

Council Meeting  
September 20, 2022

Meeting called to order by Mayor Karla Davis at 6:31pm

Councilmembers present: Karla Davis, Steven Dahlager, Kyle Christensen, Cindy Stelten and Alyshea Nelson

Others present: Jon Lentz and Brian Kuechle

Motion made by Kyle Christensen and seconded by Steven Dahlager to approve the following addendums to the agenda: library concrete and Resolution 09202022D; motion carried

Motion made by Cindy Stelten and seconded by Karla Davis to approve the claims; motion carried

Motion made by Cindy Stelten and seconded by Kyle Christensen to approve the following Consent Agenda items:

1. Minutes of the September 13, 2022 Council Workshop (with Councilmember Christensen's additional verbiage at the end of paragraph 4)
2. Minutes of the September 13, 2022 Special Council Meeting
3. Resolution No. 09202022A Resolution Adopting Assessment for Unpaid Charges

motion carried

Stearns County Captain, Jon Lentz, presented the monthly sheriff's reports.

Kimball Lions Club member, Brian Kuechle, spoke with the Council about the floor in the Willow Creek Park Shelter. They are looking at putting an epoxy type coating on it; the cost is \$16,500. They are also looking at redoing 3 of the picnic tables outside the shelter and repainting the refrigerators. Would the Council be ok with this? Brain answered various questions from the Council; the method being used will fill cracks, pits, etc. The floor temp needs to be at 60° and they plan on doing the work on October 17<sup>th</sup>. The Council was ok with the Lions proceeding with this work and will discuss at their next regular meeting what funds the City is able to contribute.

The Council reviewed the quote for a concrete sidewalk on the west side of the library in the amount of \$5,625 from Peglow Concrete; the Council chose to table the installation of a new sidewalk at the library.

Motion made by Kyle Christensen and seconded by Steven Dahlager to adopt Resolution No. 09202022D A Resolution Approving Lot Line Adjustments for Hendricks Sand and Gravel, Inc. and Hendricks Bus Service, Inc.; motion carried

Those voting in favor: Karla Davis, Steven Dahlager, Kyle Christensen, Cindy Stelten and Alyshea Nelson

Those voting against: none

Those absent: none

The Council reviewed the email submitted by the homeowner at 573 Elm St N regarding his water usage leftover from the prior month in relation to sewer charges.

Motion made by Kyle Christensen and seconded by Steven Dahlager to credit Robert Simon \$316.11 in sewer charges; motion carried

Motion made by Cindy Stelten and seconded by Steven Dahlager to approve the August monthly clerk reports; motion carried

Cleanup Day is this Saturday the 24<sup>th</sup>. Did Cindy get ahold of the Legion Auxiliary regarding providing lunch? She did. The Clerk reported that the City has not received any calls from citizens wishing to volunteer to help. Karla, Cindy and Steve are able to help; Alyshea might be able to.

The Council wishes to wait to see if they would like to change the future meeting schedule.

The Council reviewed both updated job descriptions proposed by Personnel Committee member Councilmember Christensen. They would like items reordered and will review at the next meeting. The Personnel Committee also reviewed proposed wage updates for 2023 with the Council; both member Christensen and Stelten explained they are just looking at getting the employees to where they should be and are not doing anything with inflation. They are proposing moving both Public Works employees from a Level 6 to a Level 10 and moving the City Clerk from a Level 10 to a Level 13.

Mayor Davis proclaimed October 15<sup>th</sup> National Pregnancy and Infant Loss Remembrance Day.

Motion made by Cindy Stelten and seconded by Alyshea Nelson to adjourn at 7:47pm; motion carried

Respectfully submitted by Nicole Pilarski

# City of Kimball

## Payments

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Current Period: September 2022

Payments Batch 09202022		Claims			\$22,885.09
Refer	2834	GRANITE PEST CONTROL			-
Cash Payment	E 101-41000-300	Professional Svcs (GENE City Hall - Annual Exterior Spray			\$370.00
Invoice	118822	9/11/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$370.00
Refer	2835	MEEKER COOPERATIVE			-
Cash Payment	E 602-49450-381	Electric Utilities	WWTP Electricity	\$797.00	
Invoice		9/9/2022			
Cash Payment	E 602-49450-381	Electric Utilities	Heritage Park Lift Station	\$143.31	
Invoice		9/9/2022			
Cash Payment	E 602-49450-381	Electric Utilities	Scheeler Lift Station	\$143.94	
Invoice		9/9/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75	
Invoice		9/9/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75	
Invoice		9/9/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75	
Invoice		9/9/2022			
Cash Payment	E 101-43100-381	Electric Utilities	Street Light	\$14.75	
Invoice		9/9/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$1,143.25
Refer	2836	MINNESOTA LIFE INSURANCE CO			-
Cash Payment	E 101-43100-134	Employer Paid Life	Public Works Life Insurance	\$3.12	
Invoice	22570029	9/16/2022			
Cash Payment	E 601-49400-134	Employer Paid Life	Water Life Insurance	\$1.77	
Invoice	22570029	9/16/2022			
Cash Payment	E 602-49450-134	Employer Paid Life	Sewer Life Insurance	\$1.41	
Invoice	22570029	9/16/2022			
Cash Payment	E 101-41400-134	Employer Paid Life	Clerk Life Insurance	\$2.55	
Invoice	22570029	9/16/2022			
Cash Payment	E 200-42200-134	Employer Paid Life	Clerk Life Insurance	\$0.15	
Invoice	22570029	9/16/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$9.00
Refer	2837	RMB ENVIRONMENTAL LABORAT			-
Cash Payment	E 602-49450-216	Chemicals and Chem Pr	WWTP Effluent	\$186.22	
Invoice	D036758	9/15/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$186.22
Refer	2838	Donnay, Erin			-
Cash Payment	E 101-45600-440	Refund of Deposit	Refund 9/11 Community Room Deposit	\$50.00	
Invoice					
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$50.00
Refer	2839	MENARDS			-
Cash Payment	E 101-43100-200	Office Supplies (GENER	Public Works Office Supplies	\$11.98	
Invoice	93081	9/6/2022			
Cash Payment	E 101-45200-225	Landscaping Materials	Park - Grass Seed	\$179.97	
Invoice	93081	9/6/2022			

# City of Kimball Payments

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Cash Payment	E 101-45200-430 Miscellaneous (GENERA	Library - Grass Seed			\$95.48
Invoice 93081	9/6/2022				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE	Pond Supplies			\$7.99
Invoice 93081	9/6/2022				
Cash Payment	E 101-43100-224 Street Maint Materials	Street/Curb Paint Supplies			\$125.39
Invoice 93208	9/8/2022				
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$420.81
Refer	2840 HAWKINS INC		-		
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Water Chemicals			\$1,046.80
Invoice 6282854	9/7/2022				
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$1,046.80
Refer	2841 CENTERPOINT ENERGY		-		
Cash Payment	E 101-45200-383 Gas Utilities	Shelter Gas Service			\$16.80
Invoice	9/9/2022				
Cash Payment	E 101-45500-383 Gas Utilities	Library Gas Service			\$16.80
Invoice	9/9/2022				
Cash Payment	E 101-42110-383 Gas Utilities	Police Gas Service			\$16.80
Invoice	9/9/2022				
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$50.40
Refer	2842 DINGMANN FUNERAL HOME		Ck# 002283E 9/13/2022		
Cash Payment	E 101-45200-440 Refund of Deposit	Refund 9/10 Shelter Deposit			\$50.00
Invoice					
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$50.00
Refer	2843 WASTE MANAGEMENT		-		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	64gal Refuse Carts			\$2,476.80
Invoice 7192919-1767-7	9/1/2022				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	96gal Refuse Carts			\$455.84
Invoice 7192919-1767-7	9/1/2022				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	32gal Refuse Carts			\$341.12
Invoice 7192919-1767-7	9/1/2022				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	2nd 64gal Refuse Carts			\$13.82
Invoice 7192919-1767-7	9/1/2022				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Recycle Carts			\$1,661.21
Invoice 7192919-1767-7	9/1/2022				
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$4,948.79
Refer	2844 HEALTH PARTNERS		Ck# 002284E 9/30/2022		
Cash Payment	E 101-43100-133 Employer Paid Dental	Public Works Dental			\$57.89
Invoice 497163293505	9/10/2022				
Cash Payment	E 601-49400-133 Employer Paid Dental	Water Dental			\$32.84
Invoice 497163293505	9/10/2022				
Cash Payment	E 602-49450-133 Employer Paid Dental	Sewer Dental			\$26.16
Invoice 497163293505	9/10/2022				
Cash Payment	E 101-41400-133 Employer Paid Dental	Clerk Dental			\$47.31
Invoice 497163293505	9/10/2022				
Cash Payment	E 200-42200-133 Employer Paid Dental	Clerk Dental			\$2.78
Invoice 497163293505	9/10/2022				
Cash Payment	E 101-43100-131 Employer Paid Health	Public Works Health			\$826.84
Invoice 497163293505	9/10/2022				

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## Payments

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Current Period: September 2022

Cash Payment	E 601-49400-131 Employer Paid Health	Water Health			\$454.33
	Invoice 497163293505	9/10/2022			
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Health			\$358.92
	Invoice 497163293505	9/10/2022			
Cash Payment	E 101-41400-131 Employer Paid Health	Clerk Health			\$425.08
	Invoice 497163293505	9/10/2022			
Cash Payment	E 200-42200-131 Employer Paid Health	Clerk Health			\$25.00
	Invoice 497163293505	9/10/2022			
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Public Works Health			\$87.07
	Invoice 497163293505	9/10/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$2,344.22
Refer	2845 STANGER, KATHLEEN		-		
Cash Payment	E 101-41000-300 Professional Svcs (GENE	Clean City Hall 8/9, 8/17 & 8/31			\$495.00
	Invoice 427	9/4/2022			
Cash Payment	E 101-45500-300 Professional Svcs (GENE	Clean Library 8/2, 8/16 & 8/30			\$460.00
	Invoice 427	9/4/2022			
Cash Payment	E 101-45600-300 Professional Svcs (GENE	Clean Community Room 8/2, 8/16 & 8/30			\$230.00
	Invoice 427	9/4/2022			
Cash Payment	E 101-45200-300 Professional Svcs (GENE	Clean Shelter & Bathrooms 8/2, 8/8, 8/16, 8/22 & 8/29			\$935.00
	Invoice 427	9/4/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$2,120.00
Refer	2846 SUMMIT FIRE PROTECTION		-		
Cash Payment	E 101-41000-220 Repair/Maint Supply (GE	Annual Fire Extinguisher Servicing			\$99.20
	Invoice 150019576	9/9/2022			
Cash Payment	E 101-42110-220 Repair/Maint Supply (GE	Annual Fire Extinguisher Servicing			\$99.20
	Invoice 150019576	9/9/2022			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Annual Fire Extinguisher Servicing			\$99.20
	Invoice 150019576	9/9/2022			
Cash Payment	E 601-49400-210 Operating Supplies (GEN	Annual Fire Extinguisher Servicing			\$99.20
	Invoice 150019576	9/9/2022			
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE	Annual Fire Extinguisher Servicing			\$99.20
	Invoice 150019576	9/9/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$496.00
Refer	2847 XCEL ENERGY		-		
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights			\$1,627.56
	Invoice 988463304	9/6/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$1,627.56
Refer	2848 Nelson Sanitation & Rental, Inc.		-		
Cash Payment	E 101-45200-300 Professional Svcs (GENE	Service Park Mini Biff 9/2			\$35.00
	Invoice INV/2022/9061	9/7/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$35.00
Refer	2849 MID-MINNESOTA HOT MIX, INC.		-		
Cash Payment	E 450-43100-403 Improvements Other Tha	Hazel Ave W - Grade & Pave 2 Culverts			\$7,987.04
	Invoice	9/9/2022			
Transaction Date	9/19/2022	Checking	10100	<b>Total</b>	\$7,987.04

City of Kimball  
Payments

Current Period: September 2022

Fund Summary

	10100 Checking
101 GENERAL FUND	\$6,522.24
200 FIRE/RESCUE FUND	\$27.93
450 CAPITAL IMPROVEMENT FUND	\$7,987.04
601 WATER FUND	\$1,634.94
602 SEWER FUND	\$1,764.15
603 REFUSE (GARBAGE) FUND	\$4,948.79
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	\$22,885.09

Pre-Written Checks	\$2,394.22
Checks to be Generated by the Computer	\$20,490.87
Total	<hr/>
	\$22,885.09

