

Special Council Meeting
August 18, 2015

Meeting called to order by Mayor Tammy Konz at 6:03pm

Councilmembers present: Tammy Konz, Joe Krippner and Eric Loewen; Aaron Dahlinger and Paula Capes absent

Others present: Keith Woodford, Ed Borman, James Frilstad, Al Nagel, Kelvin Nelson, Chris Nehring and Jason Mehr

Motion made by Joe Krippner and seconded by Eric Loewen to approve the claims; motion carried
Councilmembers Aaron Dahlinger and Paula Capes absent

Motion made by Eric Loewen and seconded by Joe Krippner to approve the following Consent Agenda Items:

1. Approval of Fairhaven Lions Gambling Permit at Generations Ballroom on September 26, 2015
2. Approval of City Clerk to Attend TIF Session in St. Cloud on September 3, 2015

motion carried

Councilmembers Aaron Dahlinger and Paula Capes absent

Al Nagel and Kelvin Nelson from Minnesota Benefit Advisors reviewed the health insurance renewal with the Council; there are no longer smoking rates.

Motion made by Joe Krippner and seconded by Eric Loewen to renew the City's HP Open Access Choice Gold 1,000-40 health insurance plan through Health Partners; motion carried

Councilmembers Aaron Dahlinger and Paula Capes absent

The Kimball Express Ball team was not present

The City Clerk did receive an application for a Dance License from Triple R Grill & Bar for August 22, 2015.

Motion Joe Krippner and seconded by Eric Loewen to approve the Dance License from Triple R Grill & Bar for August 22, 2015; motion carried

Councilmembers Aaron Dahlinger and Paula Capes absent

The City Clerk has not yet heard when the Maus Dr project will start. Ed Borman in the Public Works Dept. has not received a call back from Knife River regarding paving at Willow Creek Park (from the entrance by the ballfield to the shop and ending at the shelter) and the alleyway between Hwy 15 & Oak St. The Council discussed repairing the parking lot area that is sinking. Maine Prairie Township may be doing some patching on 83rd Ave.

The Council reviewed the memo from the City Engineer regarding the installation of handicap parking at Kim-Haven Apts.

Motion made by Tammy Konz and seconded by Joe Krippner to approve the handicap parking at Kim-Haven Apts.; motion carried

Councilmembers Aaron Dahlinger and Paula Capes absent

The Council reviewed the recommendations from the LMCIT loss control visit. The City Clerk will check into a representative attending a meeting to review social media concerns.

Those present discussed getting a new tractor for the Public Works Dept.; Ed has decided to go with the Kubota M9960HDC12 model as the Kubota M100GXDTC is too large to fit in the basement garage. Al at Arnold's is checking into the availability as they are in between model years.

Councilmember Loewen noticed some broken boards on the bridges in Willow Creek Park. Ed should be able to repair the areas with decking he has at the shop.

The Council discussed the upcoming public hearing for the Clearwater River Watershed District; they instructed the City Clerk to notify the City Attorney to send a letter in regards to continuing their working relationship and enforcement of their rules and regulations within the City limits.

Those present worked on the 2016 Budget & Tax Levy. The City Clerk will update the health insurance amounts with the renewal information. Ed will get a quote on a new lawn mower to replace the Kubota purchased in 2002. The City Clerk's computer needs to be replaced as it was purchased before she started in 2009. Councilmember Krippner will take care of this.

Motion made by Eric Loewen and seconded by Joe Krippner to adjourn at 9:03pm; motion carried
Councilmembers Aaron Dahlinger and Paula Capes absent

Respectfully submitted by Nicole Pilarski

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Payments

Current Period: August 2015

Batch Name 081815Claims
Payment Computer Dollar Amt \$23,179.99 Posted

Refer	7490 XCEL ENERGY	Ck# 037812 8/18/2015	
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights	\$1,572.86
Invoice	581953986 8/3/2015		
Transaction Date	8/10/2015	Due 0 Checking 10100	Total \$1,572.86
Refer	7491 BP	Ck# 037792 8/18/2015	
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$42.78
Invoice	7/2/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$53.97
Invoice	7/5/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$53.86
Invoice	7/7/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$45.76
Invoice	7/9/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$57.57
Invoice	7/11/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$34.92
Invoice	7/13/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$47.58
Invoice	7/15/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$33.92
Invoice	7/22/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$51.17
Invoice	7/25/2015		
Cash Payment	E 101-42110-212 Motor Fuels	NO RECEIPT	\$50.18
Invoice	7/30/2015		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$74.68
Invoice	7/7/2015		
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel	\$11.89
Invoice	7/8/2015		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$42.56
Invoice	7/8/2015		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$75.66
Invoice	7/21/2015		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$53.10
Invoice	7/18/2015		
Cash Payment	E 200-42200-212 Motor Fuels	NO RECEIPT	\$13.54
Invoice	7/25/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$40.42
Invoice	7/12/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$55.54
Invoice	7/15/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$56.19
Invoice	7/20/2015		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$45.80
Invoice	7/22/2015		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$38.18
Invoice	7/15/2015		
Cash Payment	E 101-42110-437 Other Miscellaneous	Tax Exempt Fee	\$8.26
Invoice	8/2/2015		

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Payments

Current Period: August 2015

Cash Payment	E 200-42200-430 Miscellaneous (GENERAL)				Tax Exempt Fee \$8.26
Invoice	8/2/2015				
Cash Payment	E 101-43100-437 Other Miscellaneous	Tax Exempt Fee			\$4.14
Invoice	8/2/2015				
Cash Payment	E 101-45200-430 Miscellaneous (GENERAL)				Tax Exempt Fee \$4.13
Invoice	8/2/2015				
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$1,004.06
Refer	7492 CENTERPOINT ENERGY				
					<u>Ck# 037794 8/18/2015</u>
Cash Payment	E 101-41000-383 Gas Utilities				City Hall Gas Service \$21.00
Invoice	7/31/2015				
Cash Payment	E 601-49400-383 Gas Utilities				Water Gas Service \$57.28
Invoice	7/31/2015				
Cash Payment	E 101-43100-383 Gas Utilities				Public Works Gas Service \$15.00
Invoice	7/31/2015				
Cash Payment	E 200-42200-383 Gas Utilities				Fire Hall Gas Service \$12.54
Invoice	7/31/2015				
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$105.82
Refer	7493 HEALTH PARTNERS				
					<u>Ck# 000654E 8/31/2015</u>
Cash Payment	E 101-42110-133 Employer Paid Dental				POLICE DENTAL \$326.07
Invoice60778477	9/1/2015				
Cash Payment	E 101-43100-133 Employer Paid Dental				PUBLIC WORKS DENTAL \$54.35
Invoice60778477	9/1/2015				
Cash Payment	E 601-49400-133 Employer Paid Dental				WATER DENTAL \$33.08
Invoice60778477	9/1/2015				
Cash Payment	E 602-49450-133 Employer Paid Dental				SEWER DENTAL \$33.08
Invoice60778477	9/1/2015				
Cash Payment	E 101-41400-133 Employer Paid Dental				CLERK DENTAL \$33.11
Invoice60778477	9/1/2015				
Cash Payment	E 200-42200-133 Employer Paid Dental				CLERK DENTAL \$2.37
Invoice60778477	9/1/2015				
Cash Payment	E 101-42110-131 Employer Paid Health				Police Health \$3,752.32
Invoice60778477	9/1/2015				
Cash Payment	E 101-43100-131 Employer Paid Health				Public Works Health \$817.68
Invoice60778477	9/1/2015				
Cash Payment	E 601-49400-131 Employer Paid Health				Water Health \$449.07
Invoice60778477	9/1/2015				
Cash Payment	E 602-49450-131 Employer Paid Health				Sewer Health \$449.07
Invoice60778477	9/1/2015				
Cash Payment	E 101-41400-131 Employer Paid Health				Clerk Health \$225.27
Invoice60778477	9/1/2015				
Cash Payment	E 200-42200-131 Employer Paid Health				Clerk Health \$16.08
Invoice60778477	9/1/2015				
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$6,191.55
Refer	7494 J.P. COOKE COMPANY				
					<u>Ck# 000653E 8/7/2015</u>
Cash Payment	E 101-42700-210 Operating Supplies				2016 Dog Tags \$82.50
InvoiceJCPTS11964	8/7/2015				
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$82.50
Refer	7495 CENTRAL MCGOWAN				
					<u>Ck# 037796 8/18/2015</u>
Cash Payment	E 231-42240-210 Operating Supplies				Fire Dept Training Site Supplies \$76.76
Invoice00875400	7/1/2015				
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$76.76

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Payments

Current Period: August 2015

Refer	7496	AMERIPRIDE SERVICES	<u>Ck# 037791 8/18/2015</u>		
Cash Payment	E 101-41000-300	Professional Svcs	City Hall Rugs		\$35.75
	Invoice2200670122	7/13/2015			
Cash Payment	E 101-41000-300	Professional Svcs	City Hall Rugs		\$35.75
	Invoice2200675281	7/27/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$71.50
Refer	7497	OFFICE DEPOT	<u>Ck# 037810 8/18/2015</u>		
Cash Payment	E 101-43100-200	Office Supplies	Public Works Computer Speakers		\$7.03
	Invoice781850903001	7/21/2015			
Cash Payment	E 101-42110-200	Office Supplies	Police Office Supplies		\$8.50
	Invoice781850815001	7/21/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$15.53
Refer	7498	A M MAUS	<u>Ck# 037789 8/18/2015</u>		
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash		\$6.50
	Invoice266282	7/10/2015			
Cash Payment	E 101-45200-212	Motor Fuels	Ballpark Fuel		\$13.50
	Invoice266318	7/13/2015			
Cash Payment	E 101-45200-212	Motor Fuels	Ballpark Fuel		\$13.00
	Invoice266389	7/18/2015			
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Truck LOF		\$36.78
	Invoice391033	7/22/2015			
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Durango LOF		\$36.78
	Invoice391146	7/29/2015			
Cash Payment	E 101-45200-212	Motor Fuels	Ballpark Fuel		\$12.85
	Invoice266619	7/31/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$119.41
Refer	7499	ERTL HARDWARE HANK	<u>Ck# 037800 8/18/2015</u>		
Cash Payment	E 101-41000-200	Office Supplies	Office Supplies		\$2.49
	Invoice39545	7/14/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$2.49
Refer	7500	XCEL ENERGY	<u>Ck# 037812 8/18/2015</u>		
Cash Payment	E 601-49400-381	Electric Utilities	Water Plant Electricity		\$799.72
	Invoice0581678839	7/30/2015			
Cash Payment	E 101-45200-381	Electric Utilities	Shelter Electricity		\$177.95
	Invoice0581667784	7/30/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$977.67
Refer	7501	KIMBALL PARTS CITY	<u>Ck# 037806 8/18/2015</u>		
Cash Payment	E 101-42110-226	Sign Repair Materials	Police Crosswalk Parts		\$12.99
	Invoice129-228164	7/7/2015			
Cash Payment	E 200-42200-222	Vehicle Maintenance	Fire Dept Supplies		\$16.14
	Invoice129-228762	7/14/2015			
Cash Payment	E 200-42200-222	Vehicle Maintenance	Fire Dept Supplies		\$12.64
	Invoice129-229126	7/18/2015			
Cash Payment	E 200-42200-222	Vehicle Maintenance	Fire Dept Supplies		\$23.97
	Invoice129-229154	7/20/2015			
Cash Payment	E 200-42200-210	Operating Supplies	Fire Dept Supplies		\$23.31
	Invoice129-230192	7/30/2015			
Transaction Date	8 /10/2015	Due 0	Checking	10100	Total \$89.05
Refer	7502	EAST SIDE OIL COMPANIES	<u>Ck# 037799 8/18/2015</u>		

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Payments

Current Period: August 2015

Cash Payment	E 603-49500-387 Oil/Filter Disposal	Used Oil/Filter Pickup			\$100.00
Invoice	R57429	7/31/2015			
Transaction Date	8/10/2015	Due 0	Checking	10100	Total \$100.00
Refer	7503 CENTRA SOTA COOPERATIVE -	<u>Ck# 037795 8/18/2015</u>			
Cash Payment	E 602-49450-300 Professional Svcs	Irrigation Land Soil Samples			\$481.50
Invoice	1347610	7/14/2015			
Transaction Date	8/10/2015	Due 0	Checking	10100	Total \$481.50
Refer	7504 LINCOLN REPUBLIC INSURANCE	<u>Ck# 037807 8/18/2015</u>			
Cash Payment	E 101-42110-134 Employer Paid Life	POLICE LIFE INSURANCE			\$171.25
Invoice		9/1/2015			
Cash Payment	E 101-43100-134 Employer Paid Life	PUBLIC WORKS LIFE INSURANCE			\$41.11
Invoice		9/1/2015			
Cash Payment	E 601-49400-134 Employer Paid Life	WATER LIFE INSURANCE			\$24.71
Invoice		9/1/2015			
Cash Payment	E 602-49450-134 Employer Paid Life	SEWER LIFE INSURANCE			\$24.71
Invoice		9/1/2015			
Cash Payment	E 101-41400-134 Employer Paid Life	CLERK LIFE INSURANCE			\$23.32
Invoice		9/1/2015			
Cash Payment	E 200-42200-134 Employer Paid Life	Clerk Life Insurance			\$1.67
Invoice		9/1/2015			
Transaction Date	8/10/2015	Due 0	Checking	10100	Total \$286.77
Refer	7505 CASEYS GENERAL STORE #3303	<u>Ck# 037793 8/18/2015</u>			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$51.62
Invoice		7/17/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$48.44
Invoice		7/21/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$48.24
Invoice		7/23/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$45.20
Invoice		7/26/2015			
Cash Payment	E 101-42110-212 Motor Fuels	NO RECEIPT			\$46.74
Invoice		7/28/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Fuel Discount			-\$4.35
Invoice		7/31/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$49.38
Invoice		7/3/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$62.59
Invoice		7/6/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$39.57
Invoice		7/10/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$50.12
Invoice		7/16/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$65.96
Invoice		7/16/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$47.97
Invoice		7/17/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$53.86
Invoice		7/23/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$65.49
Invoice		7/26/2015			
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel			\$58.96
Invoice		7/29/2015			

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Payments

Current Period: August 2015

Transaction Date	8 /17/2015	Due 0 Checking	10100	Total	\$3,760.00
Refer	7513 COILS FLAGS & FLAGPOLES		<u>Ck# 037797 8/18/2015</u>		
Cash Payment	E 200-42200-430 Miscellaneous (GENERAL)				Fire Dept Flags \$153.50
Invoice	2073 8/4/2015				
Transaction Date	8 /17/2015	Due 0 Checking	10100	Total	\$153.50
Refer	7514 HYDRO ENGINEERING		<u>Ck# 037804 8/18/2015</u>		
Cash Payment	E 602-49450-404 Repairs/Maint		Irrigator Pivot Panel & Fuse Repairs		\$2,428.20
Invoice	72325 8/11/2015				
Cash Payment	E 602-49450-404 Repairs/Maint		Irrigator Pivot Transducer Repair		\$306.16
Invoice	72340 8/11/2015				
Transaction Date	8 /17/2015	Due 0 Checking	10100	Total	\$2,734.36

Fund Summary

	10100 Checking	
603 REFUSE (GARBAGE) FUND	\$3,543.97	
602 SEWER FUND	\$3,803.72	
601 WATER FUND	\$1,363.86	
410 TIF 5-5 HERITAGE HOUSE PROJ	\$81.00	
231 FIRE/RESCUE CAPITAL OUTLAY	\$76.76	
200 FIRE/RESCUE FUND	\$4,135.30	
101 GENERAL FUND	\$10,175.38	
	\$23,179.99	

Pre-Written Checks	\$23,179.99
Checks to be Generated by the Computer	\$0.00
Total	\$23,179.99

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Payments

Current Period: August 2015

Batch Name 081815Claim2
 Payment Computer Dollar Amt \$1,242.17 Posted

Refer	7515 MIDWAY IRON & METAL INC.	Ck# 037809 8/18/2015		
Cash Payment	E 231-42240-210 Operating Supplies	Fire Dept Training Supplies		\$109.71
Invoice	279063	7/6/2015		
Transaction Date	8 /18/2015	Due 0 Checking	10100	Total \$109.71
Refer	7516 MEEKER COOPERATIVE	Ck# 037808 8/18/2015		
Cash Payment	E 602-49450-381 Electric Utilities	WWTP Electricity		\$893.00
Invoice		8/11/2015		
Cash Payment	E 602-49450-381 Electric Utilities	Heritage Park Lift Station		\$60.00
Invoice		8/11/2015		
Cash Payment	E 602-49450-381 Electric Utilities	Scheeler Lift Station		\$70.46
Invoice		8/11/2015		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice		8/11/2015		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice		8/11/2015		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice		8/11/2015		
Transaction Date	8 /18/2015	Due 0 Checking	10100	Total \$1,082.46
Refer	7517 QUAST, DOUG	Ck# 037811 8/18/2015		
Cash Payment	E 101-45200-440 Refund of Shelter Deposit Refund 8/16 Shelter Deposit			\$50.00
Invoice				
Transaction Date	8 /18/2015	Due 0 Checking	10100	Total \$50.00

Fund Summary

	10100 Checking	
602 SEWER FUND		\$1,023.46
231 FIRE/RESCUE CAPITAL OUTLAY		\$109.71
101 GENERAL FUND		\$109.00
		\$1,242.17

Pre-Written Checks	\$1,242.17
Checks to be Generated by the Computer	\$0.00
Total	\$1,242.17