

Council Meeting

January 8, 2024

Meeting called to order by Mayor Karla Davis at 5:30pm

Councilmembers present: Karla Davis, Jody Orbeck, Kyle Christensen and Cindy Stelten; Steven Dahlager arrived at 5:37pm

Others present: Jon Lentz and Dave Traurig

Motion made by Jody Orbeck and seconded by Cindy Stelten to approve the following addendum to the agenda: Clean-up Day; motion carried

Councilmember Steven Dahlager absent

Motion made by Kyle Christensen and seconded by Jody Orbeck to approve the claims; motion carried

Councilmember Steven Dahlager absent

Motion made by Kyle Christensen and seconded by Jody Orbeck to approve the following Consent

Agenda Items:

1. Minutes of the December 18, 2023 Council Meeting
2. Resolution No. 01082024A Resolution Accepting Donation Received
3. Resolution No. 01082024B A Resolution Authorizing the Transfer of Funds
4. Resolution No. 01082024C A Resolution Authorizing the Transfer of Funds
5. Approval of Employee Time-off Request
6. Shut-off Delinquent Utilities January 16, 2024

motion carried

Councilmember Steven Dahlager absent

Stearns County Captain, Jon Lentz, gave the monthly Sheriff's report.

Councilmember Steven Dahlager arrived at 5:37pm

Fire Chief, Dave Traurig, reported that they have responded to 22 calls so far this year (their year starts in December). They ended 2023 with 217 calls.

Motion made by Cindy Stelten and seconded by Kyle Christensen to terminate Dan Kilian as recommended by the Fire Chief, as he has been placed on probation twice within a five-year time frame; motion carried

The Council opened and reviewed the Cleaning Bids that were received. Kathleen Stanger: City Hall \$165 – EOW, Willow Creek Park Shelter & Bathrooms \$235 – Weekly/Seasonal (dependent upon schedule), Library \$230 – EOW and Fire Hall \$200 – Monthly. SB Restoration: City Hall \$215 – EOW, Willow Creek Park Shelter & Bathrooms \$350 – Weekly/Seasonal (dependent upon schedule), Library \$360 – EOW and Fire Hall \$290 – Monthly. Those present discussed the cleaning needs of the shelter and bathrooms. The Council questioned whether cleaning was necessary weekly for the location. The City Clerk explained that in the RFP that was prepared it listed that portion as being monthly for the months of May, September and October and then weekly for June-August; subject to change based on rental schedules.

Motion made by Cindy Stelten and seconded by Kyle Christensen to accept the bid from Kathleen Stanger for cleaning City buildings; motion carried

Motion made by Cindy Stelten and seconded by Steven Dahlager to approve the December clerk reports; motion carried

Motion made by Cindy Stelten and seconded by Steven Dahlager to adopt Resolution No. 01082024D Resolution Updating the City of Kimball's Employee Handbook; motion carried

Those voting in favor: Karla Davis, Jody Orbeck, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: none

Motion made by Cindy Stelten and seconded by Jody Orbeck to accept the proposal from Banyon Data Systems in the amount of \$990 for the direct deposit module; motion carried

The City Clerk informed the Council she was contacted by Stearns County Hazardous Waste regarding Clean-up Day; does September 21st work? It does. She will let them know.

Councilmember Christensen informed the Council that he had spoken with Matt Faber regarding putting together a construction set of plans for the new proposed City Hall Offices; he thought it would be around \$1,200.

Motion made by Cindy Stelten and seconded by Jody Orbeck to move forward with having Matt Faber put together construction drawings for the new proposed City Hall Offices to be used for bidding; motion carried

Councilmember Dahlager will attend the SCML on the 16th in Richmond

Motion made by Kyle Christensen and seconded by Jody Orbeck to adopt Resolution No. 01082024E Resolution Designating Official Appointments; motion carried

Those voting in favor: Karla Davis, Jody Orbeck, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: none

Motion made by Cindy Stelten and seconded by Steven Dahlager to adopt Resolution No. 01082024F Resolution Authorizing Signature Authority for City Accounts; motion carried

Those voting in favor: Karla Davis, Jody Orbeck, Kyle Christensen, Cindy Stelten and Steven Dahlager

Those voting against: none

Those absent: none

Motion made by Jody Orbeck and seconded by Cindy Stelten to adjourn at 6:30pm; motion carried

Respectfully submitted by Nicole Pilarski

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Payments

Current Period: December 2023

Payments Batch 12282023Claims		\$148,228.75	
Refer	4057 <u>USDA RURAL DEVELOPMENT</u>	Ck# 002704E 12/28/2023	
Cash Payment	E 316-47000-601 Debt Srv Bond Principal	2013GO Bond Principal	\$68,000.00
Invoice	10/12/2023		
Cash Payment	E 316-47000-611 Bond Interest	2013GO Bond Interest	\$74,775.11
Invoice	10/12/2023		
Transaction Date	12/28/2023	Checking 10100	Total \$142,775.11
Refer	4058 <u>WEST CENTRAL SANITATION</u>	-	
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Cleanup Day	\$974.69
Invoice	12932186 10/31/2023		
Transaction Date	12/28/2023	Checking 10100	Total \$974.69
Refer	4059 <u>MADISON NATIONAL LIFE</u>	-	
Cash Payment	E 101-45200-134 Employer Paid Life	Parks STD & LTD	\$4.82
Invoice	1598003 12/18/2023		
Cash Payment	E 101-43100-134 Employer Paid Life	Public Works STD & LTD	\$15.62
Invoice	1598003 12/18/2023		
Cash Payment	E 601-49400-134 Employer Paid Life	Water STD & LTD	\$16.96
Invoice	1598003 12/18/2023		
Cash Payment	E 602-49450-134 Employer Paid Life	Sewer STD & LTD	\$15.04
Invoice	1598003 12/18/2023		
Cash Payment	E 200-42200-134 Employer Paid Life	Fire STD & LTD	\$3.46
Invoice	1598003 12/18/2023		
Cash Payment	E 101-41400-134 Employer Paid Life	Clerk STD & LTD	\$38.11
Invoice	1598003 12/18/2023		
Cash Payment	E 101-41910-134 Employer Paid Life	Zoning STD & LTD	\$13.86
Invoice	1598003 12/18/2023		
Transaction Date	12/28/2023	Checking 10100	Total \$107.87
Refer	4060 <u>TASC</u>	Ck# 002705E 12/27/2023	
Cash Payment	E 101-41000-437 Other Miscellaneous	FSA Administration	\$713.70
Invoice	IN2974124 12/25/2023		
Transaction Date	12/28/2023	Checking 10100	Total \$713.70
Refer	4061 <u>TASC</u>	Ck# 002706E 12/27/2023	
Cash Payment	E 101-41000-437 Other Miscellaneous	COBRA Administration	\$335.40
Invoice	IN2976882 12/25/2023		
Transaction Date	12/28/2023	Checking 10100	Total \$335.40
Refer	4062 <u>US BANK VOYAGER FLEET SYS</u>	Ck# 002707E 12/11/2023	
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$115.52
Invoice	10/24/2023		
Cash Payment	E 601-49400-212 Motor Fuels	Water Fuel	\$92.48
Invoice	10/31/2023		
Cash Payment	E 602-49450-212 Motor Fuels	Sewer Fuel	\$62.22
Invoice	11/1/2023		
Cash Payment	E 101-43100-212 Motor Fuels	Public Works Fuel	\$58.43
Invoice	11/7/2023		
Cash Payment	E 601-49400-212 Motor Fuels	Water Fuel	\$67.55
Invoice	11/15/2023		

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Payments

Current Period: December 2023

Cash Payment	E 602-49450-212	Motor Fuels	Sewer Fuel		\$64.70
Invoice		11/21/2023			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$65.46
Invoice		10/25/2023			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$65.85
Invoice		11/1/2023			
Cash Payment	E 200-42200-212	Motor Fuels	Fire Fuel		\$63.96
Invoice		10/25/2023			
Transaction Date	12/28/2023	Checking	10100	Total	\$656.17
Refer	4063 U.S. BANK	Ck# 002708E	12/28/2023		
Cash Payment	E 101-43100-221	Equipment Parts	Plow Truck Part		\$87.98
Invoice	1210852	11/13/2023			
Cash Payment	E 101-43100-221	Equipment Parts	Plow Truck Part		\$84.88
Invoice	111-7154640-048	11/20/2023			
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Water Plant Chemicals		\$177.12
Invoice	63056	11/21/2023			
Cash Payment	E 601-49400-322	Postage	Water Postage		\$29.20
Invoice	536	11/27/2023			
Cash Payment	E 603-49500-430	Miscellaneous (GENER	Compost Site Security		\$459.40
Invoice	220810	12/1/2023			
Cash Payment	E 602-49450-210	Operating Supplies (GE	Sewer Supplies		\$36.98
Invoice	113-1580512-625	12/5/2023			
Cash Payment	E 101-41400-570	Office Equip and Furnis	New Clerk Computer		\$1,105.53
Invoice	02009557896445	11/7/2023			
Cash Payment	E 603-49500-200	Office Supplies (GENER	MS Office for Server		\$471.34
Invoice	6283151789	11/21/2023			
Cash Payment	E 603-49500-430	Miscellaneous (GENER	Compost Site Security		\$19.00
Invoice		12/4/2023			
Cash Payment	E 101-41400-200	Office Supplies (GENER	Clerk Phone Case & Screen Protector		\$63.56
Invoice	113-4611317-546	12/6/2023			
Cash Payment	E 101-41000-207	Computer/Printer/Copier	Additional Server Backup Space		\$130.82
Invoice	ZIN09762555	12/8/2023			
Transaction Date	12/28/2023	Checking	10100	Total	\$2,665.81

Fund Summary

	10100 Checking	
101 GENERAL FUND		\$2,768.23
200 FIRE/RESCUE FUND		\$198.73
316 2013 USDA REF DEBT ACCT		\$142,775.11
601 WATER FUND		\$383.31
602 SEWER FUND		\$178.94
603 REFUSE (GARBAGE) FUND		\$1,924.43
		<u>\$148,228.75</u>

Pre-Written Checks	\$147,146.19
Checks to be Generated by the Computer	\$1,082.56
Total	\$148,228.75

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Payments

Current Period: December 2023

Payments Batch 12292023		Claims		\$18,458.79
Refer	4064 <i>Savanna Prairie</i>	-		
Cash Payment	E 410-48000-820 TIF Payment	Partial Reimbursement - Gopher State Contractors		\$15,993.52
Invoice				
Transaction Date	12/29/2023	Checking	10100	Total \$15,993.52
Refer	4065 <i>HEALTH PARTNERS</i>	Ck# 002709E 12/29/2023		
Cash Payment	E 101-43100-133 Employer Paid Dental	Public Works Dental		\$24.31
Invoice				
Cash Payment	E 101-45200-133 Employer Paid Dental	Parks Dental		\$7.51
Invoice				
Cash Payment	E 101-41400-133 Employer Paid Dental	Clerk Dental		\$33.02
Invoice				
Cash Payment	E 200-42200-133 Employer Paid Dental	Fire Dental		\$3.00
Invoice				
Cash Payment	E 601-49400-133 Employer Paid Dental	Water Dental		\$21.62
Invoice				
Cash Payment	E 602-49450-133 Employer Paid Dental	Sewer Dental		\$18.63
Invoice				
Cash Payment	E 101-41400-131 Employer Paid Health	Clerk Health		\$317.96
Invoice				
Cash Payment	E 200-42200-131 Employer Paid Health	Fire Health		\$28.91
Invoice				
Cash Payment	E 101-43100-131 Employer Paid Health	Public Works Health		\$637.01
Invoice				
Cash Payment	E 101-45200-131 Employer Paid Health	Parks Health		\$196.61
Invoice				
Cash Payment	E 601-49400-131 Employer Paid Health	Water Health		\$466.77
Invoice				
Cash Payment	E 602-49450-131 Employer Paid Health	Sewer Health		\$388.16
Invoice				
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Public Works Health		\$194.16
Invoice				
Cash Payment	E 101-41910-131 Employer Paid Health	Zoning Health		\$115.60
Invoice				
Cash Payment	E 101-41910-133 Employer Paid Dental	Zoning Dental		\$12.00
Invoice				
Transaction Date	1/2/2024	Checking	10100	Total \$2,465.27

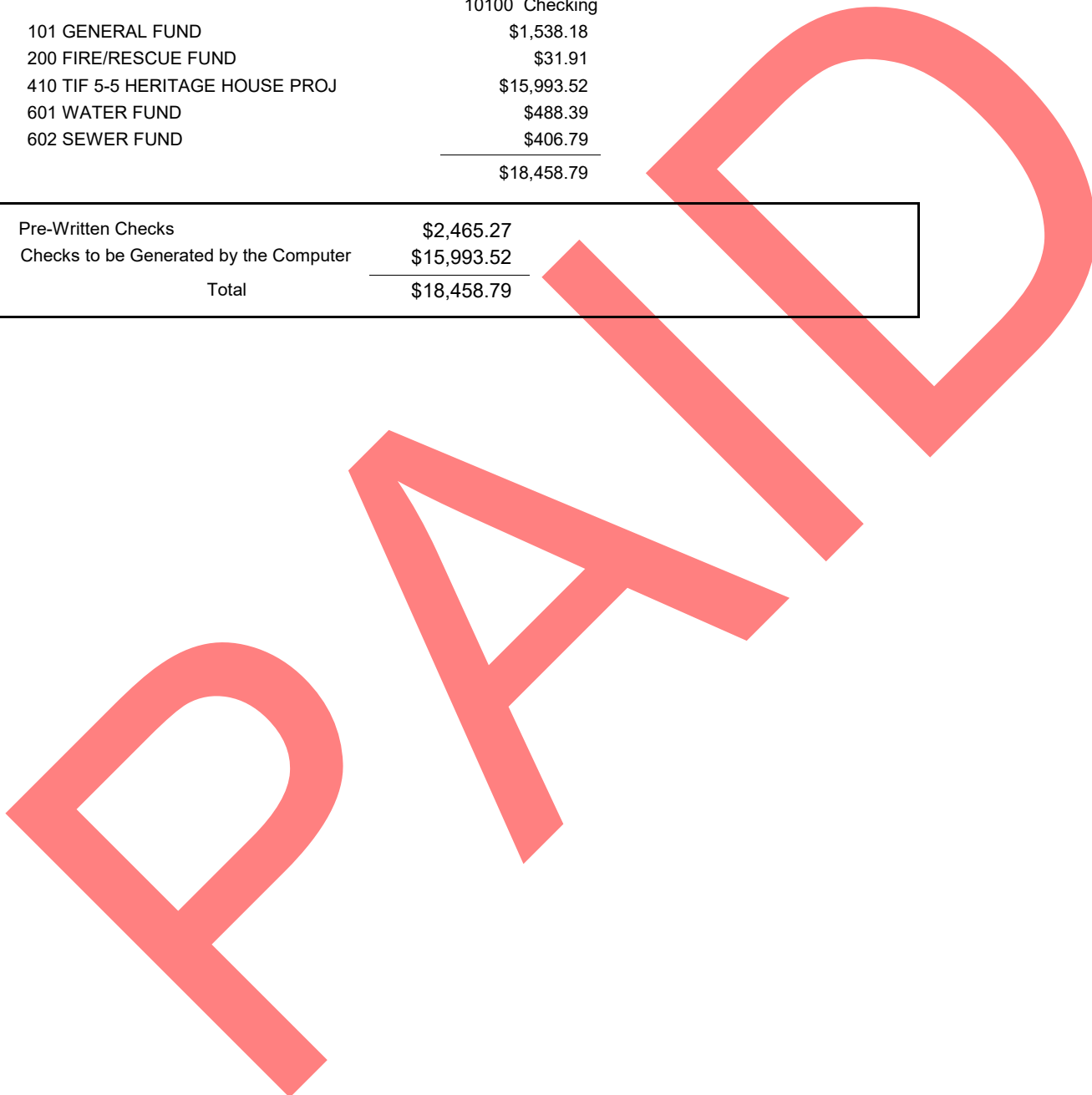
Payments

Current Period: December 2023

Fund Summary

	10100 Checking
101 GENERAL FUND	\$1,538.18
200 FIRE/RESCUE FUND	\$31.91
410 TIF 5-5 HERITAGE HOUSE PROJ	\$15,993.52
601 WATER FUND	\$488.39
602 SEWER FUND	\$406.79
	<hr/>
	\$18,458.79

Pre-Written Checks	\$2,465.27
Checks to be Generated by the Computer	\$15,993.52
Total	<hr/>
	\$18,458.79



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Payments

Current Period: January 2024

Payments Batch 01082024		Claims	\$58,289.21
Refer	4074 <i>Bateman, Cole</i>	-	
Cash Payment	G 101-99999 Undistributed Receipts	Utility Billing Credit Refund	\$114.62
Invoice			
Transaction Date	12/27/2023	Checking 10100	Total \$114.62
Refer	4079 <i>Harvest Bank</i>	<u>Ck# 002722E 1/1/2024</u>	
Cash Payment	E 101-41400-131 Employer Paid Health	Nicole Pilarski HSA	\$123.75
Invoice			
Cash Payment	E 200-42200-131 Employer Paid Health	Nicole Pilarski HSA	\$11.25
Invoice			
Cash Payment	E 601-49400-131 Employer Paid Health	Nicole Pilarski HSA	\$22.50
Invoice			
Cash Payment	E 101-41910-131 Employer Paid Health	Nicole Pilarski HSA	\$45.00
Invoice			
Cash Payment	E 602-49450-131 Employer Paid Health	Nicole Pilarski HSA	\$22.50
Invoice			
Transaction Date	1/8/2024	Checking 10100	Total \$225.00
Refer	4080 <i>Harvest Bank</i>	<u>Ck# 002723E 1/1/2024</u>	
Cash Payment	E 101-43100-131 Employer Paid Health	Travis Peterson HSA	\$90.00
Invoice			
Cash Payment	E 101-45200-131 Employer Paid Health	Travis Peterson HSA	\$27.00
Invoice			
Cash Payment	E 601-49400-131 Employer Paid Health	Travis Peterson HSA	\$58.50
Invoice			
Cash Payment	E 602-49450-131 Employer Paid Health	Travis Peterson HSA	\$49.50
Invoice			
Transaction Date	1/8/2024	Checking 10100	Total \$225.00
Refer	4081 <i>STEARNS COUNTY MUNICIPAL LE</i>	-	
Cash Payment	E 101-41000-433 Dues and Subscriptions	2024 Dues	\$100.00
Invoice			
Transaction Date	1/8/2024	Checking 10100	Total \$100.00
Refer	4082 <i>WEST CENTRAL SANITATION</i>	-	
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Dec Service	\$6,840.26
Invoice 12993758 12/31/2023			
Transaction Date	1/8/2024	Checking 10100	Total \$6,840.26
Refer	4083 <i>MACQUEEN EMERGENCY</i>	-	
Cash Payment	E 200-42200-417 Uniforms	Fire Dept Turnout Gear	\$3,923.39
Invoice 021709PP 12/28/2023			
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept Supplies	\$175.34
Invoice P23467 12/19/2023			
Transaction Date	1/8/2024	Checking 10100	Total \$4,098.73
Refer	4084 <i>TRI-STATE PUMP AND CONTROL</i>	-	
Cash Payment	E 601-49400-404 Repairs/Maint Machiner	Water Plant - look at recycle pump	\$400.00
Invoice 444768 12/20/2023			
Transaction Date	1/8/2024	Checking 10100	Total \$400.00
Refer	4085 <i>LAND O LAKES OIL CO</i>	-	

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Current Period: January 2024

Cash Payment	E 200-42200-212	Motor Fuels	Fire dept fuel		\$282.90
Invoice	14301	12/23/2023			
Transaction Date	1/8/2024		Checking	10100	Total \$282.90
Refer	4086	LAND O LAKES OIL CO	-		
Cash Payment	E 601-49400-221	Equipment Parts	Tractor - Install new tires & dispose old		\$125.00
Invoice	21085	12/12/2023			
Transaction Date	1/8/2024		Checking	10100	Total \$125.00
Refer	4087	MN STATE FIRE DEPT ASSN	-		
Cash Payment	E 200-42200-433	Dues and Subscriptions	2024 Fire Dept Dues		\$225.00
Invoice	2024	1/4/2024			
Transaction Date	1/8/2024		Checking	10100	Total \$225.00
Refer	4088	LAKE REGION FIREFIGHTERS ASS	-		
Cash Payment	E 200-42200-433	Dues and Subscriptions	2024 Fire Dept Dues		\$40.00
Invoice	1278	12/10/2023			
Transaction Date	1/8/2024		Checking	10100	Total \$40.00
Refer	4089	INSPECTRON, INC.	-		
Cash Payment	E 101-42400-305	Building Permits	Dec Perm/Insp		\$20,329.05
Invoice	1140	1/4/2024			
Transaction Date	1/8/2024		Checking	10100	Total \$20,329.05
Refer	4090	MINNESOTA DEPT OF LABOR	Ck# 002724E 1/8/2024		
Cash Payment	E 101-42400-305	Building Permits	4th Qtr Bldg Sur		\$2,461.44
Invoice					
Transaction Date	1/8/2024		Checking	10100	Total \$2,461.44
Refer	4091	MN DNR WATERS	Ck# 002725E 1/8/2024		
Cash Payment	E 601-49400-433	Dues and Subscriptions	2023 Water Use		\$427.96
Invoice		1/8/2024			
Transaction Date	1/8/2024		Checking	10100	Total \$427.96
Refer	4092	DAKOTA SUPPLY GROUP	-		
Cash Payment	E 601-49400-404	Repairs/Maint Machiner	Hydrant Repair Parts		\$74.72
Invoice	S103377613.001	1/3/2024			
Transaction Date	1/8/2024		Checking	10100	Total \$74.72
Refer	4093	GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-311	Locate calls	Locates		\$4.05
Invoice	3120514	12/31/2023			
Cash Payment	E 602-49450-311	Locate calls	Locates		\$4.05
Invoice	3120514	12/31/2023			
Transaction Date	1/8/2024		Checking	10100	Total \$8.10
Refer	4094	Automatic Systems Co.	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Water Plant - Assist w/system prep for tower work		\$720.00
Invoice	041019	12/27/2023			
Transaction Date	1/8/2024		Checking	10100	Total \$720.00
Refer	4095	MARCO TECHNOLOGIES LLC	-		
Cash Payment	E 101-41000-414	Data Processing Equip	Copier Lease		\$342.63
Invoice	519025944	12/30/2023			

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Payments

Current Period: January 2024

Transaction Date	1/8/2024	Checking	10100	Total	\$342.63
Refer	4096 <i>UTILITY CONSULTANTS</i>	-			
Cash Payment	E 602-49450-206 Testing	WWTP Testing			\$75.25
Invoice	118763 12/29/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$75.25
Refer	4097 <i>FEED STUFF BAGGING</i>	-			
Cash Payment	E 101-45200-500 Capital Outlay (GENER	Hockey Rink Liners			\$995.00
Invoice	11507 12/27/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$995.00
Refer	4098 <i>Tri-County News</i>	-			
Cash Payment	E 602-49450-352 General Notices and Pu	Wipes Ad			\$131.26
Invoice	23012452 12/21/2023				
Cash Payment	E 101-41000-351 Legal Notices Publishing	Cleaning Bids			\$128.50
Invoice	23012452 12/21/2023				
Cash Payment	E 101-41910-353 Ordinance Publication	Ord 1306			\$37.83
Invoice	23012452 12/21/2023				
Cash Payment	E 101-41910-353 Ordinance Publication	Ord 1170			\$62.30
Invoice	23012452 12/21/2023				
Cash Payment	E 601-49400-353 Ordinance Publication	Ord 215			\$100.13
Invoice	23012452 12/21/2023				
Cash Payment	E 602-49450-353 Ordinance Publication	Ord 215			\$100.12
Invoice	23012452 12/21/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$560.14
Refer	4099 <i>KIMBALL CHRISTIAN CHURCH</i>	-			
Cash Payment	E 101-45600-440 Refund of Deposit	Refund Community Room Deposit			\$50.00
Invoice					
Transaction Date	1/8/2024	Checking	10100	Total	\$50.00
Refer	4100 <i>XCEL ENERGY</i>	-			
Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard Electricity			\$135.36
Invoice	1076724752 11/29/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$135.36
Refer	4101 <i>CENTRAL MCGOWAN</i>	-			
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept Cyl Lease & Safety/Compliance			\$19.01
Invoice	0000277708 12/31/2023				
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept Oxygen			\$45.89
Invoice	0000793317 12/31/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$64.90
Refer	4102 <i>BOUND TREE MEDICAL</i>	-			
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept Supplies			\$10.45
Invoice	85187546 12/15/2023				
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept Supplies			\$114.98
Invoice	85198831 12/28/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$125.43
Refer	4103 <i>ALEX AIR APPARATUS</i>	-			
Cash Payment	E 200-42200-417 Uniforms	Fire Dept Goves			\$98.00
Invoice	INV-48938 12/4/2023				

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Payments

Current Period: January 2024

Transaction Date	1/8/2024	Checking	10100	Total	\$98.00
Refer	4104 <i>CENTRACARE HEALTH</i>	-			
Cash Payment	E 200-42200-208 Training and Instruction	Fire Dept EMR Refresher			\$690.00
Invoice	CCHFIN5423	12/1/2023			
Transaction Date	1/8/2024	Checking	10100	Total	\$690.00
Refer	4105 <i>INITIATIVE FOUNDATION</i>	-			
Cash Payment	E 101-41000-437 Other Miscellaneous	2024 Contribution			\$150.00
Invoice	13445	1/1/2024			
Transaction Date	1/8/2024	Checking	10100	Total	\$150.00
Refer	4106 <i>TRAUT COMPANIES</i>	-			
Cash Payment	E 601-49400-206 Testing	Water test after tower work			\$35.00
Invoice	365840	12/15/2023			
Transaction Date	1/8/2024	Checking	10100	Total	\$35.00
Refer	4107 <i>LAGRAVE, TYLER</i>	<u>Ck# 002727E 1/8/2024</u>			
Cash Payment	R 601-49400-37100 Water Sales	Refund Payment in Error			\$28.41
Invoice					
Cash Payment	R 602-49450-37200 Sewer Sales	Refund Payment in Error			\$35.87
Invoice					
Cash Payment	R 601-49400-37340 Minnesota Test Fee	Refund Payment in Error			\$0.81
Invoice					
Transaction Date	1/8/2024	Checking	10100	Total	\$65.09
Refer	4108 <i>LAGRAVE, TYLER</i>	-			
Cash Payment	E 601-49400-437 Other Miscellaneous	Refund PSN Processing Fee			\$2.45
Invoice					
Transaction Date	1/8/2024	Checking	10100	Total	\$2.45
Refer	4109 <i>KRAMER PLUMBING OF WATKINS,</i>	-			
Cash Payment	E 200-42200-223 Building Repair Supplies	Fire Hall - Men's Bathroom Repair			\$153.81
Invoice	2190	12/12/2023			
Transaction Date	1/8/2024	Checking	10100	Total	\$153.81
Refer	4110 <i>Nelson Sanitation & Rental, Inc.</i>	-			
Cash Payment	E 101-45200-300 Professional Svcs (GEN	Park Unit Rental & Winter Fee 11/16-12/13			\$153.00
Invoice	INV/2023/17474	12/18/2023			
Transaction Date	1/8/2024	Checking	10100	Total	\$153.00
Refer	4111 <i>MARCO TECHNOLOGIES LLC 2</i>	-			
Cash Payment	E 101-41000-300 Professional Svcs (GEN	Monthly Shredding Pickup			\$42.50
Invoice	INV11973914	12/19/2023			
Transaction Date	1/8/2024	Checking	10100	Total	\$42.50
Refer	4112 <i>ARVIG</i>	-			
Cash Payment	E 101-41400-207 Computer/Printer/Copier	Switch out/setup Clerk Computer			\$400.00
Invoice		12/22/2023			
Cash Payment	E 601-49400-207 Computer/Printer/Copier	Setup Office Server			\$400.00
Invoice		12/22/2023			
Cash Payment	E 602-49450-207 Computer/Printer/Copier	Setup Office Server			\$400.00
Invoice		12/22/2023			
Cash Payment	E 101-41000-207 Computer/Printer/Copier	Office 365 Subscription			\$184.48
Invoice		12/22/2023			

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Current Period: January 2024

Cash Payment	E 602-49450-321 Telephone	Scheeler Lift Station Telephone	\$44.88
Invoice	12/22/2023		
Cash Payment	E 601-49400-321 Telephone	Water Plant Alarm	\$46.88
Invoice	12/22/2023		
Cash Payment	E 101-42110-321 Telephone	Police Computer Line	\$44.88
Invoice	12/22/2023		
Cash Payment	E 101-42110-321 Telephone	Police Telephone & Fax	\$91.26
Invoice	12/22/2023		
Cash Payment	E 200-42200-321 Telephone	Fire Dept Telephone	\$133.17
Invoice	12/22/2023		
Cash Payment	E 101-41000-321 Telephone	City Hall Telephone	\$383.69
Invoice	12/22/2023		
Transaction Date	1/8/2024	Checking 10100	Total \$2,129.24
Refer	4113 AT&T	-	
Cash Payment	E 101-43100-321 Telephone	Public Works Cell Phone	\$50.77
Invoice	01032024 12/25/2023		
Cash Payment	E 601-49400-321 Telephone	Water Cell Phone	\$25.38
Invoice	01032024 12/25/2023		
Cash Payment	E 602-49450-321 Telephone	Sewer Cell Phone	\$25.39
Invoice	01032024 12/25/2023		
Cash Payment	E 101-41400-321 Telephone	Clerk Phone	\$57.15
Invoice	01032024 12/25/2023		
Cash Payment	E 101-41000-321 Telephone	City iPad	\$38.23
Invoice	01032024 12/25/2023		
Cash Payment	E 601-49400-321 Telephone	Water iPad	\$38.23
Invoice	01032024 12/25/2023		
Cash Payment	E 602-49450-321 Telephone	Sewer iPad	\$38.23
Invoice	01032024 12/25/2023		
Transaction Date	1/8/2024	Checking 10100	Total \$273.38
Refer	4114 CENTERPOINT ENERGY	-	
Cash Payment	E 101-41000-383 Gas Utilities	City Hall Gas Service	\$367.04
Invoice	12/29/2023		
Cash Payment	E 601-49400-383 Gas Utilities	Water Plant Gas Service	\$245.29
Invoice	12/29/2023		
Cash Payment	E 101-43100-383 Gas Utilities	Public Works Gas Service	\$104.48
Invoice	12/29/2023		
Cash Payment	E 200-42200-383 Gas Utilities	Fire Hall Gas Service	\$313.36
Invoice	12/29/2023		
Transaction Date	1/8/2024	Checking 10100	Total \$1,030.17
Refer	4115 OFFICE DEPOT	-	
Cash Payment	E 101-41400-207 Computer/Printer/Copier	Clerk Toner	\$55.72
Invoice	344644238001 12/4/2023		
Cash Payment	E 601-49400-200 Office Supplies (GENER	Office Supplies	\$17.25
Invoice	345412732001 12/7/2023		
Cash Payment	E 602-49450-200 Office Supplies (GENER	Office Supplies	\$109.34
Invoice	345411399001 12/7/2023		
Cash Payment	E 101-41400-200 Office Supplies (GENER	Clerk Mouse	\$29.74
Invoice	347527772001 12/19/2023		

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Current Period: January 2024

Transaction Date	1/8/2024	Checking	10100	Total	\$212.05
Refer	4116 SEH	-			
Cash Payment	E 601-49400-303 Engineering Fees	Water Tower Heater Engineering			\$399.50
Invoice	458253 12/15/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$399.50
Refer	4117 ARNOLDS OF KIMBALL	-			
Cash Payment	E 101-43100-221 Equipment Parts	Tractor Grill			\$703.82
Invoice	P72655 12/15/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$703.82
Refer	4118 ABDO	-			
Cash Payment	E 101-41000-301 Auditing and Acct g Serv	2023 Audit Progress			\$3,105.00
Invoice	480763 12/14/2023				
Cash Payment	E 200-42200-301 Auditing and Acct g Serv	2023 Audit Progress			\$345.00
Invoice	480763 12/14/2023				
Cash Payment	E 601-49400-301 Auditing and Acct g Serv	2023 Audit Progress			\$1,725.00
Invoice	480763 12/14/2023				
Cash Payment	E 602-49450-301 Auditing and Acct g Serv	2023 Audit Progress			\$1,725.00
Invoice	480763 12/14/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$6,900.00
Refer	4119 A M MAUS	-			
Cash Payment	E 101-43100-222 Vehicle Maintenance	PW 2011 Dodge LOF			\$47.98
Invoice	442495 12/4/2023				
Cash Payment	E 101-43100-222 Vehicle Maintenance	PW 2011 Dodge - check for coolant leak/new plugs & boots			\$438.40
Invoice	442891 12/27/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$486.38
Refer	4120 MENARDS	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (G	Shop Supplies			\$254.70
Invoice	24457 12/19/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$254.70
Refer	4121 NORTH KINGSTON REPAIR LLC	-			
Cash Payment	E 101-43100-222 Vehicle Maintenance	PW 2008 GMC - Repair axle leak & exhaust leak			\$585.02
Invoice	1084 12/24/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$585.02
Refer	4122 KIMBALL PARTS CITY	-			
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept supplies			\$24.98
Invoice	129-475863 12/1/2023				
Cash Payment	E 200-42200-210 Operating Supplies (GE	Fire Dept supplies			\$50.98
Invoice	129-476202 12/7/2023				
Cash Payment	E 101-43100-220 Repair/Maint Supply (G	Shop Supplies			\$104.99
Invoice	129-475979 12/4/2023				
Cash Payment	E 101-43100-220 Repair/Maint Supply (G	Shop Supplies			\$6.99
Invoice	129-476250 12/7/2023				
Cash Payment	E 601-49400-221 Equipment Parts	Truck Part			\$8.49
Invoice	129-476460 12/11/2023				
Cash Payment	E 101-43100-221 Equipment Parts	Plow Supplies			\$62.70
Invoice	129-477124 12/21/2023				

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Current Period: January 2024

Transaction Date	1/8/2024	Checking	10100	Total	\$259.13
Refer	4123 ARAMARK				
Cash Payment	E 200-42200-300 Professional Svcs (GEN	Fire Hall Rugs			\$74.48
Invoice	2530214285 12/4/2023				
Cash Payment	E 101-41000-300 Professional Svcs (GEN	City Hall Rugs			\$55.30
Invoice	2530214285 12/4/2023				
Cash Payment	E 101-45500-300 Professional Svcs (GEN	Library Rugs			\$55.30
Invoice	2530214285 12/4/2023				
Cash Payment	E 101-41000-300 Professional Svcs (GEN	City Hall Rugs			\$62.27
Invoice	2530219323 12/18/2023				
Cash Payment	E 101-45500-300 Professional Svcs (GEN	Library Rugs			\$62.28
Invoice	2530219323 12/18/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$309.63
Refer	4124 STANGER, KATHLEEN				
Cash Payment	E 200-42200-300 Professional Svcs (GEN	Fire Hall Monthly Cleaning			\$180.00
Invoice	458 1/3/2024				
Transaction Date	1/8/2024	Checking	10100	Total	\$180.00
Refer	4125 MG EXHAUST SERVICE				
Cash Payment	E 101-43100-222 Vehicle Maintenance	PW - 2012 Dodge Exhaust Repair			\$208.50
Invoice	26785 12/19/2023				
Transaction Date	1/8/2024	Checking	10100	Total	\$208.50
Refer	4126 XCEL ENERGY				
Cash Payment	E 101-42110-381 Electric Utilities	Police			\$109.37
Invoice	1082279355 12/29/2023				
Cash Payment	E 101-43100-381 Electric Utilities	RRFB's			\$81.83
Invoice	1082355853 12/29/2023				
Cash Payment	E 200-42200-381 Electric Utilities	Fire Hall			\$287.10
Invoice	1082259319 12/29/2023				
Cash Payment	E 101-45500-381 Electric Utilities	Library			\$245.08
Invoice	1082339304 12/29/2023				
Cash Payment	E 101-45200-381 Electric Utilities	Lions Park			\$23.55
Invoice	1082265650 12/29/2023				
Cash Payment	E 101-41000-381 Electric Utilities	Community Billboard			\$123.60
Invoice	1082180255 12/29/2023				
Cash Payment	E 601-49400-381 Electric Utilities	Water Tower			\$71.40
Invoice	1082268400 12/29/2023				
Cash Payment	E 101-41000-381 Electric Utilities	City Hall			\$202.60
Invoice	1082248324 12/29/2023				
Cash Payment	E 101-45200-381 Electric Utilities	Shelter			\$200.57
Invoice	1082498372 1/2/2024				
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant			\$9.26
Invoice	1080945813 12/21/2023				
Cash Payment	E 101-43100-381 Electric Utilities	Public Works			\$10.35
Invoice	1080945747 12/21/2023				
Cash Payment	E 101-43100-381 Electric Utilities	Street Lights			\$18.12
Invoice	1080945478 12/21/2023				
Cash Payment	E 601-49400-381 Electric Utilities	Water Plant			\$753.54
Invoice	1082499894 1/2/2024				

Payments

Current Period: January 2024

Cash Payment	E 602-49450-381	Electric Utilities	Lift station		\$188.39
Invoice	1082499894	1/2/2024			
Cash Payment	E 101-45200-381	Electric Utilities	Ballfield		\$14.90
Invoice	1082463081	1/2/2024			
Cash Payment	E 101-42500-381	Electric Utilities	Civil Defense		\$13.33
Invoice	1082561359	1/2/2024			
Cash Payment	E 101-45200-381	Electric Utilities	Hockey Rink		\$18.71
Invoice	1082522645	1/2/2024			
Cash Payment	E 101-43100-381	Electric Utilities	Street Lights		\$1,549.65
Invoice	1082686339	1/3/2024			
Transaction Date	1/8/2024	Checking	10100	Total	\$3,921.35

Fund Summary

	10100 Checking	
101 GENERAL FUND		\$35,560.33
200 FIRE/RESCUE FUND		\$7,199.09
601 WATER FUND		\$5,739.75
602 SEWER FUND		\$2,949.78
603 REFUSE (GARBAGE) FUND		\$6,840.26
		<u>\$58,289.21</u>

Pre-Written Checks	\$3,539.85
Checks to be Generated by the Computer	\$54,749.36
Total	<u>\$58,289.21</u>