

Council Meeting

October 14, 2019

Meeting called to order by Mayor Tammy Konz at 6:30pm

Councilmembers present: Tammy Konz, Sheryl Carlson, Kyle Christensen, DuWayne Orbeck and Cindy Stelten

Others present: Jean Matua

Motion made by Sheryl Carlson and seconded by Cindy Stelten to approve the following addendum to the Consent Agenda: Item #5 Resolution No. 10142019C Resolution Approving Application to the Turnout Gear Washer/Extractor/Dryer 2020 Program Year and the following addendum to the regular agenda: the police contract; motion carried

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the claims; motion carried

Motion made by DuWayne Orbeck and seconded by Cindy Stelten to approve the following Consent Agenda items:

1. Minutes of the October 1, 2019 Council Meeting
2. Minutes of the October 7, 2019 Employee Meeting
3. Resolution No. 10142019A A Resolution to Designate the Polling Place for 2020
4. Approval of Gambling Permit for Kimball Wrestling Boosters for December 19, 2019 at Kimball Area High School 100 State Highway 55
5. Resolution No. 10142019C Resolution Approving Application to the Turnout Gear Washer/Extractor/Dryer 2020 Program Year

motion carried

Mayor Konz closed the regular portion of the meeting and opened the Public Hearing for: A Request by Pump and Meter Service, Inc. on behalf of Independent School District #739 for a Conditional Use Permit at 100 Hwy 55 W to remove and existing 10,000-gallon fuel oil tank and install a new 3,500-gallon fuel oil tank at 6:34pm.

No one was present to discuss the project. No comments were received from the public.

Mayor Konz closed the Public Hearing for: A Request by Pump and Meter Service, Inc. on behalf of Independent School District #739 for a Conditional Use Permit at 100 Hwy 55 W to remove and existing 10,000-gallon fuel oil tank and install a new 3,500-gallon fuel oil tank and reopened the regular portion of the meeting at 6:40pm.

Motion made by Kyle Christensen and seconded by Cindy Stelten to adopt Resolution No. 10142019B Conditional Use Permit No. 10142019B with the removal of the following verbiage: installation of a Solar PV system flushed-mounted on the west side of the roof is now granted to Dingmann Funeral Home and the addition of the following conditions: that they meet all requirements of the Minnesota State Building Code and any Minnesota Pollution Control Agency regulations; motion carried

Those voting in favor: Tammy Konz, Sheryl Carlson, Kyle Christensen, Cindy Stelten and DuWayne Orbeck

Those voting against: none

Those absent: none

The City Clerk opened the RFP's received for Professional Auditing Services and Financial Statement Preparation. Proposals were received from ABDO EICK & MEYERS and CliftonLarsonAllen. The proposal from ABDO EICK & MEYERS was 2019 - \$19,000, 2020 – \$19,500 and 2021 - \$20,000 (prices include OSA reporting form) \$4,000 for single audits per year (if applicable). The proposal from CliftonLarsonAllen was 2019 - \$22,000, 2020 – \$23,000 and 2021 - \$24,000 (prices include OSA reporting form) \$4,000 for single audits per year (if applicable). The Council will review the proposals on their own between now and the next regular meeting and make a decision at the next regular meeting.

Motion made by Sheryl Carlson and seconded by Kyle Christensen to approve the September monthly Clerk reports; motion carried

The Council reviewed City Ordinance 800 – Water Services and proposed changes to Section 800.13; the City Clerk will send the information to the City Attorney for review before the next Council meeting. The Council reviewed City Ordinance 805 – Sewer Use and an addition of a section titled Maintenance Responsibility; the City Clerk will send the information to the City Attorney for review before the next Council meeting. Upon approval of these changes, a frozen water line policy can be approved.

The City Clerk gave the Council a preliminary Sheriff's Dept. contract to review while she set up the projector so that those present could discuss water and sewer rates.

Those present discussed water and sewer rates. The current base rate includes 1,000 gallons. Councilmember Christensen inquired as to how many properties use below that amount. The City Clerk will find out. This will be discussed further at the next meeting.

Motion made by DuWayne Orbeck and seconded by Cindy Stelten to adjourn at 8:20pm; motion carried

Respectfully submitted by Nicole Pilarski

City of Kimball
Payments

Current Period: October 2019

Payments Batch 100419Refun \$226.54

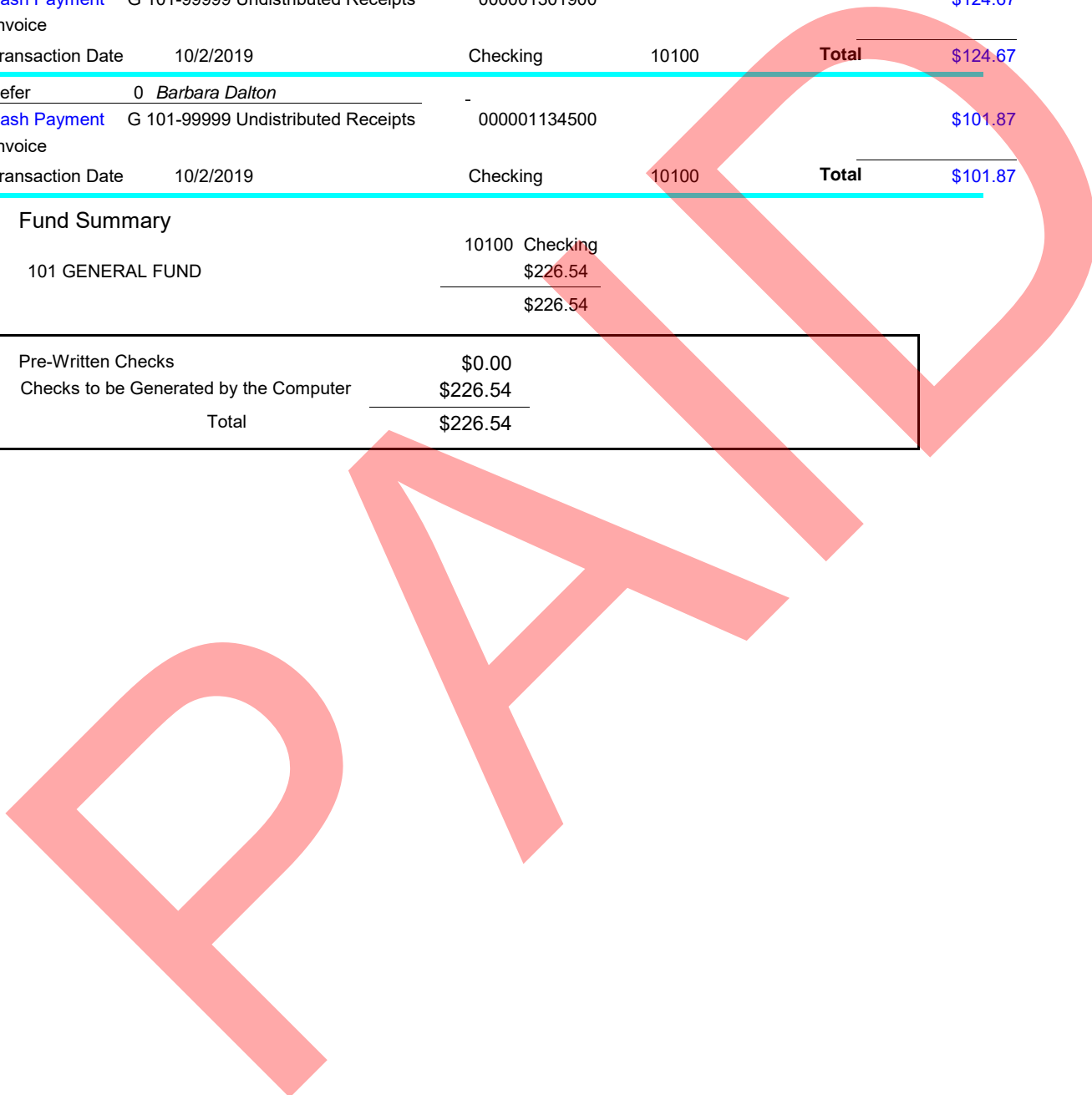
Refer	0 <i>Jeremy & Julia Vinar</i>	-		
Cash Payment	G 101-99999 Undistributed Receipts	000001301900		\$124.67
Invoice				
Transaction Date	10/2/2019	Checking	10100	Total \$124.67

Refer	0 <i>Barbara Dalton</i>	-		
Cash Payment	G 101-99999 Undistributed Receipts	000001134500		\$101.87
Invoice				
Transaction Date	10/2/2019	Checking	10100	Total \$101.87

Fund Summary

	10100 Checking	
101 GENERAL FUND	\$226.54	
	<u>\$226.54</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$226.54
Total	<u>\$226.54</u>



City of Kimball

Payments

Current Period: October 2019

Payments Batch 10142019CLA \$64,119.83

Refer <u>141 CENTERPOINT ENERGY</u> -						
Cash Payment	E 101-41000-383 Gas Utilities	City Hall Gas Service				\$21.00
Invoice	10/1/2019					
Cash Payment	E 601-49400-383 Gas Utilities	Water Gas Service				\$22.26
Invoice	10/1/2019					
Cash Payment	E 101-43100-383 Gas Utilities	Public Works Gas Service				\$15.00
Invoice	10/1/2019					
Cash Payment	E 200-42200-383 Gas Utilities	Fire Hall Gas Service				\$22.44
Invoice	10/1/2019					
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total	\$80.70
Refer <u>142 COMMUNITY LAWN CARE</u> -						
Cash Payment	E 101-45200-300 Professional Svcs (GENE	Ballfield Weed Spraying				\$50.00
Invoice	2506717	9/23/2019				
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total	\$50.00
Refer <u>143 ARNOLDS OF KIMBALL</u> -						
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Mower Parts				\$312.71
Invoice	KC69168	9/12/2019				
Cash Payment	E 101-43100-222 Vehicle Maintenance	Tractor Parts				\$560.23
Invoice	KR33951	9/25/2019				
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total	\$872.94
Refer <u>144 XCEL ENERGY</u> -						
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity				\$14.17
Invoice	802606305	9/23/2019				
Cash Payment	E 101-43100-381 Electric Utilities	Public Works Electricity				\$8.31
Invoice	802606491	9/23/2019				
Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard Electricity				\$124.03
Invoice	0803300263	9/26/2019				
Cash Payment	E 200-42200-381 Electric Utilities	Fire Hall Electricity				\$185.11
Invoice	0803396536	9/26/2019				
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity				\$11.95
Invoice	0803661180	9/27/2019				
Cash Payment	E 101-41000-381 Electric Utilities	City Hall Electricity				\$279.10
Invoice	0803573964	9/27/2019				
Cash Payment	E 101-43100-381 Electric Utilities	Flasher Light				\$51.78
Invoice	0803375141	9/26/2019				
Cash Payment	E 101-45200-381 Electric Utilities	Lions Park				\$17.91
Invoice	0803384823	9/26/2019				
Cash Payment	E 601-49400-381 Electric Utilities	Water Tower Lights				\$112.58
Invoice	0803385072	9/26/2019				
Cash Payment	E 101-45200-381 Electric Utilities	Ballpark Electricity				\$46.41
Invoice	0803581112	9/27/2019				
Cash Payment	E 101-45200-381 Electric Utilities	Hockey Rink Electricity				\$14.55
Invoice	0803591480	9/27/2019				
Cash Payment	E 101-42110-381 Electric Utilities	Police Dept Electricity				\$85.47
Invoice	0803622355	9/27/2019				
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total	\$951.37
Refer <u>145 AMERIPRIDE SERVICES</u> -						
Cash Payment	E 101-41000-300 Professional Svcs (GENE	City Hall Rugs				\$40.58
Invoice	2201235285	9/2/2019				

City of Kimball

Payments

Current Period: October 2019

Cash Payment	E 101-41000-300 Professional Svcs (GENE City Hall Rugs		\$28.52
Invoice	2201240229 9/16/2019		
Cash Payment	E 200-42200-300 Professional Svcs (GENE Fire Hall Rugs		\$38.30
Invoice	2201240229 9/16/2019		
Cash Payment	E 101-41000-300 Professional Svcs (GENE City Hall Rugs		\$40.58
Invoice	2201245808 9/30/2019		
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$147.98
Refer	146 <u>STEARNS DHIA CENTRAL LAB</u>		
Cash Payment	E 602-49450-206 Testing	WWTP Pond Effluent	\$166.00
Invoice	412469 9/16/2019		
Cash Payment	E 602-49450-206 Testing	WWTP Pond Influent	\$39.00
Invoice	413485 9/19/2019		
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$205.00
Refer	147 <u>JOVANOVIK KADLEC & ATHMAN</u>		
Cash Payment	E 101-43100-304 Legal Fees	Meeker Coop Legal	\$123.75
Invoice	17940 9/30/2019		
Cash Payment	E 101-41000-304 Legal Fees	Library Legal	\$470.25
Invoice	17940 9/30/2019	Project 17-004	
Cash Payment	E 101-42110-304 Legal Fees	Police Legal	\$759.00
Invoice	17833 9/30/2019		
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$1,353.00
Refer	148 <u>HYDRO ENGINEERING</u>		
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Irrigator Repairs	\$207.59
Invoice	88568 9/30/2019		
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$207.59
Refer	149 <u>KIMBALL FIREMEN RELIEF ASSOC</u>		
Cash Payment	E 200-42200-701 MN State Aid	Fire State Aid	\$16,393.58
Invoice	7292860 9/30/2019		
Cash Payment	E 200-42200-701 MN State Aid	Fire Supplemental State Aid	\$3,795.13
Invoice	7292859 9/30/2019		
Cash Payment	E 200-42200-125 Other Retirement Contrib	Fire Annual Contract Contribution	\$7,500.00
Invoice			
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$27,688.71
Refer	150 <u>WASTE MANAGEMENT</u>		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	64gal Refuse Carts	\$2,391.46
Invoice	7036484-1767-2 9/30/2019		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	96gal Refuse Carts	\$304.98
Invoice	7036484-1767-2 9/30/2019		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	32gal Refuse Carts	\$243.60
Invoice	7036484-1767-2 9/30/2019		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	2nd 64gal Refuse Carts	\$19.74
Invoice	7036484-1767-2 9/30/2019		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Recycle Carts	\$899.79
Invoice	7036484-1767-2 9/30/2019		
Transaction Date	10/7/2019	Due 10/7/2019	Total
	Checking	10100	\$3,859.57
Refer	151 <u>MENARDS</u>		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Public Works Supplies	\$130.82
Invoice	24901 10/1/2019		
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Supplies	\$59.12
Invoice	24901 10/1/2019		

Payments

Current Period: October 2019

Cash Payment	E 101-43100-240 Small Tools and Minor E	Public Works 2" Pump			\$494.29
Invoice	24901	10/1/2019			
Cash Payment	E 101-43100-201 Clothing Allowances	Public Works Safety Sweatshirt			\$29.99
Invoice	24979	10/2/2019			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Public Works Supplies			\$72.82
Invoice	24979	10/2/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$787.04
Refer	152	<u>GOPHER STATE ONE CALL</u>	-		
Cash Payment	E 601-49400-311 Locate calls	Locates			\$10.13
Invoice	9090505	9/30/2019			
Cash Payment	E 602-49450-311 Locate calls	Locates			\$10.12
Invoice	9090505	9/30/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$20.25
Refer	154	<u>Regents of the UofM</u>	-		
Cash Payment	E 101-45200-300 Professional Srvs (GENE	Scheeler Park Tree Testing			\$59.00
Invoice	0230035827	9/30/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$59.00
Refer	155	<u>KIMBALL PARTS CITY</u>	-		
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies			\$72.59
Invoice	129-352520	8/31/2019			
Cash Payment	E 200-42200-222 Vehicle Maintenance	Fire Dept Supplies			\$44.25
Invoice	129-352771	9/5/2019			
Cash Payment	E 200-42200-222 Vehicle Maintenance	Fire Dept Supplies			\$154.96
Invoice	129-352990	9/7/2019			
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Public Works Supplies			\$27.98
Invoice	129-352312	8/29/2019			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Public Works Supplies			\$2.50
Invoice	129-352918	9/6/2019			
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Public Works Supplies			\$3.48
Invoice	129-353770	9/18/2019			
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Public Works Supplies			\$12.98
Invoice	129-354265	9/25/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$318.74
Refer	156	<u>KIMBALL GARAGE</u>	-		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police 2018 Ford LOF & New Tires			\$1,064.25
Invoice	033093	9/10/2019			
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works Truck - Install Hitch			\$331.10
Invoice	033223	9/27/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$1,395.35
Refer	157	<u>LAND O LAKES OIL CO</u>	-		
Cash Payment	E 101-45200-220 Repair/Maint Supply (GE	Park Mower Tire Repair			\$25.00
Invoice	99361	9/30/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$25.00
Refer	158	<u>MIDWEST PLAYSAPES, INC.</u>	-		
Cash Payment	E 450-45200-500 Capital Outlay (GENERA	Scheeler Addition Playground Equipment			\$12,500.00
Invoice	8604	9/25/2019			
Cash Payment	E 110-45200-500 Capital Outlay (GENERA	Scheeler Addition Playground Equipment			\$6,977.00
Invoice	8604	9/25/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$19,477.00
Refer	159	<u>GRANITE ELECTRONICS</u>	-		

Payments

Current Period: October 2019

Cash Payment	E 200-42200-323 Radio Units	Fire Dept - 4 Pagers			\$1,900.00
Invoice	150005580-1	6/12/2019			
Cash Payment	E 200-42200-430 Miscellaneous (GENERA	Late Fee			\$65.59
Invoice	81000995	8/31/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$1,965.59
Refer	160 HEALTH PARTNERS				
					Ck# 001615E 10/31/2019
Cash Payment	E 101-42110-133 Employer Paid Dental	Police Dental			\$51.28
Invoice	92798076	10/7/2019			
Cash Payment	E 601-49400-133 Employer Paid Dental	Water Dental			\$15.90
Invoice	92798076	10/7/2019			
Cash Payment	E 602-49450-133 Employer Paid Dental	Sewer Dental			\$11.29
Invoice	92798076	10/7/2019			
Cash Payment	E 101-41400-133 Employer Paid Dental	Clerk Dental			\$43.59
Invoice	92798076	10/7/2019			
Cash Payment	E 200-42200-133 Employer Paid Dental	Clerk Dental			\$2.55
Invoice	92798076	10/7/2019			
Cash Payment	E 101-42110-131 Employer Paid Health	Police Health			\$348.74
Invoice	92798076	10/7/2019			
Cash Payment	E 601-49400-131 Employer Paid Health	Water Health			\$116.36
Invoice	92798076	10/7/2019			
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Health			\$82.76
Invoice	92798076	10/7/2019			
Cash Payment	E 101-41400-131 Employer Paid Health	Clerk Health			\$327.95
Invoice	92798076	10/7/2019			
Cash Payment	E 200-42200-131 Employer Paid Health	Clerk Health			\$19.29
Invoice	92798076	10/7/2019			
Cash Payment	E 101-43100-131 Employer Paid Health	COBRA Health Coverage			\$1,540.80
Invoice	92798076	10/7/2019			
Cash Payment	E 101-43100-133 Employer Paid Dental	COBRA Dental Coverage			\$92.82
Invoice	92798076	10/7/2019			
Cash Payment	E 101-43100-133 Employer Paid Dental	Public Works Dental Coverage			\$29.23
Invoice	92798076	10/7/2019			
Cash Payment	E 101-43100-131 Employer Paid Health	Public Works Health Coverage			\$212.82
Invoice	92798076	10/7/2019			
Transaction Date	10/7/2019	Due 10/7/2019	Checking	10100	Total \$2,895.38
Refer	162 PSN				
					Ck# 001616E 10/2/2019
Cash Payment	E 603-49500-430 Miscellaneous (GENERA	Monthly Fee			\$39.95
Invoice	202799	10/2/2019			
Transaction Date	10/8/2019	Due 10/8/2019	Checking	10100	Total \$39.95
Refer	163 INSPECTRON, INC.				
					-
Cash Payment	E 101-42400-305 Building Permits	Sept Permits/Insp			\$508.30
Invoice		10/7/2019			
Transaction Date	10/9/2019	Due 10/9/2019	Checking	10100	Total \$508.30
Refer	164 HAWKINS INC				
					-
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Water Chemicals			\$1,101.82
Invoice	4592010	10/3/2019			
Transaction Date	10/10/2019	Due 10/10/2019	Checking	10100	Total \$1,101.82
Refer	165 MINNESOTA DEPT OF LABOR				
					Ck# 001617E 10/10/2019
Cash Payment	E 101-42400-305 Building Permits	1st Qtr Bldg Surcharge			\$0.00
Invoice		4/5/2019			

City of Kimball
Payments

Current Period: October 2019

Cash Payment	E 101-42400-305 Building Permits	3rd Qtr Bldg Surcharge				\$109.55
Invoice	10/9/2019					
Transaction Date	10/10/2019	Due 10/10/2019	Checking	10100	Total	\$109.55

Fund Summary

	10100 Checking
101 GENERAL FUND	\$8,639.54
110 PARK DEDICATION	\$6,977.00
200 FIRE/RESCUE FUND	\$30,193.79
450 CAPITAL IMPROVEMENT FUND	\$12,500.00
601 WATER FUND	\$1,393.22
602 SEWER FUND	\$516.76
603 REFUSE (GARBAGE) FUND	\$3,899.52
	<u>\$64,119.83</u>

Pre-Written Checks	\$3,044.88
Checks to be Generated by the Computer	\$61,074.95
Total	<u>\$64,119.83</u>

City of Kimball
Payments

Current Period: October 2019

Payments Batch 101419CLAIM \$81.15

Refer 161 JOVANOVICH KADLEC & ATHMAN

Cash Payment E 401-42110-430 Miscellaneous (GENERA DWI Forfeiture Proceeds - 2001 Chevy \$81.15

Invoice

Transaction Date 10/7/2019 Due 10/7/2019 Checking 10100 Total \$81.15

Fund Summary

	10100 Checking
401 GENERAL COMMITTED FUNDS	\$81.15
	<hr/>
	\$81.15

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$81.15
Total	<hr/>
	\$81.15

**City of Kimball
Payments**

Current Period: October 2019

Payments Batch 101419CLAIM \$700.47

Refer	166	MARCO TECHNOLOGIES LLC 2	-			
Cash Payment	E 101-41000-300	Professional Svcs (GENE Monthly Shredding Pickup				\$35.00
Invoice	INV6868833	10/9/2019				
Transaction Date	10/14/2019	Due 10/14/2019	Checking	10100	Total	\$35.00
Refer	167	STANGER, KATHLEEN	-			
Cash Payment	E 101-41000-300	Professional Svcs (GENE Clean Police Dept				\$120.00
Invoice	358	10/11/2019				
Cash Payment	E 101-41000-300	Professional Svcs (GENE Clean City Hall 9/4 & 9/18				\$165.00
Invoice	359	10/11/2019				
Cash Payment	E 101-45500-300	Professional Svcs (GENE Clean Library 9/4 & 9/18				\$165.00
Invoice	359	10/11/2019				
Cash Payment	E 101-45200-300	Professional Svcs (GENE Clean Shelter & Bathrooms 9/4 & 9/18				\$180.00
Invoice	359	10/11/2019				
Cash Payment	E 101-41000-220	Repair/Maint Supply (GE Reimburse Cleaning Supplies Purchased for City Hall				\$17.73
Invoice	158526776	9/7/2019				
Cash Payment	E 101-45200-220	Repair/Maint Supply (GE Reimburse Cleaning Supplies Purchased for Shelter				\$17.74
Invoice	158526776	9/7/2019				
Transaction Date	10/14/2019	Due 10/14/2019	Checking	10100	Total	\$665.47

Fund Summary

	10100	Checking	
101 GENERAL FUND			\$700.47
			<u>\$700.47</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$700.47
Total	\$700.47