

Council Meeting
October 4, 2022

Meeting called to order by Mayor Karla Davis at 6:31pm

Councilmembers present: Karla Davis, Steven Dahlager, Kyle Christensen and Cindy Stelten; Alyshea Nelson arrived at 6:55pm

Others present: Jon Lentz, Dave Traurig and Chad Koren

Motion made by Cindy Stelten and seconded by Steven Dahlager to approve the addendum of the Stearns County Municipal League meeting to the agenda; motion carried

Councilmember Alyshea Nelson absent

Motion made by Kyle Christensen and seconded by Karla Davis to approve the claims; motion carried
Councilmember Alyshea Nelson absent

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the following Consent Agenda items:

1. Minutes of the September 20, 2022 Council Meeting
2. Minutes of the September 20, 2022 Council Workshop
3. Minutes of the September 28, 2022 Special Council Meeting
4. Shut-off Delinquent Utilities on October 17, 2022
5. Resolution No. 10042022A Resolution Adopting Assessment for Unpaid Charges

motion carried

Councilmember Alyshea Nelson absent

Stearns County Captain, Jon Lentz, presented the monthly sheriff's reports.

Public Works Lead, Chad Koren, discussed the new route for the drain tile going from the ballfield through Willow Creek Park with the Council. The old line was discovered to be collapsed; year of installation unknown. Roto-Rooter televised what they could after an unsuccessful jetting attempt before Labor Day. Chad reported that he received quotes from Roto-Rooter in the amount of \$26,400.07 and Hendricks Sand and Gravel in the amount of \$6,900.00.

Motion made by Cindy Stelten and seconded by Kyle Christensen to accept the quote from Hendricks Sand and Gravel in the amount of \$6,900.00; motion carried

Councilmember Alyshea Nelson absent

Those present discussed the bathrooms at Willow Creek Park. The Council would like Chad to get pricing on having them repaired in March.

Councilmember Alyshea Nelson arrived at 6:55pm

Mayor Davis discussed charging a fee separate from the shelter rental fee for the bathrooms next year and having a porta potty in the park for regular usage. The City Clerk did add in a separate fee for the bathrooms for the 2023 budget.

Chief Traurig reported that the Dept. had just responded to their 179th call. On October 13th they are having a pre-build meeting with the company for the new truck. On the same day we ordered our truck, 100 others were ordered.

Motion made by Cindy Stelten and seconded by Alyshea Nelson to adopt Resolution No. 10042022B Resolution Updating a Job Description for a Position of Employment within the City; motion carried
Those voting in favor: Karla Davis, Steven Dahlager, Kyle Christensen, Cindy Stelten and Alyshea Nelson
Those voting against: none
Those absent: none

Motion made by Alyshea Nelson and seconded by Steven Dahlager to adopt Resolution No. 10042022C Resolution Updating a Job Description for a Position of Employment within the City; motion carried
Those voting in favor: Karla Davis, Steven Dahlager, Kyle Christensen, Cindy Stelten and Alyshea Nelson
Those voting against: none
Those absent: none

Motion made by Cindy Stelten and seconded by Alyshea Nelson to approve the following wage increases for 2023: Travis Peterson increase from Level 6 to a Level 10, Chad Koren increase from Level 6 to Level 10 and Nicole Pilarski increase from Level 10 to Level 13; motion carried

The Council discussed the projects that Kimball Lions member, Brian Kuechle, discussed with them at the last meeting.

Motion made by Karla Davis and seconded by Kyle Christensen to approve a \$2,500 contribution from ARPA funds towards the flooring, picnic table and refrigerator projects at the Willow Creek Park Shelter; motion carried

The Council would like to keep a porta potty at Willow Creek Park for the winter, but have it moved to a different location. The Council discussed purchasing a hockey rink liner.

Councilmember Christensen discussed replacing the damaged portion of the ballfield fencing. Mayor Davis inquired about it being covered under insurance. The City Clerk will check into it. Councilmember Christensen stated that it could possibly be paid for with funds from the Capital Improvement Fund and ARPA funds. Mayor Davis would like to check into the insurance coverage first. How much will it cost to replace the damaged portion? Councilmember Christensen got a quote for \$18,200 for the same height that is there now which is 14ft. Mayor Davis and Councilmember Nelson inquired if that height is needed or can it be shorter? Mayor Davis would like to meet with the ball team as a group; this way the whole Council can hear what their vision is and it's not just one person on the Council speaking with them. The Council was in agreement that a park committee should be formed of volunteers, this would include members from the Township as well. They could make recommendations to the Council for all of the City parks; this would include the ballfield.

The Council will hold a workshop on October 18th at 5:30pm at the City Ballfield (the hour prior to the next meeting).

Councilmember Dahlager will attend the Stearns County Municipal League Meeting on October 18th in Paynesville.

Mayor Davis thanked everyone for their hard work at Clean-up Day. Councilmember Stelten placed a thank you in the newspaper.

There is a Mental Health Event at the school on October 10th.

Motion made by Cindy Stelten and seconded by Alyshea Nelson to adjourn at 8:06pm; motion carried

Respectfully submitted by Nicole Pilarski

City of Kimball

Payments

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Payments Batch 10042022Claims						\$7,807.03
Refer	2864	TRI-COUNTY NEWS	-			
Cash Payment	E 603-49500-352	General Notices and Pub	Cleanup Day Ad			\$396.01
Invoice	02209452	9/29/2022				
Cash Payment	E 603-49500-351	Legal Notices Publishing	RFP Notice for Refuse/Recycling			\$34.00
Invoice	02209452	9/29/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$430.01
Refer	2865	MARCO TECHNOLOGIES LLC 2	-			
Cash Payment	E 101-41000-300	Professional Svcs (GENE	Monthly Shredding Pickup			\$37.92
Invoice	INV10405593	9/28/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$37.92
Refer	2866	MARCO TECHNOLOGIES LLC	-			
Cash Payment	E 101-41000-414	Data Processing Equip R	Copier Lease			\$342.63
Invoice	483601761	9/29/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$342.63
Refer	2867	XCEL ENERGY	-			
Cash Payment	E 200-42200-381	Electric Utilities	Fire Hall Electricity			\$357.62
Invoice	0992723845	9/27/2022				
Cash Payment	E 101-42110-381	Electric Utilities	Police Electricity			\$105.88
Invoice	0992731888	9/27/2022				
Cash Payment	E 101-42500-381	Electric Utilities	Civil Defense Electricity			\$14.31
Invoice	0993032135	9/28/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Public Works Electricity			\$10.48
Invoice	991608654	9/21/2022				
Cash Payment	E 101-42500-381	Electric Utilities	Civil Defense Electricity			\$4.62
Invoice	991608507	9/21/2022				
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant Electricity			\$9.47
Invoice	991608725	9/21/2022				
Cash Payment	E 101-43100-381	Electric Utilities	Street Light			\$18.16
Invoice	991608666	9/21/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$520.54
Refer	2868	MEHR, BRIAN	-			
Cash Payment	E 601-49400-300	Professional Svcs (GENE	Visits Weeks of 8/28, 9/4, 9/11, 9/18 & 9/25			\$500.00
Invoice	Sep-22	9/30/2022				
Cash Payment	E 602-49450-300	Professional Svcs (GENE	Visits Weeks of 8/28, 9/4, 9/11, 9/18 & 9/25			\$500.00
Invoice	Sep-22	9/30/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$1,000.00
Refer	2869	Nelson Sanitation & Rental, Inc.	-			
Cash Payment	E 101-45200-300	Professional Svcs (GENE	Park Unit Rental 8/25-9/21			\$295.00
Invoice	INV/2022/10018	9/26/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$295.00
Refer	2870	STRATEGIC INSIGHTS, INC.	-			
Cash Payment	E 101-41000-207	Computer/Printer/Copier	CIP Software License Renewal			\$575.00
Invoice	22Plan-It-176	9/30/2022				
Transaction Date	10/4/2022	Checking	10100	Total		\$575.00
Refer	2871	SUMMIT FIRE PROTECTION	-			

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Cash Payment	E 101-41000-220 Repair/Maint Supply (GE	Fire Extinguisher - 1 New & 1 Recharge		\$239.40
Invoice	150020255	9/29/2022		
Transaction Date	10/4/2022	Checking	10100	Total \$239.40
Refer	2872	CORE & MAIN LP	-	
Cash Payment	E 601-49400-240 Small Tools and Minor E	Hydrant Diffusers		\$380.45
Invoice	R550372	9/12/2022		
Transaction Date	10/4/2022	Checking	10100	Total \$380.45
Refer	2873	SEH	-	
Cash Payment	E 420-49450-303 Engineering Fees	TH15 Engineering - Storm Sewer		\$1,225.00
Invoice	432442	9/18/2022	Project 18-002	
Transaction Date	10/4/2022	Checking	10100	Total \$1,225.00
Refer	2874	RMB ENVIRONMENTAL LABORAT	-	
Cash Payment	E 602-49450-206 Testing	WWTP Influent		\$64.25
Invoice	D037138	9/23/2022		
Transaction Date	10/4/2022	Checking	10100	Total \$64.25
Refer	2875	ARVIG	-	
Cash Payment	E 602-49450-321 Telephone	Scheeler Lift Station Telephon		\$46.75
Invoice				
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm		\$121.15
Invoice				
Cash Payment	E 101-42110-321 Telephone	Police Computer Line		\$46.75
Invoice				
Cash Payment	E 101-42110-321 Telephone	Police Telephone & Fax		\$95.00
Invoice				
Cash Payment	E 200-42200-321 Telephone	Fire Dept Telephone		\$137.03
Invoice				
Cash Payment	E 101-41000-321 Telephone	City Hall Telephone		\$391.91
Invoice				
Cash Payment	E 601-49400-321 Telephone	Water Tower Alarm		\$48.75
Invoice				
Cash Payment	E 602-49450-321 Telephone	Heritage Park Lift Station Tel		\$47.91
Invoice				
Transaction Date	10/4/2022	Checking	10100	Total \$935.25
Refer	2876	OFFICE DEPOT	-	
Cash Payment	E 101-41000-200 Office Supplies (GENER	Office Supplies		\$85.58
Invoice	266932875001	9/15/2022		
Cash Payment	E 601-49400-200 Office Supplies (GENER	Office Supplies		\$11.67
Invoice	266938225002	9/16/2022		
Transaction Date	10/4/2022	Checking	10100	Total \$97.25
Refer	2877	VOIGHT, ALLISON	-	
Cash Payment	E 101-45600-440 Refund of Deposit	Refund 9/24 Community Room Deposit		\$50.00
Invoice				
Transaction Date	10/4/2022	Checking	10100	Total \$50.00
Refer	2878	GOPHER STATE ONE CALL	-	
Cash Payment	E 601-49400-311 Locate calls	Locates		\$14.18
Invoice	2090511	9/30/2011		

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Cash Payment	E 602-49450-311	Locate calls	Locates		\$14.17
Invoice	2090511	9/30/2011			
Transaction Date	10/4/2022		Checking	10100	Total \$28.35
Refer	2879	US BANK VOYAGER FLEET SYS			
Cash Payment	E 601-49400-212	Motor Fuels	Water Fuel		\$94.99
Invoice		8/25/2022			
Cash Payment	E 602-49450-212	Motor Fuels	Sewer Fuel		\$70.10
Invoice		8/25/2022			
Cash Payment	E 101-43100-212	Motor Fuels	Public Works Fuel		\$102.51
Invoice		9/15/2022			
Cash Payment	E 601-49400-212	Motor Fuels	Water Fuel		\$42.59
Invoice		9/23/2022			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$93.01
Invoice		9/2/2022			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$84.31
Invoice		9/22/2022			
Cash Payment	E 602-49450-212	Motor Fuels	Sewer Fuel		\$94.86
Invoice		9/7/2022			
Cash Payment	E 101-43100-212	Motor Fuels	Public Works Fuel		\$79.73
Invoice		9/12/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$39.89
Invoice		8/25/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$37.53
Invoice		8/30/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$36.28
Invoice		9/7/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$50.59
Invoice		9/13/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$34.19
Invoice		9/14/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$27.97
Invoice		9/20/2022			
Cash Payment	E 101-45200-212	Motor Fuels	Park Fuel		\$24.15
Invoice		9/22/2022			
Cash Payment	E 101-41000-437	Other Miscellaneous	Vendor Discount		-\$1.72
Invoice		9/24/2022			
Transaction Date	10/4/2022		Checking	10100	Total \$910.98
Refer	2880	Harvest Bank		10/1/2022	
Cash Payment	E 101-41400-131	Employer Paid Health	Nicole Pilarski HSA		\$191.25
Invoice					
Cash Payment	E 200-42200-131	Employer Paid Health	Nicole Pilarski HSA		\$11.25
Invoice					
Cash Payment	E 601-49400-131	Employer Paid Health	Nicole Pilarski HSA		\$11.25
Invoice					
Cash Payment	E 602-49450-131	Employer Paid Health	Nicole Pilarski HSA		\$11.25
Invoice					
Transaction Date	10/4/2022		Checking	10100	Total \$225.00
Refer	2881	Harvest Bank		10/1/2022	

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Cash Payment	E 101-43100-131 Employer Paid Health	Chad Koren HSA			\$117.00
	Invoice				
Cash Payment	E 601-49400-131 Employer Paid Health	Chad Koren HSA			\$60.75
	Invoice				
Cash Payment	E 602-49450-131 Employer Paid Health	Chad Koren HSA			\$47.25
	Invoice				
Transaction Date	10/4/2022	Checking	10100	Total	\$225.00
Refer	2882 Harvest Bank				10/1/2022
Cash Payment	E 101-43100-131 Employer Paid Health	Travis Peterson HSA			\$117.00
	Invoice				
Cash Payment	E 601-49400-131 Employer Paid Health	Travis Peterson HSA			\$60.75
	Invoice				
Cash Payment	E 602-49450-131 Employer Paid Health	Travis Peterson HSA			\$47.25
	Invoice				
Transaction Date	10/4/2022	Checking	10100	Total	\$225.00

Fund Summary

	10100 Checking
101 GENERAL FUND	\$3,169.01
200 FIRE/RESCUE FUND	\$683.22
420 MnDOT TH15 2022 Project	\$1,225.00
601 WATER FUND	\$1,356.00
602 SEWER FUND	\$943.79
603 REFUSE (GARBAGE) FUND	\$430.01
	\$7,807.03

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$7,807.03
Total	\$7,807.03