

Special Meeting
August 19, 2013

Meeting called to order by Mayor Tammy Konz at 8:00pm

Council present: Tammy Konz, Nate Osmundson, Joe Krippner and Eric Loewen; Paula Capes absent

Others present: Teri Osterman, Randy Sabart and Tom Jovanovich

Mayor Konz opened the Public Hearing for Part 2 of the Wellhead Protection Plan at 8:03pm

Those present discussed revisions to the Wellhead Protection Plan: writing data elements instead of acronyms and addressing storm water. No members of the public wished to comment.

Mayor Konz closed the Public Hearing at 8:10pm

Motion made by Joe Krippner and seconded by Eric Loewen to approve Part 2 of the Wellhead Protection Plan with the changes as discussed and submit it to the State; motion carried

Councilmember Paula Capes absent

Those present discussed the utility reconstruction project and the upcoming assessment hearing. The City Clerk will contact Monte Eastvold at Northland Securities regarding the assessments for the project.

Motion made by Joe Krippner and seconded by Nate Osmundson to approve the claims; motion carried

Councilmember Paula Capes absent

Motion made by Eric Loewen and seconded by Joe Krippner to adjourn at 10:03pm; motion carried

Councilmember Paula Capes absent

Respectfully submitted by Nicole Pilarski

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Payments

Current Period: August 2013

Batch Name	081913Claims Payment	Computer Dollar Amt	\$16,973.26	Posted
Refer	5761 CENTERPOINT ENERGY	Ck# 036000	8/19/2013	
Cash Payment	E 101-43100-383 Gas Utilities	Public Works Gas Service		\$12.82
Invoice	7/31/2013			
Cash Payment	E 200-42200-383 Gas Utilities	Fire Hall Gas Service		\$10.76
Invoice	7/31/2013			
Cash Payment	E 101-41000-383 Gas Utilities	City Hall Gas Service		\$19.24
Invoice	7/31/2013			
Cash Payment	E 601-49400-383 Gas Utilities	Water Gas Service		\$33.46
Invoice	7/31/2013			
Transaction Date	8 /6 /2013	Due 0	Checking 10100	Total \$76.28
Refer	5767 WEX BANK	Ck# 036010	8/19/2013	
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$58.13
Invoice00452	7/19/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$54.49
Invoice	7/28/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$63.59
Invoice	7/30/2013			
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel		\$15.23
Invoice1702	6/28/2013			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel		\$94.15
Invoice6475	7/9/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$70.52
Invoice9533	7/17/2013			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel		\$16.90
Invoice9483	7/17/2013			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel		\$88.93
Invoice1765	7/23/2013			
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel		\$97.89
Invoice4053	7/29/2013			
Cash Payment	E 101-42110-437 Other Miscellaneous	Tax Exempt Fee		\$2.50
Invoice	7/31/2013			
Cash Payment	E 101-43100-437 Other Miscellaneous	Tax Exempt Fee		\$2.50
Invoice	7/31/2013			
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel		\$15.78
Invoice9482	7/17/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$69.99
Invoice4113	7/29/2013			
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel		\$17.00
Invoice1703	6/28/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$65.91
Invoice9064	7/15/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$70.62
Invoice6567	7/9/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$63.78
Invoice7740	7/12/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$62.45
Invoice0430	7/19/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$52.10
Invoice4818	7/5/2013			

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Payments

Current Period: August 2013

Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$65.32
Invoice2535	6/29/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$48.07
Invoice3915	7/3/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$55.99
Invoice3624	7/2/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$57.15
Invoice6687	7/9/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$52.96
Invoice8414	7/13/2013			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$67.95
Invoice9177	7/16/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total \$1,329.90
Refer	5768 JOVANOVIK KADLEC & ATHMANN	<u>Ck# 036004 8/19/2013</u>		
Cash Payment	E 101-41910-304 Legal Fees	Kimb-Built Legal		\$783.00
Invoice2051	7/31/2013			
Cash Payment	E 101-41910-304 Legal Fees	Zoning Legal		\$202.50
Invoice2050	7/31/2013			
Cash Payment	E 602-49450-304 Legal Fees	Irrigation Legal		\$67.50
Invoice2050	7/31/2013			
Cash Payment	E 101-41000-304 Legal Fees	General Legal		\$297.00
Invoice2050	7/31/2013			
Cash Payment	E 101-42400-304 Legal Fees	Inspections Legal		\$229.50
Invoice2050	7/31/2013			
Cash Payment	E 101-42110-304 Legal Fees	Kim-Built Legal		\$20.50
Invoice2049	7/31/2013			
Cash Payment	E 101-42110-304 Legal Fees	Police Legal		\$1,026.50
Invoice2049	7/31/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total \$2,626.50
Refer	5769 THEIS, CATHY	<u>Ck# 036009 8/19/2013</u>		
Cash Payment	E 101-42110-202 Police Reports	Police Reports		\$11.00
Invoice	7/30/2013			
Cash Payment	E 101-42110-202 Police Reports	Police Reports		\$2.75
Invoice	8/6/2013			
Cash Payment	E 101-42110-202 Police Reports	Police Reports		\$11.00
Invoice	8/5/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total \$24.75
Refer	5770 XCEL ENERGY	<u>Ck# 036011 8/19/2013</u>		
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights		\$1,825.65
Invoice482610874	8/5/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total \$1,825.65
Refer	5771 OFFICE DEPOT	<u>Ck# 036007 8/19/2013</u>		
Cash Payment	E 101-42110-200 Office Supplies	Police Supplies		\$32.02
Invoice1598177216	8/1/2013			
Cash Payment	E 101-41000-200 Office Supplies	Office Supplies		\$18.10
Invoice1598177216	8/1/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total \$50.12
Refer	5772 A M MAUS	<u>Ck# 035998 8/19/2013</u>		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Truck LOG & R/B		\$64.37
Invoice80206	7/18/2013			

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Current Period: August 2013

Transaction Date	8 /13/2013	Due 0 Checking	10100	Total	\$64.37
Refer	5773	<i>CENTRA SOTA COOPERATIVE -</i>	<u>Ck# 036001 8/19/2013</u>		
Cash Payment	E 101-45200-225	Landscaping Materials	Park Chemicals		\$80.46
Invoice	1338915	7/3/2013			
Cash Payment	E 602-49450-216	Chemicals and Chem	Sewer Chemicals		\$80.47
Invoice	1338915	7/3/2013			
Cash Payment	E 101-43100-216	Chemicals and Chem	PW Chemicals		\$80.46
Invoice	1338915	7/3/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total	\$241.39
Refer	5774	<i>BP</i>	<u>Ck# 035999 8/19/2013</u>		
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$59.64
Invoice	291400	7/21/2013			
Cash Payment	E 101-42110-437	Other Miscellaneous	Tax Exempt Fee		\$11.73
Invoice		8/2/2013			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$17.83
Invoice	248561	7/27/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$68.25
Invoice	148635	7/26/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$62.67
Invoice	335973	7/21/2013			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$66.63
Invoice	636042	7/16/2013			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$66.63
Invoice	721366	7/30/2013			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$34.00
Invoice	836315	7/17/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$60.78
Invoice		7/27/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$61.81
Invoice	521890	7/22/2013			
Cash Payment	E 200-42200-430	Miscellaneous (GENERAL)		Tax Exempt Fee	\$11.73
Invoice		8/2/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$67.70
Invoice	156032	7/12/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$59.90
Invoice	982149	7/11/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$54.65
Invoice	245508	7/7/2013			
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash		\$6.95
Invoice	148884	7/5/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$47.44
Invoice	148884	7/5/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$53.52
Invoice	967661	7/4/2013			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel		\$57.96
Invoice	874701	7/24/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total	\$869.82
Refer	5775	<i>MNSPECT</i>	<u>Ck# 036006 8/19/2013</u>		
Cash Payment	E 101-42400-305	Building Permits	Inspection/Permits		\$224.58
Invoice	6103	8/5/2013			
Transaction Date	8 /13/2013	Due 0 Checking	10100	Total	\$224.58

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Refer	5776 STEARNS COUNTY AUDITOR-	Ck# 036008	8/19/2013		
Cash Payment	E 101-42110-207 Computer/Printer/Copier	Police Annual RMS Access			\$3,000.00
	Invoice2013-00000008	8/8/2013			
Transaction Date	8 /16/2013	Due 0	Checking	10100	Total \$3,000.00
Refer	5777 MEEKER COOPERATIVE	Ck# 036005	8/19/2013		
Cash Payment	E 602-49450-381 Electric Utilities	WWTP Electricity			\$1,181.00
	Invoice	8/12/2013			
Cash Payment	E 602-49450-381 Electric Utilities	Heritage Park Lift Station			\$59.85
	Invoice	8/12/2013			
Cash Payment	E 602-49450-381 Electric Utilities	Scheeler Lift Station			\$65.23
	Invoice	8/12/2013			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light			\$15.76
	Invoice	8/12/2013			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light			\$15.76
	Invoice	8/12/2013			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light			\$15.76
	Invoice	8/12/2013			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light			\$15.76
	Invoice	8/12/2013			
Transaction Date	8 /16/2013	Due 0	Checking	10100	Total \$1,369.12
Refer	5778 HEALTH PARTNERS	Ck# 036003	8/19/2013		
Cash Payment	E 101-43100-133 Employer Paid Dental	PUBLIC WORKS DENTAL			\$66.12
	Invoice44171911	8/7/2013			
Cash Payment	E 200-42200-133 Employer Paid Dental	CLERK DENTAL			\$2.23
	Invoice44171911	8/7/2013			
Cash Payment	E 101-41400-133 Employer Paid Dental	CLERK DENTAL			\$31.09
	Invoice44171911	8/7/2013			
Cash Payment	E 601-49400-133 Employer Paid Dental	WATER DENTAL			\$38.61
	Invoice44171911	8/7/2013			
Cash Payment	E 101-42110-133 Employer Paid Dental	POLICE DENTAL			\$264.48
	Invoice44171911	8/7/2013			
Cash Payment	E 602-49450-133 Employer Paid Dental	SEWER DENTAL			\$38.61
	Invoice44171911	8/7/2013			
Transaction Date	8 /16/2013	Due 0	Checking	10100	Total \$441.14
Refer	5779 GRANITE ELECTRONICS	Ck# 036002	8/19/2013		
Cash Payment	E 101-42500-402 Repairs/Maint Structures	Warning Siren Repairs			\$1,548.14
	Invoice247265	7/31/2013			
Transaction Date	8 /16/2013	Due 0	Checking	10100	Total \$1,548.14
Refer	5780 ADVANCED DISPOSAL ST CLOUD G2	Ck# 000391E	8/20/2013		
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential Recycling				\$750.00
	InvoiceG20001275946	7/31/2013			
Cash Payment	E 101-41000-384 Refuse/Garbage Disposal City Hall Dumpster				\$10.00
	InvoiceG20001275946	7/31/2013			
Cash Payment	E 101-45200-384 Refuse/Garbage Disposal Park Dumpster				\$10.00
	InvoiceG20001275946	7/31/2013			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 35gal Garbage				\$86.85
	InvoiceG20001275946	7/31/2013			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 64gal Garbage				\$2,235.10
	InvoiceG20001275946	7/31/2013			
Cash Payment	E 603-49500-384 Refuse/Garbage Disposal Residential 95gal Garbage				\$189.55
	InvoiceG20001275946	7/31/2013			

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Payments

Current Period: August 2013

Transaction Date 8/16/2013 Due 0 Checking 10100 Total \$3,281.50

Fund Summary

	10100 Checking
603 REFUSE (GARBAGE) FUND	\$3,261.50
602 SEWER FUND	\$1,492.66
601 WATER FUND	\$72.07
200 FIRE/RESCUE FUND	\$209.81
101 GENERAL FUND	\$11,937.22
	\$16,973.26

Pre-Written Checks	\$16,973.26
Checks to be Generated by the Computer	\$0.00
Total	\$16,973.26

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