

Council Meeting

March 4, 2014

Meeting called to order by Mayor Tammy Konz at 7:00pm

Council members present: Tammy Konz, Sheryl Carlson, Eric Loewen and Joe Krippner; Paula Capes absent

Other present: Ed Borman, Randy Sabart, Jean Matua, Diana Hentges, Sherry Donabauer and James Frilstad

Motion made by Eric Loewen and seconded by and Joe Krippner to approve the claims; motion carried
Councilmember Paula Capes absent

Motion made by Eric Loewen and seconded by and Joe Krippner to approve the following Consent Agenda Items:

1. Minutes of the February 12, 2014 Council Meeting
2. Minutes of the February 27, 2014 Emergency Meeting
3. Shut-off Delinquent Utilities March 20, 2014

motion carried

Councilmember Paula Capes absent

Mayor Konz opened the Public Hearing for the Amendment of City Ordinance 1195 – Storable Swimming Pools at 7:03pm. No public comments were received. Mayor Konz closed the Public Hearing for the Amendment of City Ordinance 1195 – Storable Swimming Pools at 7:05pm.

Motion made by Eric Loewen and seconded by and Joe Krippner to adopt Resolution No. 03042014A Resolution to Amend City Ordinance 1195 Section 1195.08 – Storable Swimming Pools; motion carried

Those voting in favor: Tammy Konz, Sheryl Carlson, Eric Loewen and Joe Krippner

Those voting against: none

Those absent: Paula Capes

Thomes Insurance Agency Representative Sherry Donabauer spoke with the Council about the City Property/Casualty Insurance Renewal; property rates will see an increase of 2% per \$1,000 of value
Inflation Factors on Renewal will be - Buildings 2.0%, Contents 1.0%, Property in the Open 2.0% and Mobile Property 17%.

Motion made by Joe Krippner and seconded by Eric Loewen to waive the statutory tort liability limit; motion carried

Councilmember Paula Capes absent

Motion made by Joe Krippner and seconded by Eric Loewen to not elect to have the No-Fault Sewer Backup coverage; motion carried

Councilmember Paula Capes absent

City Engineer Randy Sabart discussed the final pay application for the utility reconstruction project with the Council. Those present discussed the sewer service line at the funeral home; Randy will watch the video provided by the business owner and get back to Ed & Nicole.

Motion made by Sheryl Carlson and seconded by Eric Loewen to approve Pay Application #6 to C&L Excavating in the amount of \$121,446.25; motion carried

Councilmember Paula Capes absent

Ed Borman from the Public Works Department has contacted an excavating company to dig up the curb stop at Styme Industries as their water line is still frozen. The house at 40 Main St N has been connected to the fire hydrant until their water line can be thawed. He has not yet received info on a water tower mixer.

Chief Frilstad gave the monthly police report. Mayor Konz stated that the police squad should remain at City Hall while on vacation. New squad laptops have been ordered; they will go to the County to be set-up and then come to us.

Mayor Konz and Ed Borman will fill out the paperwork for the Conservation Corp and she will also contact Heidi at SEH about grants. Mayor Konz spoke with Tom Schmidt regarding his billboard to let him know the City is not interested in placing it in the park to the north of Casey's.

Motion made by Eric Loewen and seconded by Joe Krippner to still bill the properties that have frozen service lines the base fees; motion carried

Councilmember Paula Capes absent

The Council will be providing dinner to the Fire Department at their April 2 meeting. The Chamber Expo is April 5 from 8:30am-12:30pm; Councilmembers will be in attendance. Mayor Konz asked about the payment to Young Brothers and why it was not on the claims listing. The City Clerk had just received the bill the week before and per the contract, payment is not to be made until all work is completed; she will put it with the next claims listing for the April 8 meeting.

Motion made by Eric Loewen and seconded by Joe Krippner to adjourn at 8:20pm; motion carried

Councilmember Paula Capes absent

Respectfully submitted by Nicole Pilarski

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Payments

Current Period: February 2014

Batch Name PlowLight Payment Computer Dollar Amt \$77.32 Posted

Refer 6194 *BEST TRUCK EQUIPMENT* Ck# 000456E 2/10/2014
Cash Payment E 101-43100-222 Vehicle Maintenance Snow Plow Headlight Housing \$77.32
Invoice 2/10/2014
Transaction Date 2/13/2014 Due 0 Checking 10100 Total \$77.32

Fund Summary

101 GENERAL FUND 10100 Checking \$77.32
\$77.32

Pre-Written Checks \$77.32
Checks to be Generated by the Computer \$0.00
Total \$77.32

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Payments

Current Period: February 2014

Batch Name 022014Claims Payment Computer Dollar Amt \$5,666.19 Posted

Refer 6195 *MEEKER COOPERATIVE* Ck# 036466 2/20/2014
Cash Payment E 602-49450-381 Electric Utilities Heritage Park Lift Station \$91.02
Invoice
Cash Payment E 602-49450-381 Electric Utilities Scheeler Lift Station \$86.59
Invoice
Cash Payment E 101-43100-381 Electric Utilities Street Light \$14.75
Invoice
Cash Payment E 101-43100-381 Electric Utilities Street Light \$14.75
Invoice
Cash Payment E 101-43100-381 Electric Utilities Street Light \$14.75
Invoice
Cash Payment E 101-43100-381 Electric Utilities Street Light \$14.75
Invoice
Cash Payment E 602-49450-381 Electric Utilities WWTP Electricity \$380.00
Invoice
Transaction Date 2/18/2014 Due 0 Checking 10100 Total \$616.61

Refer 6196 *MEDICA* Ck# 036465 2/20/2014
Cash Payment E 602-49450-131 Employer Paid Health SEWER HEALTH \$479.86
Invoice0034066251 2/12/2014
Cash Payment E 101-42110-131 Employer Paid Health POLICE HEALTH \$2,521.99
Invoice0034066251 2/12/2014
Cash Payment E 601-49400-131 Employer Paid Health WATER HEALTH \$479.87
Invoice0034066251 2/12/2014
Cash Payment E 101-41400-131 Employer Paid Health CLERK HEALTH \$233.79
Invoice0034066251 2/12/2014
Cash Payment E 200-42200-131 Employer Paid Health Clerk Health \$16.70
Invoice0034066251 2/12/2014
Cash Payment E 101-43100-131 Employer Paid Health PUBLIC WORKS HEALTH \$876.23
Invoice0034066251 2/12/2014
Transaction Date 2/20/2014 Due 0 Checking 10100 Total \$4,608.44

Refer 6197 HEALTH PARTNERS Ck# 036464 2/20/2014

Cash Payment	E 200-42200-133 Employer Paid Dental	CLERK DENTAL	\$2.23
Invoice	45953821	2/7/2014	
Cash Payment	E 101-42110-133 Employer Paid Dental	POLICE DENTAL	\$264.48
Invoice	45953821	2/7/2014	
Cash Payment	E 101-43100-133 Employer Paid Dental	PUBLIC WORKS DENTAL	\$66.12
Invoice	45953821	2/7/2014	
Cash Payment	E 601-49400-133 Employer Paid Dental	WATER DENTAL	\$38.61
Invoice	45953821	2/7/2014	
Cash Payment	E 602-49450-133 Employer Paid Dental	SEWER DENTAL	\$38.61
Invoice	45953821	2/7/2014	
Cash Payment	E 101-41400-133 Employer Paid Dental	CLERK DENTAL	\$31.09
Invoice	45953821	2/7/2014	
Transaction Date	2/20/2014	Due 0 Checking 10100	Total \$441.14

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Payments

Current Period: February 2014

Fund Summary

602 SEWER FUND	10100 Checking	\$1,076.08
601 WATER FUND		\$518.48
200 FIRE/RESCUE FUND		\$18.93
101 GENERAL FUND		\$4,052.70
		\$5,666.19

Pre-Written Checks	\$5,666.19
Checks to be Generated by the Computer	\$0.00
Total	\$5,666.19

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Payments

Current Period: February 2014

Batch Name	022714 Claims Payment	Computer Dollar Amt	\$1,064.00	Posted
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Refer 6205 KIMBALL FIREMAN RELIEF ASSOC Ck# 036467 2/27/2014

Cash Payment	E 200-42200-701 MN State Aid	Fire Relief 2013 Supplemental Aid not Paid out	\$1,000.00
Invoice			
Transaction Date	2/27/2014	Due 0 Checking 10100	Total \$1,000.00

Refer 6206 PILARSKI, NICOLE J Ck# 036468 2/27/2014

Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works Green Goblin Tabs	\$16.00
Invoice			
Cash Payment	E 101-41000-222 Vehicle Maintenance	City Car Tabs	\$16.00
Invoice			
Cash Payment	E 101-43100-222 Vehicle Maintenance	Public Works Top-Kick Tabs	\$16.00
Invoice			
Cash Payment	E 200-42200-222 Vehicle Maintenance	Fire Dept Tahoe Tabs	\$16.00
Invoice			
Transaction Date	2/27/2014	Due 0 Checking 10100	Total \$64.00

Fund Summary

200 FIRE/RESCUE FUND	10100 Checking	\$1,016.00
101 GENERAL FUND		\$48.00
		\$1,064.00

Pre-Written Checks \$1,064.00
 Checks to be Generated by the Computer \$0.00
 Total \$1,064.00

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Payments

Current Period: February 2014

Batch Name FrozenStamp Payment Computer Dollar Amt \$102.00 Posted

Refer 6225 U.S. POSTAL SERVICE Ck# 036469 2/28/2014
 Cash Payment E 601-49400-322 Postage Frozen Water Postcard Stamps \$102.00
 Invoice
 Transaction Date 2/28/2014 Due 0 Checking 10100 Total \$102.00

Fund Summary

601 WATER FUND

10100 Checking \$102.00
 \$102.00

Pre-Written Checks \$102.00
 Checks to be Generated by the Computer \$0.00
 Total \$102.00

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Payments

Current Period: March 2014

Batch Name 030414Claims Payment Computer Dollar Amt \$8,676.69 Posted

Refer 6201 COLONIAL LIFE Ck# 036476 3/4/2014
 Cash Payment G 101-21710 Other Deductions February Premium \$112.44
 Invoice3913340-0207279 2/26/2014
 Transaction Date 2/27/2014 Due 0 Checking 10100 Total \$112.44

Refer 6202 KIFFMEYER, BRIAN Ck# 036479 3/4/2014
 Cash Payment E 200-42200-222 Vehicle Maintenance Fire Dept Oil Changes - Units 1-4 \$1,024.11
 Invoice10344 2/25/2014
 Transaction Date 2/27/2014 Due 0 Checking 10100 Total \$1,024.11

Refer 6203 MID MINNESOTA MUSIC Ck# 036483 3/4/2014
 Cash Payment E 101-41000-437 Other Miscellaneous Council Chambers PA System \$750.50
 Invoice143 2/21/2014
 Transaction Date 2/27/2014 Due 0 Checking 10100 Total \$750.50

Refer 6204 AVENET LLC Ck# 036472 3/4/2014
 Cash Payment E 101-41000-433 Dues and Subscriptions City Website Hosting \$425.00
 Invoice34368 2/24/2014
 Transaction Date 2/27/2014 Due 0 Checking 10100 Total \$425.00

Refer 6207 ARVIG Ck# 036470 3/4/2014
 Cash Payment E 200-42200-321 Telephone Fire Dept Telephone \$91.12
 Invoice 2/22/2014

Cash Payment E 601-49400-321 Telephone Water Plant Alarm \$43.04
 Invoice 2/22/2014

Cash Payment E 101-41000-321 Telephone City Hall Telephone \$94.86
 Invoice 2/22/2014

Cash Payment E 101-42500-321 Telephone Civil Defense Telephone \$38.52
 Invoice 2/22/2014

Cash Payment	E 101-42110-321 Telephone	Police Telephone & Fax	\$88.86
Invoice	2/22/2014		
Cash Payment	E 101-42110-321 Telephone	Police Computer Line	\$38.52
Invoice	2/22/2014		
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm	\$43.24
Invoice	2/22/2014		
Cash Payment	E 602-49450-321 Telephone	Scheeler Lift Station Telephon	\$40.91
Invoice	2/22/2014		
Cash Payment	E 101-41000-321 Telephone	City Hall Fax	\$97.03
Invoice	2/22/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$576.10
Refer	6208 XCEL ENERGY	<u>Ck# 036492 3/4/2014</u>	
Cash Payment	E 101-43100-381 Electric Utilities	Public Works Electricity	\$9.86
Invoice	509583801 2/21/2014		
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant Electricity	\$17.18
Invoice	509583819 2/21/2014		
Cash Payment	E 101-42500-381 Electric Utilities	Civil Defense Electricity	\$4.17
Invoice	509583763 2/21/2014		
Cash Payment	E 101-43100-381 Electric Utilities	Street Light	\$17.18
Invoice	509583815 2/21/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$48.39

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Payments

Current Period: March 2014

Refer	6209 US BANK EQUIPMENT FINANCE	<u>Ck# 036491 3/4/2014</u>	
Cash Payment	E 101-41000-414 Data Processing Equip	Copier Lease	\$385.11
Invoice	247822281 2/20/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$385.11
Refer	6210 MARQUARDT, BROOKS	<u>Ck# 036481 3/4/2014</u>	
Cash Payment	E 101-45200-210 Operating Supplies	Ballfield - Reimbursement for bases	\$429.08
Invoice			
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$429.08
Refer	6211 PREFERRED CONTROLS CORP	<u>Ck# 036488 3/4/2014</u>	
Cash Payment	E 601-49400-300 Professional Svcs	Water Plant Controls Fix	\$580.76
Invoice	1588 2/19/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$580.76
Refer	6212 BORMAN, ROSE	<u>Ck# 036473 3/4/2014</u>	
Cash Payment	E 101-45500-300 Professional Svcs	Library Cleaning	\$60.00
Invoice			
Cash Payment	E 101-41000-300 Professional Svcs	City Hall Cleaning	\$60.00
Invoice			
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$120.00
Refer	6213 EMERGENCY AUTOMOTIVE	<u>Ck# 036477 3/4/2014</u>	
Cash Payment	E 200-42200-222 Vehicle Maintenance	Fire Dept Vehicle Part	\$251.06
Invoice	CS021314-7 2/13/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$251.06
Refer	6214 CODE 4 SERVICES LLC	<u>Ck# 036475 3/4/2014</u>	
Cash Payment	E 101-42110-500 Capital Outlay (GENERAL)	Police - New Durango Window Bars \$230.56	
Invoice	1335 2/20/2014		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police - Truck Remove & Replace Light Bar & Spotlight	\$839.52
Invoice	1335 2/20/2014		
Cash Payment	E 101-42110-222 Vehicle Maintenance	Police - Credit Light Bar	-\$950.00
Invoice	1335 2/20/2014		
Transaction Date	2 /27/2014	Due 0 Checking 10100	Total \$120.08
Refer	6215 AT&T	<u>Ck# 000460E 3/5/2014</u>	
Cash Payment	E 101-42110-321 Telephone	Police Cell Phone	\$60.76
Invoice	287253517967X02 2/10/2014		
Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone	\$28.48
Invoice	287253517967X02 2/10/2014		
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone	\$14.24
Invoice	287253517967X02 2/10/2014		

Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone		\$14.24
	Invoice287253517967X02			
	2/10/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$117.72
Refer	6216 MINNESOTA DEPT OF HEALTH	Ck# 036485	3/4/2014	
Cash Payment	E 601-49400-388 Connection Fee	1st Qtr Connection Fees		\$475.00
	Invoice			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$475.00
Refer	6217 GRANITE ELECTRONICS	Ck# 036478	3/4/2014	
Cash Payment	E 200-42200-323 Radio Units	Fire Dept Pager Repairs		\$45.67
	Invoice249219			
	2/20/2014			

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Payments

Current Period: March 2014

Cash Payment	E 200-42200-323 Radio Units	Fire Dept Pager Repairs		\$45.67
	Invoice249218			
	2/20/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$91.34
Refer	6218 TRI-COUNTY NEWS	Ck# 036490	3/4/2014	
Cash Payment	E 101-41910-351 Legal Notices Publishing	Zoning - Ordinance Hearing Notice		\$121.50
	Invoice01402133			
	2/20/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$121.50
Refer	6219 CENTERPOINT ENERGY	Ck# 036474	3/4/2014	
Cash Payment	E 101-45200-383 Gas Utilities	Shelter Gas Service		\$13.46
	Invoice			
	2/12/2014			
Cash Payment	E 101-42110-383 Gas Utilities	Police Bldg Gas Service		\$201.70
	Invoice			
	2/12/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$215.16
Refer	6220 ZUTZ, BONITA	Ck# 036493	3/4/2014	
Cash Payment	E 101-43100-437 Other Miscellaneous	Public Works Map Holders		\$814.78
	Invoice			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$814.78
Refer	6221 THEIS, CATHY	Ck# 036489	3/4/2014	
Cash Payment	E 101-42110-202 Police Reports	Police Reports		\$33.00
	Invoice			
	2/9/2014			
Cash Payment	E 101-42110-202 Police Reports	Police Reports		\$24.75
	Invoice			
	2/12/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$57.75
Refer	6222 OFFICE DEPOT	Ck# 036487	3/4/2014	
Cash Payment	E 101-41000-200 Office Supplies	Office Supplies		\$15.82
	Invoice697471109001			
	2/5/2014			
Cash Payment	E 200-42200-207 Computer/Printer/Copier	Fire Dept Printer Toner		\$74.99
	Invoice697760825001			
	2/7/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$90.81
Refer	6223 MACKERETH EXCAVATING INC.	Ck# 036480	3/4/2014	
Cash Payment	E 200-42200-300 Professional Svcs	Fire Hall Plowing		\$420.00
	Invoice4134			
	2/4/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$420.00
Refer	6224 MPCA	Ck# 036486	3/4/2014	
Cash Payment	E 602-49450-433 Dues and Subscriptions	WWTP 2013 Annual Fee		\$1,450.00
	Invoice4400114607			
	2/12/2014			
Transaction Date	2/27/2014	Due 0 Checking	10100	Total
				\$1,450.00

Fund Summary

	10100 Checking	
602 SEWER FUND	\$1,505.15	
601 WATER FUND	\$1,173.46	
200 FIRE/RESCUE FUND	\$1,952.62	
101 GENERAL FUND	\$4,045.46	
	\$8,676.69	

Pre-Written Checks \$8,676.69

Checks to be Generated by the Computer
Total

\$0.00
\$8,676.69

City of Kimball

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Payments

Current Period: March 2014

Batch Name 030414Claim2
Payment Computer Dollar Amt \$5,920.00 Posted

Refer	6226	MINCO TECHNOLOGY CENTER	Ck# 036484	3/4/2014			
Cash Payment	E 101-42110-500	Capital Outlay (GENERAL)				Police - 2 New Squad Laptops	\$4,920.00
Invoice	366998	2/18/2014					
Transaction Date	3 /4 /2014		Due 0	Checking	10100	Total	\$4,920.00
Refer	6227	ZWILLING, TROY	Ck# 036494	3/4/2014			
Cash Payment	E 602-49450-300	Professional Svcs		Visits Weeks of 2/2, 2/9, 2/16 & 2/23			\$250.00
Invoice		2/28/2014					
Cash Payment	E 601-49400-300	Professional Svcs		Visits Weeks of 2/2, 2/9, 2/16 & 2/23			\$250.00
Invoice		2/28/2014					
Transaction Date	3 /4 /2014		Due 0	Checking	10100	Total	\$500.00
Refer	6228	MEHR, BRIAN	Ck# 036482	3/4/2014			
Cash Payment	E 602-49450-300	Professional Svcs		Visits Weeks of 2/2, 2/9, 2/16 & 2/23			\$250.00
Invoice		2/28/2014					
Cash Payment	E 601-49400-300	Professional Svcs		Visits Weeks of 2/2, 2/9, 2/16 & 2/23			\$250.00
Invoice		2/28/2014					
Transaction Date	3 /4 /2014		Due 0	Checking	10100	Total	\$500.00

Fund Summary

	10100	Checking	
602 SEWER FUND		\$500.00	
601 WATER FUND		\$500.00	
101 GENERAL FUND		\$4,920.00	
		\$5,920.00	

Pre-Written Checks	\$5,920.00
Checks to be Generated by the Computer	\$0.00
Total	\$5,920.00