

COUNCIL MEETING

July 24, 2012

Meeting called to order by Mayor Tammy Konz at 7:00pm

Pledge of Allegiance recited

Council members present: Tammy Konz, Paula Capes, Eric Loewen, Nate Osmundson and Joe Krippner

Others present: Scott Qualle, Roseanna Dahlinger, Brian Kiffmeyer, Chris Elhardt, Shannon Dahl, Shirley Dahl and James Frilstad

Motion made by Eric Loewen and seconded by Joe Krippner to approve the addendum of Item #5 – Minutes of the July 20, 2012 Employee Meeting to the Consent Agenda; motion carried

Motion made by Paula Capes and seconded by Joe Krippner to approve the claims; motion carried

Motion made by Eric Loewen and seconded by Nate Osmundson to approve the following Consent Agenda Items:

1. Minutes of the July 10, 2012 Council Meeting
2. Approval of Stearns County Thunderi'n Toms Gambling Permit on September 12, 2012
3. Resolution No. 07242012A Resolution Accepting Donation Received
4. Resolution No. 07242012B Resolution Authorizing the Transfer of Appropriated Funds for Fiscal Year 2012
5. Minutes of the July 20, 2012 Employee Meeting

motion carried

Chris Elhardt from Coordinated Business Systems discussed upgrading the copier/printer in the office with the Council.

Motion made by Nate Osmundson and seconded by Eric Loewen to accept the new proposal and enter into a new lease agreement; motion carried

Brian Kiffmeyer and Roseanna Dahlinger, parade coordinators, requested that construction not start until after Kimball Days so that they are able to keep the same parade route. Mayor Konz will get back to them after the pre-construction meeting on July 30.

Council will discuss liquor sales and nuisances later in the meeting.

Council moved to the open forum portion of the meeting. Shannon Dahl asked about the ordinance recodification.

The Council discussed Kim-Built's variance request with Scott Qualle from MNSPECT. The Council would like additional information from Kim-Built on the width of 135th Street, the distance from the edge of the road to the right-of-way, the distance of the road and the right-of-way to the containment pit and the

distance in between each of the tanks. The Council discussed variance laws and how the procedures for Kim-Built's public hearing on July 30. The Council discussed consequences for continuing work after three stop work orders have been issued.

Police Chief Frilstad discussed replacing the Durango next year with the Council. He is to bring more information to the budget meeting next month. Council discussed parking on Hazel Ave & Hwy 55 and Brianna Piram's insurance claim.

Motion made by Eric Loewen and seconded by Joe Krippner to change Officer Greg Reiter's status from part-time to on-call; motion carried

Darla Frink contacted the City Clerk via email. She had changed her mind about taking the Deputy Clerk/Zoning Administrator position. Council would like to re-interview Denise Erickson and Lisa Myers on August 2 starting at 7:00pm. The City Clerk will contact them to set up times.

Motion made by Eric Loewen and seconded by Paula Capes to change the August 7 meeting to August 16; motion carried

Motion made by Eric Loewen and seconded by Nate Osmundson to amend the motion approving the addendums to the agenda to include Scott Qualle from MNSPECT; motion carried

Motion made by Eric Loewen and seconded by Nate Osmundson to amend the amended motion approving the addendums to the agenda to also include Procedures for the Public Hearing on July 30; motion carried

Public comment at the public hearing on July 30 will be limited to 5 minutes per person.

Council discussed nuisances within the City – the following items need to be taken care of: junk vehicles, noxious weeds, length of grass, unfinished siding and broken windows.

Council discussed liquor sales at licensed establishments and patrons being outside of the licensed premise with alcohol. Mayor Konz will speak with the Police Dept.

Information on barking dogs, nuisances and the utility project should go in a newsletter to the residents.

Motion made by Eric Loewen and seconded by Joe Krippner to adjourn at 9:48pm; motion carried

Respectfully submitted by Nicole Pilarski

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Current Period: July 2012

Batch Name MPCA
Payment Computer Dollar Amt \$400.00 **Posted**

Refer 4741 MPCA Ck# 034981 7/12/2012
Cash Payment E 317-47000-314 City Project Utility Project Stormwater Permit \$400.00
Invoice
Transaction 7/12/2012 Due 0 Checking 10100 **Total** \$400.00

Fund Summary

317 2012 USDA CONST ACCT 10100 Checking \$400.00
\$400.00

Pre-Written Checks \$400.00
Checks to be Generated by the Computer \$0.00
Tota \$400.00

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Payments

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Current Period: July 2012

Batch Name DocRecord
Payment Computer Dollar Amt \$368.00 **Posted**

Refer 4744 STEARNS COUNTY RECORDERS Ck# 034982 7/13/2012
Cash Payment E 317-47000-430 Miscellaneous Record Easements for Utility Project \$368.00
Invoice
Transaction 7/13/2012 Due 0 Checking 10100 **Total** \$368.00

Fund Summary

317 2012 USDA CONST ACCT 10100 Checking \$368.00
\$368.00

Pre-Written Checks \$368.00
Checks to be Generated by the Computer \$0.00
Tota \$368.00

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Current Period: July 2012

Batch Name 072012Claims
Payment Computer Dollar Amt \$1,171.17 **Posted**

Refer 4750 MEEKER COOPERATIVE Ck# 034983 7/20/2012
Cash Payment E 101-43100-381 Electric Utilities Street Light \$15.76
Invoice 7/11/2012

Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$15.76
Invoice	7/11/2012		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$15.76
Invoice	7/11/2012		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$15.76
Invoice	7/11/2012		
Cash Payment	E 602-49450-381 Electric Utilities	Scheeler Lift Station	\$49.16
Invoice	7/11/2012		
Cash Payment	E 602-49450-381 Electric Utilities	Heritage Park Lift Station	\$59.97
Invoice	7/11/2012		
Cash Payment	E 602-49450-381 Electric Utilities	WWTP Electricity	\$999.00
Invoice	7/11/2012		
Transaction	7/19/2012	Due 0 Checking 10100	Total \$1,171.17

Fund Summary

602 SEWER FUND	10100 Checking	\$1,108.13
101 GENERAL FUND		\$63.04
		\$1,171.17

Pre-Written Checks	\$1,171.17
Checks to be Generated by the Computer	\$0.00
Tota	\$1,171.17

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Payments

Current Period: July 2012

Batch Name 072412Claims Payment Computer Dollar Amt \$15,654.36 Posted

Refer 4742	STEARNES COUNTY AUDITOR-TREAS	Ck# 000261E 7/1/2012	
Cash Payment	E 101-41910-430 Miscellaneous	Zoning Beacon Service	\$1.00
Invoice			
Transaction	7/13/2012	Due 0 Checking 10100	Total \$1.00
Refer 4745	CITY OF KIMBALL	Ck# 034995 7/24/2012	
Cash Payment	E 101-41000-319 Petty Cash	Petty Cash	\$100.00
Invoice			
Transaction	7/13/2012	Due 0 Checking 10100	Total \$100.00
Refer 4747	POSTMASTER	Ck# 000263E 7/16/2012	
Cash Payment	E 601-49400-322 Postage	Water Postage	\$5.43
Invoice			
Cash Payment	E 101-42110-322 Postage	Police Postage	\$0.65
Invoice			
Cash Payment	E 317-47000-322 Postage	Utility Project Postage	\$2.70
Invoice			
Transaction	7/16/2012	Due 0 Checking 10100	Total \$8.78
Refer 4751	TRUENOW, MIKE	Ck# 035011 7/24/2012	
Cash Payment	E 101-43100-300 Professional Svcs	3hrs mowing at 231 Chatter Circle	\$240.00
Invoice	7/19/2012		
Transaction	7/19/2012	Due 0 Checking 10100	Total \$240.00
Refer 4752	LEAGUE OF MINNESOTA CITIES	Ck# 035002 7/24/2012	
Cash Payment	E 101-43100-208 Training and	Chad/Ed Safety Training	\$25.00
Invoice	167570 7/10/2012		
Cash Payment	E 601-49400-208 Training and	Chad/Ed Safety Training	\$12.50
Invoice	167570 7/10/2012		
Cash Payment	E 602-49450-208 Training and	Chad/Ed Safety Training	\$12.50
Invoice	167570 7/10/2012		
Transaction	7/19/2012	Due 0 Checking 10100	Total \$50.00
Refer 4753	AMERIPRIDE SERVICES	Ck# 034991 7/24/2012	
Cash Payment	E 101-41000-300 Professional Svcs	City Hall Rugs	\$36.50
Invoice	2200268835 7/16/2012		

Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$36.50
Refer	4754 HEALTH PARTNERS		<u>Ck# 034999 7/24/2012</u>		
Cash Payment	E 101-42110-133 Employer Paid Dental	POLICE DENTAL			\$168.79
Invoice	40854573	7/10/2012			
Cash Payment	E 101-41400-133 Employer Paid Dental	CLERK DENTAL			\$42.44
Invoice	40854573	7/10/2012			
Cash Payment	E 602-49450-133 Employer Paid Dental	SEWER DENTAL			\$63.17
Invoice	40854573	7/10/2012			
Cash Payment	E 101-43100-133 Employer Paid Dental	PUBLIC WORKS DENTAL			\$126.35
Invoice	40854573	7/10/2012			
Cash Payment	E 601-49400-133 Employer Paid Dental	WATER DENTAL			\$63.18
Invoice	40854573	7/10/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$463.93

Refer 4755 GOHMANN, JOHN Ck# 034996 7/24/2012
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Cash Payment	E 200-42200-331 Travel Expenses	Fire Dept - 3 meals chief's mtg			\$25.50
Invoice		7/13/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$25.50
Refer	4756 RAJKOWSKI HANSMEIER		<u>Ck# 035007 7/24/2012</u>		
Cash Payment	E 101-42110-304 Legal Fees	Police Legal			\$1,407.50
Invoice	59732	7/10/2012			
Cash Payment	E 317-47000-304 Legal Fees	Utility Project Legal			\$661.50
Invoice	59706	7/10/2012			
Cash Payment	E 101-41910-304 Legal Fees	Zoning Legal			\$81.00
Invoice	59707	7/10/2012			
Cash Payment	E 317-47000-304 Legal Fees	Utility Project Legal			\$13.50
Invoice	59707	7/10/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$2,163.50
Refer	4757 JOHNSON, CHAD		<u>Ck# 035000 7/24/2012</u>		
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works - Spare rim for truck tire			\$26.72
Invoice		7/12/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$26.72
Refer	4758 STEARNS COUNTY SHERIFFS		<u>Ck# 035009 7/24/2012</u>		
Cash Payment	E 101-42110-207	Police 2nd qtr mdt			\$56.88
Invoice	SD12-0083	7/10/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$56.88
Refer	4759 MINNESOTA DEPT OF LABOR		<u>Ck# 035004 7/24/2012</u>		
Cash Payment	E 101-42400-305 Building Permits	2nd qtr building surcharge			\$26.70
Invoice	14636145110	6/30/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$26.70
Refer	4760 THEIS, CATHY		<u>Ck# 035010 7/24/2012</u>		
Cash Payment	E 101-42110-202 Police Reports	Police Reports			\$8.25
Invoice		6/29/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$8.25
Refer	4761 XCEL ENERGY		<u>Ck# 035012 7/24/2012</u>		
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights			\$1,658.07
Invoice	428897516	7/3/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$1,658.07
Refer	4762 STEARNS COUNTY AUDITOR-TREAS		<u>Ck# 035008 7/24/2012</u>		
Cash Payment	E 101-41550-300 Professional Svcs	2012 Assessing Fees			\$5,245.10
Invoice	2012-00000032	7/9/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$5,245.10
Refer	4763 BURLAGE, LISA		<u>Ck# 034993 7/24/2012</u>		
Cash Payment	E 200-42200-300 Professional Svcs	Fire Dept Grant			\$575.00
Invoice	7212	7/2/2012			
Transaction	7 /19/2012	Due 0 Checking	10100	Total	\$575.00
Refer	4764 GOPHER STATE ONE CALL		<u>Ck# 034997 7/24/2012</u>		
Cash Payment	E 601-49400-311 Locate calls	Locates			\$8.70

Invoice 42863 7/3/2012
Cash Payment E 602-49450-311 Locate calls Locates \$8.70
 Invoice 42863 7/3/2012
 Transaction 7 /19/2012 Due 0 Checking 10100 **Total** \$17.40
 Refer 4765 A M MAUS Ck# 034990 7/24/2012

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Current Period: July 2012

Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash		\$6.95
Invoice	250783	6/2/2012		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Car Wash		\$6.95
Invoice	251041	6/21/2012		
Cash Payment	E 101-42110-212 Motor Fuels	Police Fuel		\$66.78
Invoice	251041	6/21/2012		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Truck LOF & Air Filter		\$72.02
Invoice	75290	6/7/2012		
Transaction	7 /19/2012	Due 0 Checking	10100	Total \$152.70
Refer	4766 MNSPECT	<u>Ck# 035005 7/24/2012</u>		
Cash Payment	E 101-42400-305 Building Permits	Permits/Inspections		\$369.64
Invoice	5817	7/2/2012		
Transaction	7 /19/2012	Due 0 Checking	10100	Total \$369.64
Refer	4767 OFFICE DEPOT	<u>Ck# 035006 7/24/2012</u>		
Cash Payment	E 101-41000-200 Office Supplies	Office supplies & new battery backup		\$52.65
Invoice	615239359001	6/27/2012		
Cash Payment	E 101-42110-200 Office Supplies	Police paper		\$33.87
Invoice	615239359001	6/27/2012		
Transaction	7 /19/2012	Due 0 Checking	10100	Total \$86.52
Refer	4768 GRANITE ELECTRONICS	<u>Ck# 034998 7/24/2012</u>		
Cash Payment	E 101-42110-323 Radio Units	Police durango radio repair		\$465.00
Invoice	243874	6/28/2012		
Transaction	7 /19/2012	Due 0 Checking	10100	Total \$465.00
Refer	4769 APPLIED CONCEPTS, INC	<u>Ck# 034992 7/24/2012</u>		
Cash Payment	E 101-42110-221 Equipment Parts	Police antenna cable		\$117.56
Invoice	221608	6/25/2012		
Transaction	7 /19/2012	Due 0 Checking	10100	Total \$117.56
Refer	4770 MEDICA	<u>Ck# 035003 7/24/2012</u>		
Cash Payment	E 101-42110-131 Employer Paid Health	POLICE HEALTH		\$1,607.31
Invoice	28334766	7/12/2012		
Cash Payment	E 101-43100-131 Employer Paid Health	PUBLIC WORKS HEALTH		\$1,189.65
Invoice	28334766	7/12/2012		
Cash Payment	E 601-49400-131 Employer Paid Health	WATER HEALTH		\$594.82
Invoice	28334766	7/12/2012		
Cash Payment	E 602-49450-131 Employer Paid Health	SEWER HEALTH		\$594.82
Invoice	28334766	7/12/2012		
Cash Payment	E 101-41400-131 Employer Paid Health	CLERK HEALTH		\$299.68
Invoice	28334766	7/12/2012		
Cash Payment	E 101-42110-131 Employer Paid Health	Credit Langness Cobra Coverage		-\$599.36
Invoice	28334873CM	7/12/2012		
Transaction	7 /20/2012	Due 0 Checking	10100	Total \$3,686.92
Refer	4771 CENTERPOINT ENERGY	<u>Ck# 034994 7/24/2012</u>		
Cash Payment	E 101-42110-383 Gas Utilities	Police Bldg Gas Service		\$25.29
Invoice		7/13/2012		
Transaction	7 /20/2012	Due 0 Checking	10100	Total \$25.29
Refer	4772 KIMBALL GARAGE	<u>Ck# 035001 7/24/2012</u>		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police Durango LOF & Rotate Tires		\$47.40
Invoice	14276	7/16/2012		
Transaction	7 /20/2012	Due 0 Checking	10100	Total \$47.40

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Current Period: July 2012

Fund Summary

602 SEWER FUND	10100 Checking	\$679.19
601 WATER FUND		\$684.63
317 2012 USDA CONST ACCT		\$677.70
200 FIRE/RESCUE FUND		\$600.50
101 GENERAL FUND		\$13,012.34
		\$15,654.36

Pre-Written Checks	\$15,654.36
Checks to be Generated by the Computer	\$0.00
Tota	\$15,654.36

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Current Period: July 2012

Batch Name 072412Claim2
Payment Computer Dollar Amt \$8,754.28 **Posted**

Refer 4774	WILLOW CREEK CONCRETE	Ck# 035024	7/24/2012		
Cash Payment	E 409-48500-615 Tax Abatement		1st Half Tax Abatement Payment		\$3,949.86
Invoice					
Transaction	7 /23/2012	Due 0	Checking	10100	Total \$3,949.86
Refer 4775	A M MAUS	Ck# 035014	7/24/2012		
Cash Payment	E 408-48500-615 Tax Abatement		1st Half Tax Abatement Payment		\$3,191.92
Invoice					
Transaction	7 /23/2012	Due 0	Checking	10100	Total \$3,191.92
Refer 4778	WESTRUP, JANE	Ck# 035023	7/24/2012		
Cash Payment	E 101-45200-440 Refund of Shelter		Refund of 7/21 Shelter Deposit		\$50.00
Invoice					
Transaction	7 /23/2012	Due 0	Checking	10100	Total \$50.00
Refer 4779	HENDRICKS SAND AND GRAVEL	Ck# 035018	7/24/2012		
Cash Payment	E 602-49450-220 Repair/Maint Supply		Sewer Gravel		\$125.00
Invoice 8021D	7/11/2012				
Transaction	7 /24/2012	Due 0	Checking	10100	Total \$125.00
Refer 4780	FAIRHAVEN ELECTRIC CORP	Ck# 035017	7/24/2012		
Cash Payment	E 101-45200-300 Professional Svcs		Park Bathrooms - Fix Electrical		\$683.89
Invoice 16724	7/23/2012				
Transaction	7 /24/2012	Due 0	Checking	10100	Total \$683.89
Refer 4781	XCEL ENERGY	Ck# 035025	7/24/2012		
Cash Payment	E 101-45200-381 Electric Utilities		Lions Park Electricity		\$9.89
Invoice 431298547	7/19/2012				
Cash Payment	E 101-43100-381 Electric Utilities		Flasher Light Electricity		\$50.80
Invoice 431272392	7/19/2012				
Cash Payment	E 601-49400-381 Electric Utilities		Water Tower Lights Electricity		\$43.44
Invoice 431303485	7/19/2012				
Cash Payment	E 200-42200-381 Electric Utilities		Fire Hall Electricity		\$258.84
Invoice 431297579	7/19/2012				
Transaction	7 /24/2012	Due 0	Checking	10100	Total \$362.97
Refer 4782	EAST SIDE OIL COMPANIES	Ck# 035016	7/24/2012		
Cash Payment	E 603-49500-387 Oil/Filter Disposal		Used Oil/Antifreeze Pickup		\$36.00

Invoice R42491	7/17/2012				
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$36.00
Refer 4783 BORMAN, ROSE		<u>Ck# 035015 7/24/2012</u>			
Cash Payment E 101-41000-220 Repair/Maint Supply		Reimbursement for Cleaning Supplies			\$20.77
Invoice	7/15/2012				
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$20.77
Refer 4784 SPRINT		<u>Ck# 035020 7/24/2012</u>			
Cash Payment E 101-42110-321 Telephone		POLICE CELL PHONE			\$102.01
Invoice 214175127-115	7/18/2012				
Cash Payment E 602-49450-321 Telephone		SEWER CELL PHONE			\$27.22
Invoice 214175127-115	7/18/2012				
Cash Payment E 601-49400-321 Telephone		WATER CELL PHONE			\$27.21
Invoice 214175127-115	7/18/2012				

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Cash Payment E 101-43100-321 Telephone		PUBLIC WORKS CELL PHONE			\$54.43
Invoice 214175127-115	7/18/2012				
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$210.87
Refer 4785 MIES OUTLAND		<u>Ck# 035019 7/24/2012</u>			
Cash Payment E 200-42200-210 Operating Supplies		Fire Dept - Sharpen Chains			\$23.00
Invoice 476573	6/18/2012				
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$23.00
Refer 4786 STELTEN, CINDY		<u>Ck# 035022 7/24/2012</u>			
Cash Payment E 101-45200-440 Refund of Shelter		Refund of 7/14 Shelter Deposit			\$50.00
Invoice					
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$50.00
Refer 4787 ST JOHNS LUTHERAN CHURCH		<u>Ck# 035021 7/24/2012</u>			
Cash Payment E 101-45200-440 Refund of Shelter		Refund of 7/15 Shelter Deposit			\$50.00
Invoice					
Transaction	7/24/2012	Due 0 Checking	10100	Total	\$50.00

Fund Summary

	10100 Checking	
603 REFUSE (GARBAGE) FUND	\$36.00	
602 SEWER FUND	\$152.22	
601 WATER FUND	\$70.65	
409 WILLOW CREEK ABATEMENT	\$3,949.86	
408 MAUS ABATEMENT	\$3,191.92	
200 FIRE/RESCUE FUND	\$281.84	
101 GENERAL FUND	\$1,071.79	
	\$8,754.28	

Pre-Written Checks	\$8,754.28
Checks to be Generated by the Computer	\$0.00
Tota	\$8,754.28