

City Council Work Session
March 29, 2022

Work Session started at 5:06pm

Councilmembers present: Kyle Christensen, Alyshea Nelson, Cindy Stelten and Steven Dahlager; Karla Davis absent

Those present reviewed the items related to cyber-crime insurance coverage; it was determined there is sufficient coverage at this time.

Those present reviewed the ARPA funds information. The City Clerk reviewed the revenue loss resolution with the Council. The Council would like the resolution, Kimball Schools Donation Request and WWTP fencing placed on the agenda for the April 5th. Those present discussed possible uses for the ARPA funds other than the donation request and fencing such as: a crosswalk by the elementary school, road, alley and parking lot repairs, ventilation upgrades, PPE still qualifies and fire trucks now qualify.

Those present discussed having equipment for the public works dept. in 3 different locations; below City Hall, at the WWTP and in the shop at Willow Creek Park. There is a need for a new plow truck, but we do not have a building large enough to house it. Acting Mayor Stelten stated that she was contact by Carol Newman about getting grants for City Hall. Councilmember Christensen explained that Matt Faber had donated his time to draw up plans for the north side of the building of City Hall; why redo the front building access and then move City offices up by the Fire Hall. Councilmember Dahlager asked where a new public works building would be built? Councilmember Christensen stated up by the Fire Hall. Acting Mayor Stelten stated that the Fire Dept had been discussing needing more storage up there for years. Councilmember Christensen explained that he knows Mayor Davis had mentioned turning City Hall into an event center. He explained that would be a change of use classification and create issues with public accommodation, sprinklers, bathrooms requirements, etc.

Those present discussed the police building; it either needs repairs/to be fixed up or to sell it. If sold, the Sheriff's Dept could move into the current City office space.

The Council would like the public works/city hall offices/police dept building on the next agenda; they want to move forward with the public works building to at least see where they're at on price although it's most likely too late in the season to build now/find a builder.

Councilmember Christensen had gotten estimates on chain-link to replace the damaged portion at the ballfield awhile ago; it was around \$16,000-\$18,000. That price does not include removal of the damaged portion. He had talked to Tom Marquardt about it and he said the ball team could probably do the removal of the bad portion. Councilmember Christensen also explained that Tom had gotten an estimate last year for footings. That was around \$35,000. The bleachers also need to be replaced yet.

Those present discussed the alley and parking lot. The City included \$30,000 in the CIP levy for 2022 for the alley and parking lot; there is also \$12,125 remaining in Small Cities Assistance Funds. The City Clerk explained that funds from the Refuse Fund could also be used on alleys/streets that are serviced by

residential garbage pickup; this account is an in/out pass through basically. She knows it's been discussed for years to pave the alley between Hwy 15 and Oak St. Councilmember Christensen would like to see the parking lot behind City Hall paved; this will create more public parking and help with the muddy mess that occurs each year.

Those present would like to save the 2022 budget for the next work session.

Councilmember Christensen discussed the job posting; Watkins lists theirs as a Deputy Clerk; a Zoning Administrator as part-time doesn't identify with the wage being paid. He thinks listing it as a Deputy Clerk and having that position do some of those job duties would be better. Acting Mayor Stelten and Councilmember Christensen explained that they will work with Nicole on that job description and then bring that back to the Council. Councilmember Christensen thinks the current job title scares people off.

Motion made by Alyshea Nelson and seconded by Steven Dahlager to adjourn at 6:56pm; motion carried
Mayor Karla Davis absent

Respectfully submitted by Nicole Pilarski