

**COUNCIL MEETING  
CITY OF KIMBALL**

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**OCTOBER 02, 2018  
7:00 P.M.**

**PRESENT:** Mayor Tammy Konz, Councilors: Sheryl Carlson, Aaron Dahlinger, Megan Kiffmeyer. Absent Councilor DuWayne Orberk. Also, present was Interim City Clerk-Treasurer Shirley Slater-Schulte, Matt Serbus, Public Works and Police Chief Jason Mehr, and Officer Chad Peka

**ABSENT:** None

**PAYMENT OF CLAIMS**

Claims were presented in the amount of \$6,620.82

Motion was made Councilor Carlson, seconded by Councilor Kiffmeyer. All voted aye. Motion declared passed.

**CONSENT AGENDA**

1. Minutes of the September 18, 2018 City Council Meeting

Motion to approve consent agenda was made by Councilor Carlson, seconded by Councilor Kiffmeyer. All voted aye. Motion declared passed.

**POLICE DEPARTMENT**

Police Chief Mehr presented the council with the September 2018 Monthly Report. Chief reported activities happening around the Golf Course and council approves patrolling this area.

Chief reported that he is mentoring with City of Cold Spring Police Secretary.

Also, reported that the toilet paper that was recovered during homecoming will be donated to the food shelf.

**PUBLIC WORKS DEPARTMENT**

Matt Serbus stated that the proposed tree trimming will be along Hazel Avenue and County Road 42, to the end of city limits, and from Magus Johnson to Hwy 5, cost estimate for this project not to exceed \$3,000.00.

**MOTION:** Move to approve the tree trimming contract.

Motion made by Councilor Kiffmeyer, seconded by Councilor Dahlinger. All voting aye. Motion declared passed.

Serbus reported that during the next couple of weeks, work will be completed on sewer jetting, pressure checks on wells, street sweeping will be completed by November, hydrant flushing and will be taking the Water D License Test.

#### **PERSONNEL COMMITTEE**

Mayor Konz reported that Council and staff will continue to improve working together.

**OPEN FORUM** – No one was present for Open Forum.

#### **COUNCIL ITEMS**

##### **VERIZON WIRELESS LEASE AGREEMENT**

Staff presented Amendment No. 4 to Option and Site Lease Agreement with Verizon Wireless and City of Kimball with the monthly rent to be \$1,775.66. The monthly rent shall be increased from two to four percent each year.

**MOTION:** I will move to accept the Lease Agreement from Verizon Wireless as presented and authorize the Mayor and Clerk to sign said agreement.

Motion made by Councilor Dahlinger, seconded by Councilor Kiffmeyer. All voting aye. Motion declared passed.

##### **LETTER FROM COUNTY OF STEARNS FOR TAX ASSESSMENT**

Staff presented the letter from County of Stearns regarding taxes owed on PIN 60.34457.0000 in the amount of \$371.00, which is due by October 15, 2018. County has sent an Application for Property Tax Exemption along with a resolution which will be placed on the next council agenda.

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**DISCONNECT NOTICES AND CHARGES**

Staff had questions regarding the practice of disconnect and reconnect charges on homes and businesses without shut-offs. Council to check with staff on this policy.

**CLARAFICATION ON CITY EMPLOYEES -MEMBERS OF FIRE DEPARTMENT**

Staff had questions regarding city employees that volunteer their services on the Fire Department while they are at work for the City of Kimball.

Council clarified that while an employee is at work, they do not need to punch out on the time-clock, and they will be paid their hourly rate from the city, not to exceed overtime, with a notation on their time card. The employee will not be paid by the Fire Department during their regular work hours.

**NOTICE OF TERMINATION FOR THE INDEPENDENT CONTRACTOR AGREEMENT – INTERIM CITY CLERK-TREASURER**

Mayor Konz stated that the City has rehired Nicole Pilarski as City Clerk and that she will be returning on October 3, 2018.

MOTION: Move to give the 14-day notice per the Independent Contractor Agreement with Shirley Slater-Schulte effective October 2, 2018.

Motion made by Councilor Dahlinger, seconded by Councilor Carlson. All voting aye. Motion declared passed.

**ADJOURNMENT**

Motion was made by Councilor Kiffmeyer to adjourn the meeting at 8:08 p.m., seconded by Councilor Carlson. All voting aye. Motion declared passed.

Submitted by Shirley Slater-Schulte, Interim City Clerk