

**Special Meeting**  
**City of Kimball/Maine Prairie Township**  
83<sup>rd</sup> Avenue Road Improvement Meeting  
September 7, 2017

Attendees: Mayor Tammy Konz, Council Members Aaron Dahlinger, Megan Kiffmeyer, Sheryl Carlson, DuWayne Orbeck and Clerk/Treasurer Nicole Pilarski. Maine Prairie Township Supervisors John Wicker and Ronald Kuechle, Chair Dennis Loewen, Clerk/Treasurer Lori Hunt

The meeting was called to order by Chair Loewen at 7:00 p.m. with the pledge to the flag.

The purpose of this meeting was to meet with the City of Kimball to discuss payment options for 83<sup>rd</sup> Avenue Road Improvement Project, a road jointly owned by Maine Prairie Township and the City of Kimball and also to discuss future shared road improvement projects with Maine Prairie Township and the City of Kimball.

Loewen gave an update on the progress of 83<sup>rd</sup> Avenue road project .Loewen also noted the contractor is expected to complete final grading and ditch work the last week of September. Loewen also informed the group that all soil sample tests taken by Braun Intertec passed. Two soil tests needed extra water and work before passing.

A plan of action involving payment and future shared road projects was discussed and agreed upon by both governmental bodies. The plan was agreed upon as follows:

- The cost of the project owed to Maine Prairie Township by the City of Kimball and payment options was discussed. It was decided to wait with the final bill to the City of Kimball until all invoices have been received for costs incurred with 83<sup>rd</sup> Avenue road project and final grading and seeding are complete.
- It was decided to retain 10% (\$14,580) of the final amount invoiced by Gertken Brothers. Upon completion of the final grade, ditch work and seeding half of that amount (\$7,290) will be paid the remaining amount (5% retainage) will be paid to Gertken a year from project completion.
- Chair Loewen will review load tickets and other proof of gravel hauled from Knife River's gravel pits.
- Clerk Hunt to send Gertken Brothers an email indicating that a 10% retainage will be held upon completion of final grade work, ditch work and seeding.
- Pave 83<sup>rd</sup> Avenue and 135<sup>th</sup> Street in 2019.

Motion by Chair Loewen, seconded by Supervisor Wicker to adjourn the meeting at 7:55 pm. All in favor, motion carried

Respectively Submitted by:

Lori Hunt  
Clerk/Treasurer