

Council Meeting  
September 1, 2015

Meeting called to order by Mayor Tammy Konz at 7:00pm

Councilmembers present: Tammy Konz, Joe Krippner, Eric Loewen and Aaron Dahlinger; Paula Capes absent

Others present: Ed Borman, Mike Schneider, Doug Quast, Ray Schreiner, JoAnn Schreiner, Brian Junkermeier, Jean Matua, Tom Ehlinger, James Frilstad and Jason Mehr

Motion made by Eric Loewen and seconded by Joe Krippner to remove Item #2 - Minutes of the August 17, 2015 Special Meeting from the Consent Agenda and add Item #7 - Resolution No. 09012015C Resolution Authorizing the Acceptance of Grant Funds from the Department of Natural Resources, Division of Forestry to the Consent Agenda; motion carried  
Councilmember Paula Capes absent

Motion made by Joe Krippner and seconded by Eric Loewen to approve the claims; motion carried  
Councilmember Paula Capes absent

Motion made by Aaron Dahlinger and seconded by Eric Loewen to approve the following Consent Agenda Items:

1. Minutes of the August 4, 2015 City Council Meeting
2. ~~Minutes of the August 17, 2015 Special Meeting~~
3. Minutes of the August 18, 2015 Special Meeting
4. Shut-off Delinquent Utilities September 17, 2015
5. Resolution No. 09012015A Resolution Adopting the City of Kimball's Policy Ensuring the Security of Not Public Data
6. Resolution No. 09012015B A Resolution Authorizing the Transfer of Funds
7. Resolution No. 09012015C Resolution Authorizing the Acceptance of Grant Funds from the Department of Natural Resources, Division of Forestry

motion carried

Councilmember Paula Capes absent

The Kimball Express Ball team was not present

Ray Schreiner spoke with the Council about Greely Edition Plat Three. Due to fire sprinkler requirements now in effect he would like to combine Lots 4 & 5 of Block 2 and adjust the lot property boundaries of Lot 3 Block 2 by 10 feet; this would result in a total of 9 units instead of 10. The City Clerk will contact the City Attorney about this.

Motion made by Eric Loewen and seconded by Aaron Dahlinger to approve the purchase of a 2015 Kubota M9960HDC12 Tractor from Arnold's of Kimball in the amount of \$63,326.00, trade-in the current 2008 Kubota M9540HDC12 Tractor (estimated value at time of quotation is

\$37,826.00) and finance through Harvest Bank of Kimball for a period of 3-years under a lease-to-own agreement with the payment being split equally between the General, Water and Sewer Funds; motion carried

Councilmember Paula Capes absent

Ed Borman from the Public Works Dept. presented a quote from Arnold's of Kimball for a Kubota F2690 Mower in the amount of \$24,470; this would replace the current Kubota F2260 Mower purchased in 2002 (estimated value at time of quotation is \$10,970.00. This will be included in the 2016 Budget. The Maus Dr. Project will be starting after Labor Day. Knife River will not be able to do the paving at Willow Creek Park or pave the alleyway between Hwy 15 & Oak St; they do not do small projects.

Motion made by Joe Krippner and seconded by Eric Loewen to accept the resignation of Joshua Graham effective September 1, 2015; motion carried

Councilmember Paula Capes absent

Fire Chief Mike Schneider spoke with the Council about replacing the 1984 Chevy Grass Dig acquired from the DNR in 1998.

Motion made by Joe Krippner and seconded by Eric Loewen to approve the purchase of a 2005 Dodge Ram 2500 from Valder's Vehicles LLC in Cambridge for \$10,000.00; motion carried

Councilmember Paula Capes absent

The Council discussed Social Media Policies; per the Fire Chief, all Kimball Area Fire & Rescue members are aware of HIPPA laws and there are procedures in place regarding photographs in their Standard Operating Guidelines (SOG) and per the Police Chief, all officers follow the State BCA policies.

The Council reviewed the draft of City Ordinance 1141 – Signs; the City Clerk will forward the changes in regards to temporary signage to the City Attorney.

The Council will discuss City Ordinance 630 – Public Dancing at their next meeting.

Motion made by Joe Krippner and seconded by Eric Loewen to waive the late fee in the amount of \$14.60 from Amy Baker's utility account; motion carried

Councilmember Paula Capes absent

The Council reviewed information in regards to ACH payments for utility accounts.

The Council will discuss City Ordinance 1170 – Parking at their next meeting.

Motion made by Joe Krippner and seconded by Aaron Dahlinger to adjourn at 9:29pm; motion carried

Councilmember Paula Capes absent

Respectfully submitted by Nicole Pilarski

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## Payments

Current Period: August 2015

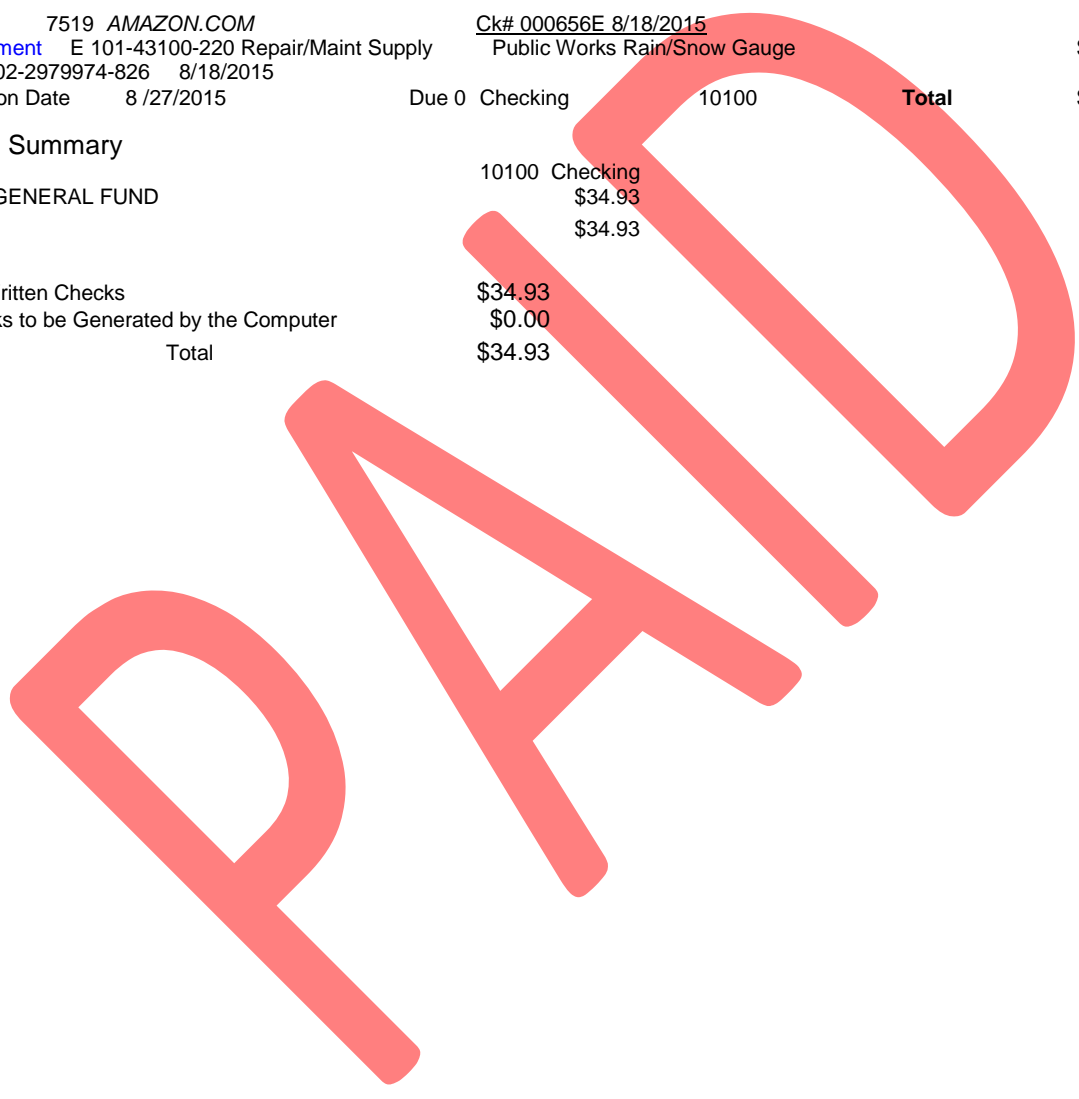
Batch Name 082815Claims  
Payment Computer Dollar Amt \$34.93 Posted

Refer 7519 AMAZON.COM Ck# 000656E 8/18/2015  
Cash Payment E 101-43100-220 Repair/Maint Supply Public Works Rain/Snow Gauge \$34.93  
Invoice002-2979974-826 8/18/2015  
Transaction Date 8 /27/2015 Due 0 Checking 10100 Total \$34.93

### Fund Summary

101 GENERAL FUND 10100 Checking \$34.93  
\$34.93

Pre-Written Checks \$34.93  
Checks to be Generated by the Computer \$0.00  
Total \$34.93



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## Payments

Current Period: September 2015

Batch Name	090115Claims Payment	Computer Dollar Amt	\$17,531.07	Posted
Refer	7520 <i>ARNOLDS OF KIMBALL</i>		<u>Ck# 037813 9/1/2015</u>	
Cash Payment	E 200-42200-222 Vehicle Maintenance		Fire Dept Repairs	\$80.10
Invoice	KC35264 8/14/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$80.10
Refer	7521 <i>MACK, JOANN</i>		<u>Ck# 037822 9/1/2015</u>	
Cash Payment	E 101-45200-440 Refund of Shelter Deposit		Refund of 8/29 Shelter Deposit	\$50.00
Invoice				
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$50.00
Refer	7522 <i>STEARNS COUNTY AUDITOR-</i>		<u>Ck# 000657E 9/1/2015</u>	
Cash Payment	E 101-41910-430 Miscellaneous (GENERAL)		Zoning Beacon Service	\$1.00
Invoice	59213817 9/1/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$1.00
Refer	7523 <i>SPRINT</i>		<u>Ck# 000658E 9/3/2015</u>	
Cash Payment	E 101-42110-321 Telephone		POLICE LAPTOPS	\$79.98
Invoice	325068815-093 8/18/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$79.98
Refer	7524 <i>MEHR, BRIAN</i>		<u>Ck# 037823 9/1/2015</u>	
Cash Payment	E 601-49400-300 Professional Svcs		Visits Weeks of 8/2, 8/9, 8/16 & 8/23	\$400.00
Invoice	Aug-15 8/27/2015			
Cash Payment	E 602-49450-300 Professional Svcs		Visits Weeks of 8/2, 8/9, 8/16 & 8/23	\$400.00
Invoice	Aug-15 8/27/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$800.00
Refer	7525 <i>COLONIAL LIFE</i>		<u>Ck# 037816 9/1/2015</u>	
Cash Payment	G 101-21710 Other Deductions		Aug Premium	\$183.70
Invoice	3913340-0807186 8/25/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$183.70
Refer	7526 <i>SEH</i>		<u>Ck# 037826 9/1/2015</u>	
Cash Payment	E 319-47000-303 Engineering Fees		Maus Dr Engineering	\$754.65
Invoice	301266 8/10/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$754.65
Refer	7527 <i>UTILITY CONSULTANTS</i>		<u>Ck# 037830 9/1/2015</u>	
Cash Payment	E 602-49450-206 Testing		Sewer Sampling	\$619.00
Invoice	89668 8/26/2015			
Transaction Date	9/1/2015	Due 0	Checking 10100	<b>Total</b> \$619.00
Refer	7528 <i>ARVIG</i>		<u>Ck# 037814 9/1/2015</u>	
Cash Payment	E 602-49450-321 Telephone		Scheeler Lift Station Telephon	\$39.80
Invoice				
Transaction Date	8/22/2015			
Cash Payment	E 601-49400-321 Telephone		Water Plant Alarm	\$39.80
Invoice				
Transaction Date	8/22/2015			
Cash Payment	E 101-42110-321 Telephone		Police Computer Line	\$39.80
Invoice				
Transaction Date	8/22/2015			
Cash Payment	E 101-42110-321 Telephone		Police Telephone & Fax	\$89.77
Invoice				
Transaction Date	8/22/2015			
Cash Payment	E 101-42500-321 Telephone		Civil Defense Telephone	\$39.80
Invoice				
Transaction Date	8/22/2015			

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## Payments

Current Period: September 2015

Cash Payment	E 200-42200-321 Telephone	Fire Dept Telephone		\$88.70
Invoice	8/22/2015			
Cash Payment	E 101-41000-321 Telephone	City Hall Telephone		\$96.94
Invoice	8/22/2015			
Cash Payment	E 101-41000-321 Telephone	City Hall Fax		\$94.91
Invoice	8/22/2015			
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm		\$41.80
Invoice	8/22/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$571.32
Refer	7529 XCEL ENERGY	<u>Ck# 037832 9/1/2015</u>		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity		\$14.09
Invoice	584752082 8/21/2015			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.09
Invoice	584752152 8/21/2015			
Cash Payment	E 101-43100-381 Electric Utilities	Public Works Electricity		\$8.45
Invoice	584752150 8/21/2015			
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity		\$3.64
Invoice	584752109 8/21/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$40.27
Refer	7530 US BANK EQUIPMENT FINANCE	<u>Ck# 037829 9/1/2015</u>		
Cash Payment	E 101-41000-414 Data Processing Equip	Copier Lease		\$435.08
Invoice	285502175 8/23/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$435.08
Refer	7531 HYDRO ENGINEERING	<u>Ck# 037819 9/1/2015</u>		
Cash Payment	E 602-49450-404 Repairs/Maint	Irrigator Fuse Repair		\$351.58
Invoice	72494 8/21/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$351.58
Refer	7532 AT&T	<u>Ck# 000659E 9/3/2015</u>		
Cash Payment	E 101-42110-321 Telephone	Police Chief New Phone & Case		\$237.49
Invoice	08172015 8/10/2015			
Cash Payment	E 101-42110-321 Telephone	Police Chief Cell Phone		-\$14.94
Invoice	08172015CM 8/10/2015			
Cash Payment	E 101-42110-321 Telephone	Police Laptop Card		\$41.24
Invoice	08172015 8/10/2015			
Cash Payment	E 101-43100-321 Telephone	Public Works New Phone & Case		\$118.75
Invoice	08172015 8/10/2015			
Cash Payment	E 601-49400-321 Telephone	Water New Phone & Case		\$59.37
Invoice	08172015 8/10/2015			
Cash Payment	E 602-49450-321 Telephone	Sewer New Phone & Case		\$59.37
Invoice	08172015 8/10/2015			
Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone		\$34.92
Invoice	08172015 8/10/2015			
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone		\$17.46
Invoice	08172015 8/10/2015			
Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone		\$17.45
Invoice	08172015 8/10/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$571.11
Refer	7533 BOUND TREE MEDICAL	<u>Ck# 037815 9/1/2015</u>		
Cash Payment	E 200-42200-210 Operating Supplies	Fire Dept AED Battery		\$178.71
Invoice	81877120 8/12/2015			

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## Payments

Current Period: September 2015

Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$178.71
Refer	7534 <i>STREICHERS</i>			<u>Ck# 037827 9/1/2015</u>		
Cash Payment	E 101-42110-201 Clothing Allowances			Police - Mehr Shirt		\$31.99
Invoice	1166172 8/13/2015					
Cash Payment	E 101-42110-210 Operating Supplies			Police - Mehr Duty Bag Organizer		\$49.99
Invoice	1166172 8/13/2015					
Cash Payment	E 101-43100-210 Operating Supplies			Public Works Flashlight		\$109.99
Invoice	1166172 8/13/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$191.97
Refer	7535 <i>SEH</i>			<u>Ck# 037826 9/1/2015</u>		
Cash Payment	E 317-47000-303 Engineering Fees			City Hall ADA Engineering		\$219.25
Invoice	301282 8/10/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$219.25
Refer	7536 <i>OFFICE DEPOT</i>			<u>Ck# 037824 9/1/2015</u>		
Cash Payment	E 101-41100-560 Furniture and Fixtures			Council Chairs		\$560.94
Invoice	785696749001 8/10/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$560.94
Refer	7537 <i>THEIN WELL CO</i>			<u>Ck# 037828 9/1/2015</u>		
Cash Payment	E 601-49400-400 Repairs & Maint Cont			Annual Well & Pump Inspection		\$275.00
Invoice	5274 8/13/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$275.00
Refer	7538 <i>HEDLUND PLUMBING &amp; HEATING</i>			<u>Ck# 037817 9/1/2015</u>		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings			Repair Park Bathroom Drinking Fountain		\$258.00
Invoice	5079 8/13/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$258.00
Refer	7539 <i>HENDRICKSON &amp; SONS PLUMBING</i>			<u>Ck# 037818 9/1/2015</u>		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings			Repair Shelter AC Unit		\$370.00
Invoice	4604 8/5/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$370.00
Refer	7540 <i>WATCHGUARD VIDEO</i>			<u>Ck# 037831 9/1/2015</u>		
Cash Payment	E 101-42110-500 Capital Outlay (GENERAL)			Police - New Squad Video Systems	\$10,040.00	
Invoice	4ELXINV0001702 8/5/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$10,040.00
Refer	7541 <i>OFFICE DEPOT</i>			<u>Ck# 037824 9/1/2015</u>		
Cash Payment	E 101-41000-200 Office Supplies			Office Supplies		\$24.09
Invoice	783225650001 7/28/2015					
Cash Payment	E 101-42110-207 Computer/Printer/Copier			Police Toner		\$135.25
Invoice	783225793001 7/28/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$159.34
Refer	7542 <i>INSPECTRON, INC.</i>			<u>Ck# 037820 9/1/2015</u>		
Cash Payment	E 101-42400-305 Building Permits			July Permits/Inspections		\$420.39
Invoice	8/7/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$420.39
Refer	7543 <i>ARNOLDS OF KIMBALL</i>			<u>Ck# 037813 9/1/2015</u>		
Cash Payment	E 101-43100-222 Vehicle Maintenance			Public Works Oil Filter		\$10.80
Invoice	KC34970 8/4/2015					
Transaction Date	9 /1 /2015	Due 0	Checking	10100	<b>Total</b>	\$10.80
Refer	7544 <i>KIFFMEYER, BRIAN</i>			<u>Ck# 037821 9/1/2015</u>		

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## Payments

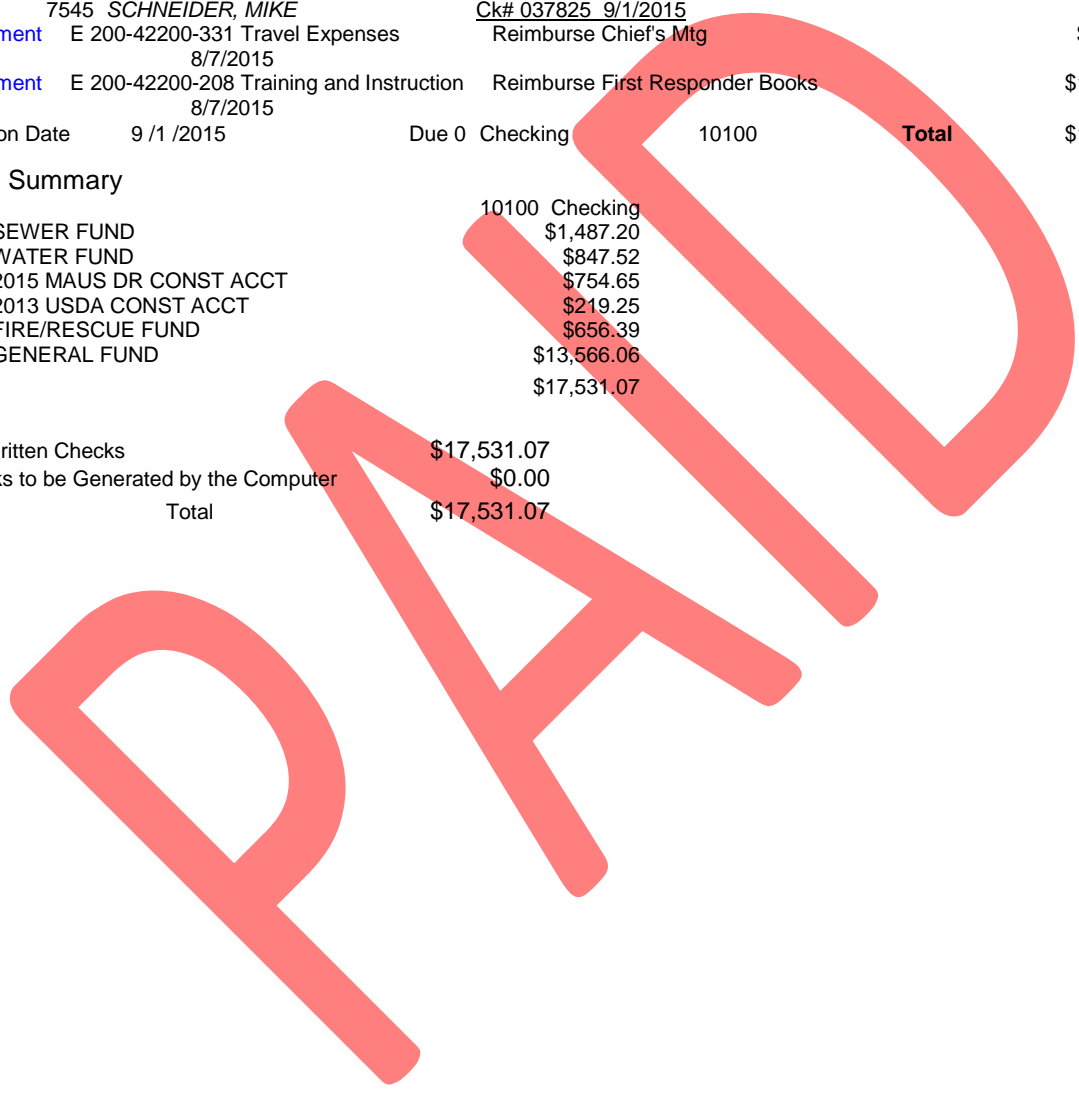
Current Period: September 2015

Cash Payment	E 200-42200-222 Vehicle Maintenance	Reimbursement Fire Dept Truck Repair		\$119.00
Invoice	7/7/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$119.00
Refer	7545 SCHNEIDER, MIKE	Ck# 037825	9/1/2015	
Cash Payment	E 200-42200-331 Travel Expenses	Reimburse Chief's Mtg		\$20.00
Invoice	8/7/2015			
Cash Payment	E 200-42200-208 Training and Instruction	Reimburse First Responder Books		\$169.88
Invoice	8/7/2015			
Transaction Date	9 /1 /2015	Due 0 Checking	10100	<b>Total</b> \$189.88

### Fund Summary

	10100 Checking
602 SEWER FUND	\$1,487.20
601 WATER FUND	\$847.52
319 2015 MAUS DR CONST ACCT	\$754.65
317 2013 USDA CONST ACCT	\$219.25
200 FIRE/RESCUE FUND	\$656.39
101 GENERAL FUND	\$13,566.06
	\$17,531.07

Pre-Written Checks	\$17,531.07
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$17,531.07</b>



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## Payments

Current Period: September 2015

Batch Name	FireDodge Payment	Computer Dollar Amt	\$10,000.00	Posted	
Refer	7546 VALDERS VEHICLES LLC	Ck# 037840	9/3/2015		
Cash Payment	E 231-42200-580 Other Equipment	Fire Dept 2005 Dodge Ram 2500			\$10,000.00
Invoice	9/3/2015				
Transaction Date	9 /3 /2015	Due 0	Checking	10100	<b>Total</b> \$10,000.00

### Fund Summary

231 FIRE/RESCUE CAPITAL OUTLAY	10100	Checking	\$10,000.00
			\$10,000.00
Pre-Written Checks			\$10,000.00
Checks to be Generated by the Computer			\$0.00
Total			\$10,000.00

