

Council Meeting

August 1, 2017

Meeting called to order by Mayor Tammy Konz at 7:30pm

Councilmembers present: Tammy Konz, Megan Kiffmeyer, Sheryl Carlson, Aaron Dahlinger and DuWayne Orbeck

Others present: Ed Maus, Tom Jovanovich, Randy Sabart, John Steinmetz, Chad Peka, Mike Schneider, Kyle Christensen and Jason Mehr

Motion made by Megan Kiffmeyer and seconded by DuWayne Orbeck to approve the following addendums to the agenda: utility bill late fee, Scheeler Addition house and the library; motion carried

Motion made by Aaron Dahlinger and seconded by DuWayne Orbeck to approve the claims; motion carried

Motion made by Sheryl Carlson and seconded by Aaron Dahlinger to approve the following Consent Agenda Items:

1. Minutes of the May 2, 2017 Council Meeting
2. Minutes of the May 9, 2017 Special Meeting
3. City Clerk to attend Municipal Clerks Advanced Academy September 21 & 22, 2017 in Owatonna
4. Resolution No. 08012017A Resolution Accepting Donation Received
5. Resolution No. 08012017B A Resolution Authorizing the Transfer of Funds

motion carried

Mayor Konz closed the regular meeting and opened the Public Hearing for a Request by Styme International Industries, LLC to Amend the City of Kimball's Comprehensive Plan for parcels of property from Highway Commercial (B1) and Institutional to Industrial (I1) for business expansion at 7:33pm.

No public comments were received.

Mayor Konz closed the Public Hearing for a Request by Styme International Industries, LLC to Amend the City of Kimball's Comprehensive Plan for parcels of property from Highway Commercial (B1) and Institutional to Industrial (I1) for business expansion at 7:35pm.

Motion made by Aaron Dahlinger and seconded by Sheryl Carlson to adopt Resolution No. 08012017C Resolution to Amend Comprehensive Plan for the City of Kimball; motion carried

Those voting in favor: Tammy Konz, Megan Kiffmeyer, Sheryl Carlson, DuWayne Orbeck and Aaron Dahlinger

Those voting against: none

Those absent: none

Mayor Konz continued the Public Hearing from the previous meeting: A Rezoning Request by Styme International Industries, LLC to rezone 2 parcels of property from Highway Commercial (B1) to Industrial (I1) at 7:36pm.

No public comments were received.

Mayor Konz closed the Public Hearing for a Rezoning Request by Styme International Industries, LLC to rezone 2 parcels of property from Highway Commercial (B1) to Industrial (I1) at 7:38pm.

Motion made by Aaron Dahlinger and seconded by Megan Kiffmeyer to adopt Resolution No. 08012017D Resolution Approving the Findings of Fact for the Rezoning of Portions of PID# 60.34432.0000 and PID# 60.34435.0000; motion carried

Those voting in favor: Tammy Konz, Megan Kiffmeyer, Sheryl Carlson, DuWayne Orbeck and Aaron Dahlinger

Those voting against: none

Those absent: none

City Attorney, Tom Jovanovich, discussed vacating the alley next to the Police Department with the City Council.

Motion made by Aaron Dahlinger and seconded by Megan Kiffmeyer to adopt Resolution No. 08012017F A Resolution Designating the Alley Between Main Street (Trunk Highway 15) and Oak Street from Hazel Avenue to Linden Avenue as a One-Way Roadway with Vehicular Traffic Proceeding Only to the South; motion carried

Those voting in favor: Tammy Konz, Megan Kiffmeyer, Sheryl Carlson, DuWayne Orbeck and Aaron Dahlinger

Those voting against: none

Those absent: none

Kyle Christensen spoke with the Council about a house currently being built in the Scheeler Addition. He does not think it meets City Ordinance requirements or the state building code.

The following definition is from City Ordinance 1000:

(38) Floor Area - The sum of the gross horizontal area of the several floors of a building or portion thereof devoted to a particular use, including accessory storage areas located within selling or working space and including any basement floor area devoted to retailing activities, to the production or processing of goods, or to business or professional offices; provided, however, that "floor area" shall not include basement floor area other than area devoted to retailing activities, the production or processing of goods, or to business or professional offices

The following definition is from City Ordinance 1110:

Minimum Floor Area

There shall be at least three livable rooms contained in each dwelling unit. The following minimum floor areas shall be required per floor:

- a. Single-family dwelling units

One story dwelling	800 square feet
Basement dwellings	1,000 square feet
One and one-half story	860 square feet
Split level dwellings	960 square feet
Two story dwellings	768 square feet
Split entry dwellings	816 square feet

The City Clerk has spoken with the building inspector, the building plans submitted for the house did comply with the state building code. The City Attorney explained to the City Council that the house being constructed does comply with City Ordinances; the City Council can amend the ordinance for clarity.

The Police Chief informed the City Council that 13 candidates had been interviewed for the part-Time Police Officer position and 5 candidates will be going through second-round interviews. The City Clerk asked for a list of names of the finalists for the record; the Police Chief did not have a list at the time but will provide a list to the City Clerk. The Police Chief updated the City Council on the Police Secretary position. He would like to hire Kenneth Mehr for the position.

The City Attorney reviewed the following policy from the City's Employee Handbook for the City Council as Kenneth Mehr is the Police Chief's brother:

5.4 Nepotism

Applicants for any regular, seasonal or temporary position will not be selected for City employment if any of the following exist:

- a) Where one employee will supervise, evaluate or participate in disciplinary action affecting another member of their immediate family,
- b) Where one employee will be responsible for auditing the work of another member of their immediate family,
- c) Where confidentiality of the City would be compromised, or
- d) Where a conflict of interest would arise from such employment.

Promotions or transfers, which would result in a conflict of interest, will not be acted upon until such time that the conflict can be satisfactorily resolved.

This section will not apply to members of the Kimball Fire & Rescue Squad.

The City is not obligated to give special treatment, such as preferential scheduling, to married couples.

It is the responsibility of the employee to notify the City Council if a relationship with the potential for such conflict of interest exists.

The City Attorney also discussed the following with the Council: Participating in an interview of an immediate family member is a conflict of interest; the Police Secretary position has not been added to our wage scale, has not been assigned points to ensure compliance with pay equity, nor has a job description been created and submitted to the City Clerk for the Council's approval.

The Police Chief stated that he did not participate in the interview process, he sat in on the interview and had another officer participate in the interview. He also presented a job description that he had written to the City Attorney and he will be having another officer supervise the Police Secretary position.

The City Attorney stated that the job description presented was poorly written and a proper job description should be developed and approved by the Council along with assigning points and a position on the City's wage scale for Police Secretary. The opening could then be reposted for applicants to be matched up with the qualifications.

The Police Chief withdrew his recommendation of Kenneth Mehr for the Police Secretary position and will forward a job description for the position to the City Clerk. The following applicants were interviewed for the position: Jayne Lochen, Kenneth Mehr and Jody Knaus.

The Durango will be getting fixed again tomorrow.

On August 28, 2017, the City Clerk received the following list of finalists from the Police Chief for the Part-time Police Officer position: Nicholas Walther, Danielle Schneewind, Eric Vickstrom, Jenna Abel, Andrew Lehmkuhl, Kinzy Wisneski, Vincent Vu, Alex Thurber, Heather Starry, Trevor Wolseth, Alexander Willems, Joydon Grommersch and Jesse Umphress. The following candidates will be interviewed a second time: Jenna Abel, Alexander Willems, Andrew Lehmkuhl, Trevor Wolseth and Nicholas Walther.

Motion made by Megan Kiffmeyer and seconded by Tammy Konz to accept the retirement of Steve Decknatel from the Kimball Fire & Rescue Department effective July 12, 2017; motion carried

Motion made by Aaron Dahlinger and seconded by Sheryl Carlson to hire Sara Markwardt as a member of the Kimball Fire & Rescue Department; motion carried

The new severe weather siren is up; the electricity needs to be connected.

Motion made by Aaron Dahlinger and seconded by Sheryl Carlson to hire Jody Knaus as a Part-time Occasional/Seasonal Assistant at a rate of \$11/hr.; motion carried

Motion made by Sheryl Carlson and seconded by Megan Kiffmeyer to have the Deputy Clerk publish a Notice of Public Hearing for: An Ordinance Providing for A Moratorium on the Construction or Installation of Solar Panels, Solar Facilities or Solar Gardens Within the City of Kimball, Minnesota, to be held September 5, 2017, at 7:00pm; motion carried

The City Clerk will email John Steinmetz regarding the status of the "Terms Letter" with David Drown Associates.

City Engineer, Randy Sabart, discussed the 83rd Ave Improvement Project with the City Council.

Mayor Konz updated the Council on the Friends of the Library Building Committee meetings.

Deputy Clerk, Trista Kramer, discussed the note she received with a utility bill regarding a late fee on an account. The City Council agreed that if a resident would like to have a late fee forgiven they must come before the City Council as has been the past practice for any utility account dispute.

The City Clerk updated the Council on the sewer backup claim at The Body Strength Training Shed; it was covered under the City's policy as the City's main line has collapsed in that section.

Motion made by Sheryl Carlson and seconded by Megan Kiffmeyer to adopt Resolution No. 08012017E Resolution Updating the City of Kimball's Internal Controls Policy; motion carried

Motion made by Sheryl Carlson and seconded by Aaron Dahlinger to approve the monthly Clerk reports for the months of January through June; motion carried

The Personnel Committee will do the employee reviews.

Motion made by Sheryl Carlson and seconded by Megan Kiffmeyer to authorize Mayor Konz to Proclaim October 15, 2017, as National Pregnancy and Infant Loss Awareness Day; motion carried

Motion made by DuWayne Orbeck and seconded by Aaron Dahlinger to adjourn at 10:09pm; motion carried

Respectfully submitted by Nicole Pilarski

City of Kimball

Payments

Current Period: July 2017

Batch Name		072017Claims		Payment		Computer Dollar Amt	\$4,904.26	Posted
Refer	9540	MN DEPT OF REVENUE	Ck#	001023E	7/20/2017			
Cash Payment	G 101-21710	Other Deductions	Levy Disclosure					\$81.77
Invoice								
Transaction Date	7/20/2017	Due 0	Checking	10100			Total	\$81.77
Refer	9541	PILARSKI, NICOLE J	Ck#	039521	7/20/2017			
Cash Payment	E 101-41000-437	Other Miscellaneous	Reimburse New Vacuum for City Hall & Storage Boxes for CAFR's					\$276.65
Invoice		7/20/2017						
Transaction Date	7/20/2017	Due 0	Checking	10100			Total	\$276.65
Refer	9542	CASEYS GENERAL STORE #3303	Ck#	039517	7/20/2017			
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$44.61
Invoice		6/1/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$35.11
Invoice		6/3/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$42.15
Invoice		6/4/2017						
Cash Payment	E 101-42110-212	Motor Fuels	NO RECEIPT					\$35.40
Invoice		6/7/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$15.51
Invoice		6/9/2017						
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash					\$8.00
Invoice		6/9/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$47.66
Invoice		6/10/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$27.75
Invoice		6/11/2017						
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash					\$4.00
Invoice		6/11/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$38.50
Invoice		6/15/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$25.71
Invoice		6/16/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$31.17
Invoice		6/17/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$37.95
Invoice		6/18/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$17.77
Invoice		6/18/2017						
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash					\$8.00
Invoice		6/18/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$42.50
Invoice		6/21/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$32.92
Invoice		6/22/2017						
Cash Payment	E 101-42110-212	Motor Fuels	Police Fuel					\$33.20
Invoice		6/23/2017						
Cash Payment	E 101-42110-222	Vehicle Maintenance	Police Car Wash					\$8.00
Invoice		6/23/2017						

City of Kimball

Payments

07/28/17 3:40 PM
Page 2

Current Period: July 2017

Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$36.00
Invoice	6/24/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$45.80
Invoice	6/25/2017		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash	\$6.00
Invoice	6/25/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$27.14
Invoice	6/26/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$35.90
Invoice	6/27/2017		
Cash Payment	E 101-42110-212 Motor Fuels	NO RECEIPT	\$44.00
Invoice	6/29/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Fuel Discount	-\$15.30
Invoice	6/30/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$34.20
Invoice	5/31/2017		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash	\$4.00
Invoice	5/31/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$31.56
Invoice	6/1/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$29.68
Invoice	6/2/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$32.73
Invoice	6/4/2017		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash	\$8.00
Invoice	6/4/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$35.00
Invoice	6/6/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$33.01
Invoice	6/9/2017		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash	\$8.00
Invoice	6/9/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$31.49
Invoice	6/13/2017		
Cash Payment	E 101-42110-212 Motor Fuels	NO RECEIPT	\$33.69
Invoice	6/15/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$26.64
Invoice	6/19/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$33.60
Invoice	6/22/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$32.67
Invoice	6/24/2017		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash	\$8.00
Invoice	6/24/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$31.82
Invoice	6/27/2017		
Cash Payment	E 101-42110-212 Motor Fuels	Fuel Discount	-\$8.41
Invoice	6/30/2017		
Transaction Date	7/20/2017	Due 0	
Checking		10100	Total
			\$1,121.13

Refer 9543 BP Ck# 039516 7/20/2017

Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$34.01
Invoice	6/8/2017		

City of Kimball

Payments

Current Period: July 2017

Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel	\$34.67
Invoice	6/13/2017		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$54.21
Invoice	6/13/2017		
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel	\$23.45
Invoice	6/2/2017		
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel	\$15.21
Invoice	6/7/2017		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$59.78
Invoice	6/19/2017		
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel	\$10.35
Invoice	6/23/2017		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$40.51
Invoice	6/26/2017		
Cash Payment	E 101-45200-212 Motor Fuels	Park Fuel	\$17.92
Invoice	6/27/2017		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$41.90
Invoice	6/27/2017		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$45.69
Invoice	6/21/2017		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$26.78
Invoice	6/21/2017		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$0.21
Invoice	6/21/2017		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$21.25
Invoice	6/24/2017		
Cash Payment	E 200-42200-212 Motor Fuels	Fire Fuel	\$60.04
Invoice	6/21/2017		
Cash Payment	E 200-42200-430 Miscellaneous (GENERA	Acct Fee	\$7.43
Invoice	7/2/2017		
Cash Payment	E 101-42110-437 Other Miscellaneous	Acct Fee	\$2.48
Invoice	7/2/2017		
Cash Payment	E 101-43100-437 Other Miscellaneous	Acct Fee	\$2.48
Invoice	7/2/2017		
Cash Payment	E 101-45200-430 Miscellaneous (GENERA	Acct Fee	\$2.47
Invoice	7/2/2017		
Transaction Date	7/20/2017	Due 0 Checking 10100	Total \$500.84
Refer	9544 DELL	Ck# 001024E 7/18/2017	
Cash Payment	E 101-41000-570 Office Equip and Furnishi	Deputy Clerk - New Comp & Monitors	\$1,357.87
Invoice	2006710979720 7/18/2017		
Transaction Date	7/20/2017	Due 0 Checking 10100	Total \$1,357.87
Refer	9545 MEEKER COOPERATIVE	Ck# 039520 7/20/2017	
Cash Payment	E 602-49450-381 Electric Utilities	WWTP Electricity	\$678.00
Invoice	7/7/2017		
Cash Payment	E 602-49450-381 Electric Utilities	Heritage Park Lift Station	\$71.00
Invoice	7/7/2017		
Cash Payment	E 602-49450-381 Electric Utilities	Scheeler Lift Station	\$76.23
Invoice	7/7/2017		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$14.75
Invoice	7/7/2017		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$14.75
Invoice	7/7/2017		

City of Kimball Payments

Current Period: July 2017

Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice	7/7/2017			
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.75
Invoice	7/7/2017			
Transaction Date	7/20/2017	Due 0	Checking 10100	Total \$884.23
Refer	9546 <i>HECHTEL, LISA</i>		<u>Ck# 039519 7/20/2017</u>	
Cash Payment	E 101-45200-440 Refund of Shelter Depos	Refund 7/16 Shelter Deposit		\$50.00
Invoice				
Transaction Date	7/20/2017	Due 0	Checking 10100	Total \$50.00
Refer	9547 <i>WESTRUP, JANE</i>		<u>Ck# 039522 7/20/2017</u>	
Cash Payment	E 101-45200-440 Refund of Shelter Depos	Refund 7/15 Shelter Deposit		\$50.00
Invoice				
Transaction Date	7/20/2017	Due 0	Checking 10100	Total \$50.00
Refer	9548 <i>COMMERCIAL LIGHTING COMPAN</i>		<u>Ck# 039518 7/20/2017</u>	
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Public Works Light Bulbs		\$581.77
Invoice 172688	6/29/2017			
Transaction Date	7/20/2017	Due 0	Checking 10100	Total \$581.77

Fund Summary

	10100 Checking	
602 SEWER FUND	\$825.23	
200 FIRE/RESCUE FUND	\$161.40	
101 GENERAL FUND	\$3,917.63	
	\$4,904.26	

Pre-Written Checks	\$4,904.26
Checks to be Generated by the Computer	\$0.00
Total	\$4,904.26

City of Kimball

Payments

Current Period: July 2017

Batch Name	Payment	Computer Dollar Amt				Posted
072517	Claims			\$425.79		
Refer	9550 STEARNS COUNTY RECORDERS					<u>Ck# 039526 7/25/2017</u>
Cash Payment	E 101-41910-430 Miscellaneous (GENERA					Recording Styme Easement Vacation \$46.00
Invoice						
Transaction Date	7/25/2017	Due 0	Checking	10100	Total	\$46.00
Refer	9551 NOVASTOR					<u>Ck# 001026E 7/9/2017</u>
Cash Payment	E 101-41000-207 Computer/Printer/Copier					Upgrade Office Backup Software \$29.95
Invoice	BKD-7361839166 7/8/2017					
Transaction Date	7/25/2017	Due 0	Checking	10100	Total	\$29.95
Refer	9552 AT&T					<u>Ck# 039523 7/25/2017</u>
Cash Payment	E 101-43100-321 Telephone					Public Works Cell Phone \$41.66
Invoice	07172017 7/10/2017					
Cash Payment	E 601-49400-321 Telephone					Water Cell Phone \$20.83
Invoice	07172017 7/10/2017					
Cash Payment	E 602-49450-321 Telephone					Sewer Cell Phone \$20.82
Invoice	07172017 7/10/2017					
Transaction Date	7/25/2017	Due 0	Checking	10100	Total	\$83.31
Refer	9553 MINNESOTA LIFE INSURANCE CO					<u>Ck# 039525 7/25/2017</u>
Cash Payment	E 101-42110-134 Employer Paid Life					Police Life Insurance \$9.00
Invoice	7/14/2017					
Cash Payment	E 101-43100-134 Employer Paid Life					Public Works Life Insurance \$1.68
Invoice	7/14/2017					
Cash Payment	E 101-41400-134 Employer Paid Life					Clerk Life Insurance \$2.10
Invoice	7/14/2017					
Cash Payment	E 200-42200-134 Employer Paid Life					Clerk Life Insurance \$0.15
Invoice	7/14/2017					
Cash Payment	E 601-49400-134 Employer Paid Life					Water Life Insurance \$1.16
Invoice	7/14/2017					
Cash Payment	E 602-49450-134 Employer Paid Life					Sewer Life Insurance \$0.91
Invoice	7/14/2017					
Transaction Date	7/25/2017	Due 0	Checking	10100	Total	\$15.00
Refer	9554 MADISON NATIONAL LIFE					<u>Ck# 039524 7/25/2017</u>
Cash Payment	E 101-42110-134 Employer Paid Life					Police STD & LTD \$100.30
Invoice	1262205 7/20/2017					
Cash Payment	E 101-41400-134 Employer Paid Life					Clerk STD & LTD \$29.81
Invoice	1262205 7/20/2017					
Cash Payment	E 200-42200-134 Employer Paid Life					Clerk STD & LTD \$2.13
Invoice	1262205 7/20/2017					
Cash Payment	E 601-49400-134 Employer Paid Life					Water STD & LTD \$33.58
Invoice	1262205 7/20/2017					
Cash Payment	E 602-49450-134 Employer Paid Life					Sewer STD & LTD \$24.87
Invoice	1262205 7/20/2017					
Cash Payment	E 101-43100-134 Employer Paid Life					Public Works STD & LTD \$60.84
Invoice	1262205 7/20/2017					
Transaction Date	7/25/2017	Due 0	Checking	10100	Total	\$251.53

City of Kimball
Payments

Current Period: July 2017

Fund Summary

	10100 Checking	
602 SEWER FUND		\$46.60
601 WATER FUND		\$55.57
200 FIRE/RESCUE FUND		\$2.28
101 GENERAL FUND		\$321.34
		<hr/>
		\$425.79

Pre-Written Checks	\$425.79
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$425.79

City of Kimball

Payments

Current Period: July 2017

Batch Name	073117Claims Payments	User Dollar Amt	\$1,101.76	
		Computer Dollar Amt	\$1,101.76	
			\$0.00	In Balance
Refer	9566 HARVEST BANK	Ck# 001030E 7/12/2017		
Cash Payment	E 101-41000-437 Other Miscellaneous	Steven Kokx NSF		\$4.00
Invoice				
Transaction Date	7/28/2017	Checking	10100	Total \$4.00
Refer	9581 PSN	Ck# 001032E 7/3/2017		
Cash Payment	E 603-49500-430 Miscellaneous (GENERA	Monthly Gateway Fee		\$39.95
Invoice	156275 7/3/2017			
Transaction Date	8/1/2017	Checking	10100	Total \$39.95
Refer	9558 HARVEST BANK	Ck# 001028E 7/25/2017		
Cash Payment	E 101-43100-603 Short-Term Debt Princip	July Tractor Payment		\$697.98
Invoice				
Cash Payment	E 101-43100-613 Short-Term Debt Interest	July Tractor Payment		\$23.64
Invoice				
Transaction Date	7/27/2017	Checking	10100	Total \$721.62
Refer	9559 MICROSOFT	Ck# 001029E 7/27/2017		
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Deputy Clerk - Publisher Software		\$117.55
Invoice	3820249332 7/27/2017			
Transaction Date	7/27/2017	Checking	10100	Total \$117.55
Refer	9557 DELL	Ck# 001027E 7/27/2017		
Cash Payment	E 101-41000-570 Office Equip and Furnishi	Deputy Clerk - Replace/Exchange New Monitor		\$192.36
Invoice	2006718208361 7/27/2017			
Transaction Date	7/27/2017	Checking	10100	Total \$192.36
Refer	9582 HARVEST BANK	Ck# 001033E 7/31/2017		
Cash Payment	E 101-41000-437 Other Miscellaneous	Monthly Service Charge		\$20.28
Invoice				
Transaction Date	8/1/2017	Checking	10100	Total \$20.28
Refer	9583 HARVEST BANK	Ck# 001034E 7/31/2017		
Cash Payment	E 101-41000-437 Other Miscellaneous	HSA Monthly Fees		\$6.00
Invoice				
Transaction Date	8/1/2017	Checking	10100	Total \$6.00

Fund Summary

	10100	Checking
101 GENERAL FUND		\$1,061.81
603 REFUSE (GARBAGE) FUND		\$39.95
		\$1,101.76

Pre-Written Checks		\$1,101.76
Checks to be Generated by the Computer		\$0.00
Total		\$1,101.76

Payments

Current Period: August 2017

Batch Name	080117Claims	User Dollar Amt	\$54,839.19
	Payments	Computer Dollar Amt	\$54,839.19

\$0.00 In Balance

Refer	9556 ARVIG	-		
Cash Payment	E 602-49450-321 Telephone	Scheeler Lift Station Telephon		\$44.92
Invoice	7/22/2017			
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm		\$46.92
Invoice	7/22/2017			
Cash Payment	E 101-42110-321 Telephone	Police Computer Line		\$44.92
Invoice	7/22/2017			
Cash Payment	E 101-42110-321 Telephone	Police Telephone & Fax		\$110.10
Invoice	7/22/2017			
Cash Payment	E 101-42500-321 Telephone	Civil Defense Telephone		\$44.92
Invoice	7/22/2017			
Cash Payment	E 200-42200-321 Telephone	Fire Dept Telephone		\$98.52
Invoice	7/22/2017			
Cash Payment	E 101-41000-321 Telephone	City Hall Telephone		\$108.04
Invoice	7/22/2017			
Cash Payment	E 101-41000-321 Telephone	City Hall Fax		\$102.42
Invoice	7/22/2017			
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm		\$44.92
Invoice	7/22/2017			
Transaction Date	7/27/2017	Checking	10100	Total \$645.68
Refer	9557 DELL	Ck# 001027E 7/27/2017		
Cash Payment	E 101-41000-570 Office Equip and Furnish	Deputy Clerk - Replace/Exchange New Monitor		\$192.36
Invoice	2006718208361 7/27/2017			
Transaction Date	7/27/2017	Checking	10100	Total \$192.36
Refer	9558 HARVEST BANK	Ck# 001028E 7/25/2017		
Cash Payment	E 101-43100-603 Short-Term Debt Princip	July Tractor Payment		\$697.98
Invoice				
Cash Payment	E 101-43100-613 Short-Term Debt Interest	July Tractor Payment		\$23.64
Invoice				
Transaction Date	7/27/2017	Checking	10100	Total \$721.62
Refer	9559 MICROSOFT	Ck# 001029E 7/27/2017		
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Deputy Clerk - Publisher Software		\$117.55
Invoice	3820249332 7/27/2017			
Transaction Date	7/27/2017	Checking	10100	Total \$117.55
Refer	9560 BANYON DATA SYSTEMS	-		
Cash Payment	E 601-49400-207 Computer/Printer/Copier	UB Support		\$397.50
Invoice	00156124 7/19/2017			
Cash Payment	E 602-49450-207 Computer/Printer/Copier	UB Support		\$397.50
Invoice	00156124 7/19/2017			
Transaction Date	7/28/2017	Checking	10100	Total \$795.00
Refer	9561 SPRINT	-		
Cash Payment	E 101-42110-321 Telephone	POLICE LAPTOPS		\$79.98
Invoice	325068815-116 7/18/2017			
Transaction Date	7/28/2017	Checking	10100	Total \$79.98
Refer	9563 FAIRHAVEN ELECTRIC CORP	-		

Payments

Current Period: August 2017

Cash Payment	E 200-42200-401 Repairs/Maint Buildings	Fire Hall LED Exit Lighting		\$422.00
Invoice	18346	7/17/2017		
Cash Payment	E 101-42500-500 Capital Outlay (GENERA	Severe Weather Siren Electrical Work		\$1,165.00
Invoice	18362	7/25/2017		
Transaction Date	7/28/2017	Checking	10100	Total \$1,587.00
Refer	9564	MEHR, BRIAN	-	
Cash Payment	E 601-49400-300 Professional Svcs (GENE	Visits Weeks of 7/2, 7/9, 7/16 & 7/23		\$400.00
Invoice	Jul-17	7/28/2017		
Cash Payment	E 602-49450-300 Professional Svcs (GENE	Visits Weeks of 7/2, 7/9, 7/16 & 7/23		\$400.00
Invoice	Jul-17	7/28/2017		
Transaction Date	7/28/2017	Checking	10100	Total \$800.00
Refer	9565	SEH	-	
Cash Payment	E 602-49450-303 Engineering Fees	Lift Station Engineering		\$3,835.00
Invoice	335055	7/13/2017	Project 16-001	
Transaction Date	7/28/2017	Checking	10100	Total \$3,835.00
Refer	9567	LMCIT	-	
Cash Payment	E 602-49450-402 Repairs/Maint Structures	Claim #34174 - Collapsed Sewer Line at The Body		\$500.00
Invoice	2807	7/26/2017		
Transaction Date	7/31/2017	Checking	10100	Total \$500.00
Refer	9568	MARCO TECHNOLOGIES LLC	-	
Cash Payment	E 101-41000-414 Data Processing Equip R	Copier Lease		\$339.35
Invoice	336145024	7/26/2017		
Transaction Date	7/31/2017	Checking	10100	Total \$339.35
Refer	9569	STEARNS COUNTY AUDITOR-TRE	Ck# 001031E 7/31/2017	
Cash Payment	E 101-41910-430 Miscellaneous (GENERA	Zoning Beacon Service		\$1.00
Invoice				
Transaction Date	7/31/2017	Checking	10100	Total \$1.00
Refer	9570	OFFICE DEPOT	-	
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Office Router		\$80.99
Invoice	944539381001	7/21/2017		
Transaction Date	7/31/2017	Checking	10100	Total \$80.99
Refer	9571	OFFICE DEPOT	-	
Cash Payment	E 101-41000-200 Office Supplies (GENER	Office Supplies		\$15.35
Invoice	944539551001	7/20/2017		
Transaction Date	7/31/2017	Checking	10100	Total \$15.35
Refer	9572	XCEL ENERGY	-	
Cash Payment	E 101-43100-381 Electric Utilities	Public Works Electricity		\$8.61
Invoice	681716652	7/21/2017		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light		\$14.34
Invoice	681716654	7/21/2017		
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity		\$3.82
Invoice	681716518	7/21/2017		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity		\$14.34
Invoice	681716528	7/21/2017		
Cash Payment	E 101-43100-381 Electric Utilities	Flasher Light		\$55.81
Invoice	0682580087	7/27/2017		
Cash Payment	E 101-45200-381 Electric Utilities	Lions Park		\$16.72
Invoice	0682591800	7/27/2017		

City of Kimball

Payments

Current Period: August 2017

Cash Payment	E 601-49400-381 Electric Utilities	Water Tower Lights			\$121.02
Invoice	0682594535	7/27/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$234.66
Refer	9573 <i>BARGEN INCORPORATED</i> -				
Cash Payment	E 602-49450-402 Repairs/Maint Structures	Manhole Repair by 270 Elm St N			\$250.00
Invoice	217373	7/13/2017			
Cash Payment	E 601-49400-402 Repairs/Maint Structures	Waternvalve Repair Elm St N & 135th St			\$200.00
Invoice	217373	7/13/2017			
Cash Payment	E 602-49450-402 Repairs/Maint Structures	Manhole Repairs on Elm St & Fremont Ave			\$900.00
Invoice	217373	7/13/2017			
Cash Payment	E 601-49400-402 Repairs/Maint Structures	Waternvalve Repair on Poplar Dr			\$212.50
Invoice	217373	7/13/2017			
Cash Payment	E 602-49450-402 Repairs/Maint Structures	Manhole Repair on Poplar Dr			\$212.50
Invoice	217373	7/13/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Elm St S			\$7,247.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Hazel Ave W of Elm			\$1,069.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Spruce Ave W of Hwy 15			\$2,616.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Spruce Ave E of Hwy 15			\$3,658.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Oak St S to Linden Ave			\$1,932.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Replay Cherry St N of Hazel Ave			\$1,722.00
Invoice	217374	7/19/2017			
Cash Payment	E 101-43100-403 Improvements Other Tha	Crack Repairs Elm St S, Elm St N, Hazel Ave, W of Elm St, Spruce Ave W, Spruce Ave E, Oak St N, Oak St S and Cherry St			\$2,700.00
Invoice	217372	7/24/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$22,719.00
Refer	9574 <i>CENTERPOINT ENERGY</i> -				
Cash Payment	E 101-45200-383 Gas Utilities	Shelter Gas Service			\$15.00
Invoice		7/10/2017			
Cash Payment	E 101-42110-383 Gas Utilities	Police Gas Service			\$15.00
Invoice		7/10/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$30.00
Refer	9575 <i>BOUND TREE MEDICAL</i> -				
Cash Payment	E 200-42200-210 Operating Supplies (GEN	Fire Dept Supplies			\$73.06
Invoice	82558870	7/14/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$73.06
Refer	9576 <i>HEIMAN INC</i> -				
Cash Payment	E 200-42200-404 Repairs/Maint Machinery	Fire Dept Supplies			\$77.10
Invoice	0859940-IN	7/13/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$77.10
Refer	9577 <i>MARCO TECHNOLOGIES LLC 2</i> -				
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Office Scanner Support			\$67.50
Invoice	INV4441892	7/18/2017			
Transaction Date	7/31/2017	Checking	10100	Total	\$67.50
Refer	9578 <i>CUSTOMIZED FIRE RESCUE TRAI</i> -				

City of Kimball

Payments

Current Period: August 2017

Cash Payment	E 200-42200-208 Training and Instruction	Fire Dept Training	\$1,500.00
Invoice 1097	7/12/2017		
Transaction Date	7/31/2017	Checking 10100	Total \$1,500.00
Refer	9579 OFFICE DEPOT	-	
Cash Payment	E 101-41000-200 Office Supplies (GENER	Office Supplies	\$14.01
Invoice 941578725001	7/7/2017		
Cash Payment	E 101-41100-560 Furniture and Fixtures	Council Chair	\$109.99
Invoice 941578725001	7/7/2017		
Transaction Date	7/31/2017	Checking 10100	Total \$124.00
Refer	9580 GRANITE ELECTRONICS	-	
Cash Payment	E 101-42500-500 Capital Outlay (GENERA	New Severe Weather Siren	\$20,302.99
Invoice 150002296-1	7/17/2017		
Transaction Date	7/31/2017	Checking 10100	Total \$20,302.99

Fund Summary

	10100 Checking
101 GENERAL FUND	\$44,691.39
200 FIRE/RESCUE FUND	\$2,170.68
601 WATER FUND	\$1,437.20
602 SEWER FUND	\$6,539.92
	\$54,839.19

Pre-Written Checks	\$1,032.53
Checks to be Generated by the Computer	\$53,806.66
Total	\$54,839.19

City of Kimball
Payments

Current Period: August 2017

Batch Name 080117Claim2
Payment Computer Dollar Amt \$215.00 Posted

Refer 9670 ST CLOUD STATE UNIVERSITY Ck# 001045E 8/3/2017
Cash Payment E 101-41400-208 Training and Instruction Clerk MCAA \$215.00
Invoice 8/3/2017
Transaction Date 8/17/2017 Due 0 Checking 10100 Total \$215.00

Fund Summary

101 GENERAL FUND	10100 Checking	\$215.00
		<hr/>
		\$215.00

Pre-Written Checks	\$215.00
Checks to be Generated by the Computer	<hr/>
	\$0.00
Total	<hr/>
	\$215.00