shop Supplies	\$122.43
Invoice	19316		10/3/2023	

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Cash Payment	E 602-49450-220	Repair/Maint Supply (G	Sewer Supplies		\$275.69
Invoice	19806	10/10/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$1,394.35
Refer	3900	<i>Nelson Sanitation & Rental, Inc.</i>		-	
Cash Payment	E 101-45200-300	Professional Svcs (GEN	Park Unit Rental 9/21-10/18		\$135.00
Invoice	INV/2023/14468	10/19/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$135.00
Refer	3901	<i>U.S. BANK</i>		-	
Cash Payment	E 200-42200-433	Dues and Subscriptions	Fire Dept Dues for Ehlinger & Inglett		\$52.50
Invoice	80021497543	9/18/2023			
Cash Payment	E 200-42200-340	Advertising	Fire Dept - Kids Fire Safety Week Items		\$276.94
Invoice	29293515	9/27/2023			
Cash Payment	E 602-49450-437	Other Miscellaneous	Irrigation Negotiation Mtg Supplies		\$16.10
Invoice	74998044	9/17/2023			
Cash Payment	E 603-49500-430	Miscellaneous (GENER	Cleanup Day Supplies		\$62.97
Invoice	74998044	9/17/2023			
Cash Payment	E 601-49400-200	Office Supplies (GENER	Office Supplies		\$32.58
Invoice	113-5999359-352	9/17/2023			
Cash Payment	E 101-41000-322	Postage	Liquor License Postage		\$4.50
Invoice	346	9/28/2023			
Cash Payment	E 603-49500-200	Office Supplies (GENER	Office Supplies		\$15.99
Invoice	113-4764341-256	9/27/2023			
Cash Payment	E 101-41910-430	Miscellaneous (GENER	Beacon Zoning Service		\$1.00
Invoice		9/30/2023			
Cash Payment	E 603-49500-430	Miscellaneous (GENER	Compost Bags for Residents		\$100.99
Invoice	111-7263323-630	9/29/2023			
Cash Payment	E 101-41000-220	Repair/Maint Supply (G	City Hall Supplies		\$18.39
Invoice	111-7263323-630	9/29/2023			
Cash Payment	E 101-45500-220	Repair/Maint Supply (G	Library Supplies		\$18.39
Invoice	111-7263323-630	9/29/2023			
Cash Payment	E 601-49400-322	Postage	Postage Stamps		\$66.00
Invoice	358	10/3/2023			
Cash Payment	E 602-49450-220	Repair/Maint Supply (G	Sewer Supplies		\$89.31
Invoice		10/3/2023			
Transaction Date	10/23/2023	Checking	10100	Total	\$755.66

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Fund Summary

	10100 Checking
101 GENERAL FUND	\$10,333.33
200 FIRE/RESCUE FUND	\$1,103.29
314 2012 GO BOND DEBT ACCT	\$44,812.50
601 WATER FUND	\$11,545.19
602 SEWER FUND	\$3,042.37
603 REFUSE (GARBAGE) FUND	\$364.90
	<hr/>
	\$71,201.58

Pre-Written Checks	\$10,081.26
Checks to be Generated by the Computer	\$61,120.32
Total	<hr/>
	\$71,201.58