

COUNCIL MEETING

JUNE 7, 2011

Meeting called to order by Mayor Tammy Konz at 7:00pm

Pledge of Allegiance recited

Council members present: Tammy Konz, Nate Osmundson, Eric Loewen, Joe Krippner and Chris Jansky

Others present: Jim Frilstad, Matt Knaus, Janet Cleveland, Amber Aspengren, Al Haus, Jacob Cleveland, Kris O'Brien, Scott Qualle, Randy Sabart, Tom Marquardt and Jean Matua

Motion made by Chris Jansky and seconded by Nate Osmundson to add the addendum of the Personnel Committee to the agenda; motion carried

Motion made by Joe Krippner and seconded by Chris Jansky to approve the claims; motion carried

Motion made by Chris Jansky and seconded by Nate Osmundson to approve the following consent agenda items:

1. Transfer \$349.34 from Water Fund to General Fund for Tractor Lease Payment
2. Transfer \$349.34 from Sewer Fund to General Fund for Tractor Lease Payment
3. Order Late Utilities shut off June 22, 2011
4. Resolution No. 06072011B Resolution Adopting Policy on Nuisance Violations
5. Resolution No. 06072011C Resolution Adopting Policy on Electronic Funds Transfers
6. Resolution No. 06072011D Resolution Adopting Internal Controls Policy

motion carried

Jacob Cleveland spoke to the Council about the possibility of having a skate park in town. Amber Aspengren from Skatewave by Landscape Structures in Delano presented sample designs of a skate park. The skate park equipment built by Skatewave is modular in style, thus making it easy to move and install. Sartell currently has equipment from Skatewave at their skate park. It is a Tier 1 park, meaning the equipment does not exceed 48" to qualify for no increased liability insurance costs. Kris O'Brien from Community Education said she and Jacob will also be presenting this to the School Board at their next meeting on June 15. She is looking at applying for grants through the Tony Hawk Foundation and Youth Shelter Supply. Councilmembers discussed possible locations with those present. Locations discussed were the tennis courts at the High School, Scheeler Park, Heritage Park and Willow Creek Park. Councilmember Loewen asked Mr. Cleveland if he thought the skate park would need other amenities such as bathrooms, a water fountain and a shelter building with tables. Councilmember Krippner will be attending the School Board meeting on June 15 and the City Clerk will be checking into liability insurance requirements.

Dennis Loewen from Maine Prairie Township and the Clearwater River Watershed District was unable to attend the meeting.

Al Haus from Al's Ornamental Iron and Scott Qualle from MNSPECT were present to discuss the City Hall Fire Escape not passing inspection with the Council. Mayor Konz asked Mr. Haus why the outside stairs were not built to code. Mr. Haus stated he was not given the Client Copy of the building permit that had the specifications written on it. He also asked about the spindles on the stairway in regards to the 4" gap. Mr. Qualle stated that was an issue with the original drawing that was submitted by Al as he failed to include them. When the plans were reviewed by MNSPECT they included the spindles spaced at 4" apart; the spindles are on the stairway now. Al asked why the open tread on the stairway passed inspection. Scott said that he wrote an exception for the open tread based on snow fall and easier clearing as Building Officials are allowed to do. Scott also stated that the 7/11 rise/run has been a part of the Building Code for years and Al called MNSPECT regarding adding the spindles to the stairway before he built it; even if there is miscommunication the builder is still responsible and has an obligation for complying with the Building Code. Councilmember Krippner asked Mr. Haus where the drawing of the stairway that was submitted with the permit came from. Al stated that his employee measured the old stairway and created the new drawing off of that. Mr. Haus stated that the City should meet him halfway on the estimate of \$3950 to repair the steps. Mayor Konz stated that the taxpayers should not be responsible for his mistake and be expected to pay for it. Al stated that the landing is salvageable. Councilmember Jansky asked Mr. Haus what his labor rate is as he did not itemize his bill and how many hours it took him to build the stairway. Mr. Haus said his labor rate is \$75/hr. and he did not have information with him on how long it took to build the stairway. Councilmember Jansky said he thought Al could take the steps back, give the City their money back and the City will pay him for a portion of labor and will get new bids. Councilmember Jansky told Al to think about coming up with a solution to the problem and get back to us by contacting the City's Attorney. Al said he would have an answer to the Attorney by June 10.

Police Chief Frilstad gave his monthly report.

Matt Knaus spoke with the Council about SOB's having volleyball at the park. The Council had previously stated that until the Clearwater River Watershed District was finished with their project they did not want the area used. Mayor Konz stated that Jody Mackereth was supposed to have started on completing the project that day but had failed to do so. Councilmembers Loewen and Jansky said that once the tiling is fixed under the hockey rink SOB's may proceed with volleyball. Mayor Konz reminded Mr. Knaus that the water must be shut off after each use and the area must be cleared of all trash unlike previous years.

Randy Sabart from SEH spoke with the Council about the upcoming utility project. He suggested having another meeting with the Council, himself, the financial advisor and attorney before having the Public Improvement Hearing.

Motion made by Nate Osmundson and seconded by Joe Krippner to authorize Mayor Konz to sign the Rural Development Engineering Agreement; motion carried

Councilmember Osmundson said that he would check with Annandale regarding their skate park.

Motion made by Chris Jansky and seconded by Nate Osmundson to adopt Resolution No. 06072011A Resolution Adopting Assessment for Unpaid Charges; motion carried

The Personnel Committee discussed with the rest of the Councilmembers the business hours of the City and the Public Works Dept. having the same hours as City Hall. The Committee also stated Comp Time has been getting abused. Employees are supposed to adjust their work schedule throughout the week not only on Fridays.

Tom Marquardt from the Kimball Express Ballteam spoke with the Council regarding a tournament they and the Watkins Ballteam are having Father's Day weekend. He asked if the out-of-town players would be allowed to camp in Willow Creek Park. The Council said that is not allowed by the DNR. Tom also said he had someone come and fix some of the sprinkler heads at the ballfield, so the City should be receiving that bill soon. He said the catch basin by the ballfield needs to be cleaned out and that there was no fuel in the lawn mower when they mowed lawn last mowed the field.

Mayor Konz read a letter from Councilmember Jansky. He has decided to resign from his Council position effective June 8, 2011.

Motion made by Joe Krippner and seconded by Eric Loewen to adopt Resolution No. 06072011E Resolution Accepting Councilmember Jansky's Resignation and Declaring a Vacancy in Councilmember's Position; motion carried

The Council decided to accept applications from residents for the open Council position through July 8, 2011 and to place a billboard at the intersection of Hwy 15 & 55 letting the public know about the vacancy and also to place notice in the newspaper.

Motion made by Eric Loewen and seconded by Chris Jansky to adjourn at 9:29pm; motion carried

Respectfully submitted by Nicole Pilarski