

COUNCIL MEETING

MAY 17, 2011

Meeting called to order by Mayor Tammy Konz at 7:00pm

Pledge of Allegiance recited

Council members present: Tammy Konz, Nate Osmundson and Eric Loewen; Joe Krippner arrived at 7:50 and Chris Jansky absent

Others present: Scott Qualle, Danielle Brower, Jim Frilstad, Ed Borman, Mary Johnson, Carol Newman, Doug Host and Sarah Utsch

Motion made by Eric Loewen and seconded by Nate Osmundson to add the renewal of the Main St Pub 2am Closing License as item #5 on the Consent Agenda, SOB's Volleyball, Bathrooms at Willow Creek Park, MN Association of Small Cities membership and the Historical Society; motion carried
Councilmembers Chris Jansky and Joe Krippner absent

Motion made by Eric Loewen and seconded by Nate Osmundson to approve the claims; motion carried
Council members Chris Jansky and Joe Krippner absent

Motion made by Eric Loewen and seconded by Nate Osmundson to approve the following consent agenda items:

1. Minutes of the May 3, 2011 Council Meeting
2. Transfer \$349.34 from Water Fund to General Fund for Tractor Lease Payment
3. Transfer \$349.34 from Sewer Fund to General Fund for Tractor Lease Payment
4. Order Late Utilities shut off May 18, 2011
5. Renewal of Main St Pub 2am Closing License

motion carried

Councilmembers Chris Jansky and Joe Krippner absent

Ed Borman from the Public Works Department presented an updated quote from Glieden Enterprises out of Belgrade for crack sealing City streets for \$4320.

Motion made by Nate Osmundson and seconded by Eric Loewen to accept the bid from Borgen Inc. out of Mountain Lake in the amount of \$3995; motion carried

Councilmembers Chris Jansky and Joe Krippner absent

The Council discussed SOB's volleyball at the hockey rink in Willow Creek Park. Construction is not yet complete on the Watershed's project. The Council instructed the City Clerk to contact SOB's regarding not being able to start volleyball until construction is finished. The Council asked Ed if there were any issues with SOB's using hocking rink for volleyball last year. Ed stated that garbage had not been cleaned up last year and the water had been not been turned off after each use. A Sentence-to-Serve crew worked on clearing brush by the High School recently. The Council discussed the upcoming sign reflectivity requirements. Cities have been sending letters to their Congressmen and Senators regarding

the financial burden of having to comply. The Council instructed the City Clerk to send letters to Congresswoman Bachmann and Senators Franken and Klobuchar.

Police Chief Frilstad updated the Council on grants that he has been working on applying for with Lisa Burlage. He received notification from CenterPoint Energy that the Police Department had received a grant for \$2500 to purchase speed monitors. CenterPoint Energy will be making a formal presentation of the grant at an upcoming meeting. They are also working on applying for the COPS grant through the Department of Justice. The Chief is looking into selling the old squad car possibly on K-Bid. Dog License tickets were issued this week. Mayor Konz asked about the engine breaking issue that was discussed at the previous Council Meeting. The Chief said he would work on addressing the issue.

Carol Newman from the Historical Society spoke with the Council about the fire escape stairway not passing inspection. Scott Qualle from MNSPECT informed the Council about the building code in regards to inside vs. outside stairways and the treads, rise and run. When building permits come back from MNSPECT to the City there is a City Copy and a Client Copy. Al from Al's Ornamental Iron is stating that he never received the Client Copy. The City no longer has the Client Copy. Scott stated that the steps must still meet building code. Councilmember Osmundson stated that it is time to take action instead of going back and forth between parties which is consuming more valuable time.

Motion made by Eric Loewen and seconded by Nate Osmundson to have the City Attorney send a letter to Al's Ornamental Iron stating the City's position on the issue and that the work must be completed by June 1, 2011; motion carried

Councilmembers Chris Jansky and Joe Krippner absent

The carpeting still needs to be removed upstairs. The Council said that Duane Vinar can have the old storm windows from upstairs. The outside of the windows need to be painted within the next month before the new storm windows are put on. Carol will be contacting Doug Stenger regarding one of the window sills needing to be replaced upstairs.

Councilmember Krippner arrived at 7:50pm.

The Council discussed the Kimball Express Baseball Team's request to add the Land O'Lakes parking lot as additional insured coverage on the City insurance policy for parking when they have games. The Council instructed the City Clerk to contact Jeremy Kuechle suggesting the ball team to purchase their own coverage so that they are covered for parking, legal and injury issues that occur.

The Council discussed the City's membership with the Minnesota Association of Small Cities.

Motion made by Eric Loewen to not renew membership with the Minnesota Association of Small Cities; motion withdrawn

Motion made by Joe Krippner and seconded by Nate Osmundson to continue the membership with the Minnesota Association of Small Cities and re-evaluate the membership later this year during the budget process for 2012; motion carried

Councilmember Chris Jansky absent

Motion made by Joe Krippner and seconded by Nate Osmundson to amend the motion from the May 3, 2011 Council Meeting stating ***Motion made by Chris Jansky and seconded by Eric Loewen to donate \$8000.00 from the Park Dedication Fund and the remaining balance of \$1949.97 from the Swimming Pool Fund to the Kimball Lions for the new bathrooms; motion carried to donate \$6014.19 from the***

Park Dedication Fund, \$1949.97 from the Swimming Pool Fund and \$1985.81 from the General Fund due to not having as large of an insurance increase that was budgeted for in 2011; motion carried
Councilmember Chris Jansky absent

The Council discussed having to replace the bridge at Willow Creek Park next year.

The City Clerk gave the results of the recent payment survey that went in with the utility bills. 25% of residents/businesses responded saying that they would be interested in paying by either ACH withdrawal or credit card, with the majority of respondents wanting the option available online. The Council chose to table the decision for further discussion by City staff.

The Council discussed the memo from the Deputy Clerk regarding rental of the Willow Creek Park Shelter. The Deputy Clerk had spoken with Gary Vossen, the President of the Kimball Lions, regarding shelter use by Lions' Members. The Lions need to provide a list of members at the beginning of each year; members must fill out the Rental Agreement, pay the deposit, be in attendance when they have it rented for personal use and provide a list of Lions' Meetings/Events at the shelter to the City. The Council had no other changes/issues to address at this time.

Doug Host and Sarah Utsch from LarsonAllen presented the 2010 Audit to the Council. There were no new findings for 2010 and there were 26% fewer audit adjustments that had to be done. Sarah Utsch presented graphs showing months of expenditures in the General Fund; revenues and expenditures for Governmental Funds and Enterprise Funds; 6-year history of Governmental Fund revenues and expenditures; net assets and capital assets. Doug and Sarah also discussed the debt service levy; if a City wants to use existing fund balance to not levy according to bond documents they must pass a resolution at the time of the levy. Doug again discussed the Public Purpose Expenditures Statement of Position from the State Auditor's Office. It states **Towns may spend funds to host or support a community celebration**. The City Clerk asked about the City being able to accept donations if they are for that specific purpose (a City festival). Doug suggested that the City contact the State Auditor's Office for an opinion.

The City Clerk presented bids for hail damage repairs at the Fire Hall; Systems West out of Litchfield was \$9819 and Young Bros. Construction was \$4244. Young Bros. Construction also gave a bid for hail damage repair at the lift stations in the amount of \$1980.

Motion made by Nate Osmundson and seconded by Joe Krippner to accept the bids from Young Bros. Construction; motion carried
Councilmember Chris Jansky absent

Motion made by Eric Loewen and seconded by Joe Krippner to adjourn at 9:04pm; motion carried
Councilmember Chris Jansky absent

Respectfully submitted by Nicole Pilarski